



payments. All councillors agree that the clerk should contact Lloyds Bank to try and obtain a debit card. SMBC are not able to arrange email hosting for parish councils. CLERK

16/54 Scout and Guide Hut Lease - Councillor Beresford is waiting for confirmation of what name should be entered on the lease. TB

16/59 Football Training – Councillor Beresford advised that agreement has been given for the football training to continue on Saturday mornings; Councillor Beresford will pass details to the clerk so that formal, written notification can be given. The Parish Council will be responsible for invoicing. TB

16/61 Neighbourhood Plan – A request has been received regarding a health check; councillors agree this is not necessary.

### **16/72 MINUTES OF MAINTENANCE MEETING 5<sup>TH</sup> OCTOBER 2016**

The minutes were approved as **proposed by Councillor Cuthbert and seconded by Councillor Beresford.**

### **16/73 MATTERS ARISING FROM THE ABOVE MEETING**

M16/13 Tree Maintenance - The Chairman advised that the necessary planning application has been submitted to complete the required tree work on the village green. A Tree Survey will be arranged for Catherine de Barnes Common.

M16/13 Storage Container, Scout Hut – No further information has been received.

M16/13 Play Area – Councillor Sandells will action any maintenance work identified in the RoSPA report. DS

M16/14 Catherine de Barnes Common, grass cutting – Councillor Cuthbert advised that he had received a quote from Newlands Bishop of £125 per day to cut and clear grass from the Common; a meeting has been arranged to progress. A group is being formed to maintain the area (Friends of The Common). DC

M16/18 Allotments – The contract is now ready to go to all allotment holders when the next annual rent is due.

M16/19 Overgrown Hedge – Overgrown foliage on High Street and Meriden Road will be reported to SMBC again. CLERK

M16/19 Dog Fouling – SMBC have advised the parish council that we are not able to chalk round dog fouling. The incident should be reported to Street Cleansing. The Chair will write to the school to advise them. CHAIR

### **16/74 CORRESPONDENCE (FOR INFORMATION ONLY)**

The following correspondence was presented to the meeting:

Application form for bids for the Aviva Community Fund.

Notification of HS2 groundwork investigation.

Letter from Airport Community Fund.

Notification of a Government change to precept.

Government consultation to neighbourhood planning.

Appointment of HS2 construction commissioner.

Letter from Coventry/Solihull/Warwick resilience team regarding emergency planning free service.

Invitation to WALC AGM.

Notification from SMBC regarding library services.

An alert regarding proposed boundary changes.

Notification of HS2 £70 million fund for road safety.

## **16/75 REPORT FROM COMMUNICATION SUB-COMMITTEE MEETING 31<sup>st</sup> OCTOBER 2016.**

Minutes from the meeting were circulated, Councillor Sandells gave a brief update from the communications group, including:

Table Tennis – Councillor Sellars to action signs for both tables to advise people play at their own risk, children should be supervised and their own equipment should be provided. CS

Website - The new website is working well; Councillor Sellars is finding updates straightforward.

Who's Who Directory – This is unlikely to go forward due to lack of funding. Mr Bowen to contact Mr Walker to see if information gathered on clubs and societies could be put on to the parish council website.

Telephone Box – It has been confirmed that the telephone box has no electricity supply. Alternative locations for the defibrillator are being progressed.

Newsletter – It was agreed that around 100 additional newsletters, at a cost of approximately £40 should be printed.

## **16/76 THE PENSIONS REGULATOR – AUTOMATIC ENROLMENT**

The Parish Council has a legal obligation to offer pension arrangements to any employees.

All councillors agree to the clerk being enrolled into a suitable pension scheme if she wishes and to make the necessary contributions.

## **16/77 TRAFFIC CALMING PROPOSALS**

Councillor Ken Blanch circulated the document prior to the meeting. The scheme has been developed for the whole parish. The draft has been prepared and submitted to SMBC in June, with no response. It has now been updated and will be re-submitted.

The Chair thanked Councillor Blanch for producing the comprehensive report.

Funding will be sought from HS2 and under 106 from developers within the parish. Councillor Doidge advised that Solihull Highways would be expected to produce definitive maps for the proposal going forward.

Councillor Doidge and Councillor Blanch will draft a covering letter to go to SMBC, ward councillors, HS2 etc. All councillors agree to accept the report as a basis for funding applications. JD/KB

## **16/78 PARISH COUNCIL BOUNDARIES**

Councillor Cuthbert circulated a report prior to the meeting detailing the potential extension of the boundary of Hampton Parish to include the village of Catherine de Barnes.

Currently, Hampton-in-Arden Parish incorporates approximately 22 properties in the village of Catherine de Barnes - the current border being the Grand Union Canal both east and westwards. The remainder of Catherine de Barnes is unparished and falls within the Bickenhill Ward of Solihull Metropolitan Borough Council.

Catherine de Barnes is a small village of just over 400 properties and is not large enough to initiate its own neighbourhood plan. As the role of central Government in local affairs gradually reduces and the importance of Local Government increases, it is becoming evident that the Neighbourhood Plan, which details how local communities prefer to develop, is almost a must if communities wish to have some real say in their future. With Catherine de Barnes being such a small community

within SMBC, it is difficult to see how, in reality, the community would have any real input in its future development. A Residents Association does exist within the village but this body has no official capacity within local affairs; although does play a major part in communicating local views to relevant local bodies. The adoption of a Parish Councillor representing the small HPC community in Catherine de Barnes has only enhanced the close working relationship.

The Committee of the Residents Association has discussed this and believe this would be a step forward in protecting local community.

Following a discussion, councillors consider it is a good idea, in principle, to make further investigations; this was **proposed by Councillor Doidge and seconded by Councillor Beresford.**

### **16/79 HOUSING DEVELOPMENT SITES**

Councillor Doidge circulated the Parish Council response to the initial listings from the call for housing sites to 2028. This included appropriate objections to their own criteria.

### **16/80 REPORTS FROM VARIOUS MEETINGS**

The following meetings have been attended by councillors:

Centro/Transport for West Midlands – Councillor Cuthbert attended a meeting at Meriden with Meriden Parish Council representatives, Andrew Harding, Network Coordinator and a representative from Igo regarding the new 89 bus service which replaces the taxi-bus. Local representatives continue to request that the taxi-bus be re-instated. The clerk of Meriden Parish Council suggests all affected areas should work in harmony to try and achieve a positive result. Councillor Cuthbert will confirm that Hampton Parish Council is prepared to do this. Mr Harding confirmed that the shuttle-bus has been extended until March 2017.

SAC – Councillor Cuthbert attended and reported that a presentation had been given by Transport West Midlands.

### **16/81 PLANNING APPLICATIONS**

Councillor Doidge circulated details of all planning applications currently outstanding, prior to the meeting. The following comments were made:

Appeal for Travellers Site – This is a public, open meeting and will be held on 29<sup>th</sup> of November for four days at The George Hotel, Solihull.

Green Route Petition – The petition organised by Caroline Spelman MP has been denied submission to The House of Lords.

MSA (Application 02754) The application for an alternative site at Junction 4, M42 has been submitted and it is understood that both motorway services will be considered together.

Hampton Manor Road Signs – Four brown tourist signs directing people to Hampton Manor are proposed. Councillors are concerned with one of the signs which is planned to be sited near the village green; it is a substantial sign on 2 posts, straddling the footpath. It is inappropriate on the village green next to the war memorial and is in the conservation area. The Chair will contact Highways to object.

### **16/82 FINANCE**

The End of Year Accounts and Summary of Accounts and Authorisation of Payments were accepted as **proposed by Councillor Cuthbert and seconded by Councillor Blanch.**

**16/83 DATE OF NEXT MEETINGS**

Date for the next Parish Council meeting:

Budget – 4<sup>th</sup> of January 2017

Parish Council – 18<sup>th</sup> January 2017

The meeting closed at 9.30pm