

HAMPTON IN ARDEN PARISH COUNCIL MAINTENANCE COMMITTEE MEETING MINUTES

Held at the George Fentham Meeting Room

7:30 pm on Wednesday 8 February 2017

Present:

Councillor T Beresford (Chairman)

Councillor M Blomer

Councillor D Sandells

Councillor V Woodall

Mr M James

Mr D Colman

Mrs J Richardson

Mrs J Barnes (Clerk)

The Chairman welcomed everyone to the meeting:

M16/21 Apologies

Apologies were received from Mr P Farrington-Lloyd and Mr G Hollway.

M16/22 Minutes of Meeting 5 October 2016

These have already been adopted by a full Parish Council meeting.

M16/23 Matters Arising

M16/03 *Recreation Ground Car Park Drainage*

Councillor Blomer noted that there had been no further progress with regard to the drainage issues. Councillor Blomer stated that the Parish Council had been promised a camera survey and that he would make further enquiries in relation to the same. **MB**

M16/03 *Tree Maintenance*

Councillor Blomer noted that an Order has been placed with Graham Dawson to carry out the works, scheduled for the 7 and 8 March 2017. The work will include the Scots Pine on the Village Green, the Black Cyprus near the telephone exchange and work to a Horse Chestnut on the edge of the Spinney. **MB**

M16/06 *Scout and Guide Lease*

Councillor Beresford noted that we are still waiting to hear on what the name of the Organisation is going to be and whether the current name will be changing. Councillor Beresford has received a plan regarding the location **TB**

of the container but it has been agreed to place those plans on hold until we know what is happening with the lease.

M16/06 *Play Area*

Councillor Sandells confirmed that the resurfacing to the entrance had been completed and Julie Richardson confirmed that the invoice had been received and paid. **DS**

M16/07 *School Play Area*

Councillor Sandells confirmed that he has not yet moved this forward. The climbing wall and rope pull have been removed. It was noted that previous quotes received had been extremely high and it was therefore agreed that Councillor Sandells would speak to Rory (who is helping with the maintenance of the Sports Club) to get an alternative quote in order to move the matter forward. **DS**

M16/03 *Carpark on Marsh Lane*

Julie Richardson confirmed that we have approached SMBC to request that they clear the car park. No further information has been received. **TB**
Councillor Beresford confirmed that he would check that it has been cleared.

M16/24 **The Common and the Dell, Catherine de Barnes**

Councillor Cuthbert was due to set up a Resident's Group for those residents that lived near the Common. Councillor Blomer confirmed that the grass has been cut and cleared by Newlands Bishop. It was understood by Councillor Blomer that Councillor Cuthbert was going to arrange for Newlands Bishop to undertake regular maintenance of the grass during the cutting season. Councillor Beresford requested the Clerk find out the present position. **Clerk**

The Dell – shared access: - We are awaiting the Deed of Easement from Loddars Solicitors and further investigation is required regarding who is responsible for the maintenance of the driveway. Councillor Blomer noted that we need to see documentation in relation to the recently constructed Bungalows and what their responsibility is in relation to the same. Councillor Blomer confirmed that he had not been made aware of any issues regarding the access problems with Tarplins since he last reported and that there was no deterioration of the track. **Clerk**

M16/25 **Churchyard**

Mr Colman reported that Duncan Ballard has now left. The Vicarage is therefore presently empty but may be let on a short-term lease. The gardens have been done and will continue to be maintained. There are currently no building works to report save for some minor decoration works within the Vicarage. The pressing issue at present being to replace Duncan Ballard.

M16/26 **Recreation Ground and Spinney**

Mr Hollway has requested signage be put up to direct visiting teams towards the Sports Club. Councillor Blomer has explained to Mr Hollway what has been agreed between the Parish Council/SMBC and Hampton Manor. Mr Hollway is liaising with Hampton Manor in this regard. Any new signage will need to be agreed with both the Parish Council and SMBC/Highways. **MB**

Drainage: - Councillor Blomer noted that drainage issues are still ongoing.

Councillor Beresford noted that there are some minor repairs ongoing in the Clubhouse.

Councillor Woodall noted that at present the Skylark Bus no longer required permanent parking space. This however may need further consideration once the new bus arrives and their current arrangements with Packington Estate ends.

M16/27 School Field and Playing Area

Dog Fouling – Councillor Woodall raised the issue of new signs being required. Councillor Sandells confirmed that he would obtain some quotes for new signs by the School. **DS**

M16/28 Allotments

The Clerk confirmed that new Agreements will be sent out tomorrow 09/02/2017. **Clerk**

M16/29 Roads and Footpaths

Footpaths

Councillor Beresford noted that this is a new Agenda item and something that the Parish Council needs to monitor. Councillor Beresford noted that a recent discussion had taken place with SMBC regarding the responsibility of the footpaths. Mr James noted that there is a list of all the footpaths in the area. The Clerk is to locate the list or speak to Gill Lewis to see whether she holds a copy of the same. Councillor Beresford noted that when we have ascertained who is responsible we must then ensure that we are maintaining any footpaths that the Parish Council are responsible for. **Clerk**

Roads

Councillor Beresford noted that the Parish Council should keep a log of any issues arising with the roads, surfacing/potholes. The issue would be notified to SMBC but any issues should be logged also for the Parish Council to keep an eye on. **Clerk**

War Memorial

Julie Richardson confirmed that Trevor Honeysett is going to repair the damage to the War Memorial Wall following recent damage. The Committee briefly discussed the possibility of a “soft target” to try and limit damage but it was deemed non cost effective. Councillor Beresford stated that it may be worth putting something in the next Newsletter.

M16/30 Any other Business

Councillor Woodall referenced trees obscuring the streetlamp at Meriden Road. Councillor Woodall to contact Phillip Farrington-Lloyd to request that he send some communication requesting the trees be cutback. **VW**

Councillor Sandells raised the issue of streetlights. Councillor Sandells explained that

SMBC are currently replacing the current bulbs with LEDS but that not all have been replaced as yet. Councillor Sandells raised the distance between the streetlights. Mr James explained that SMBC have previously advised that the presence of street lighting is based upon the size of the Village.

M16/31 **Date of Next Meeting**

The next meeting is arranged for 7 June 2017.

It was agreed that the next meeting will start at the Recreation Ground with an earlier start time of 7pm. The clerk will book the Sports Club. **Clerk**

The meeting closed at 8:10 pm.

Julie Barnes

DRAFT