

# HAMPTON IN ARDEN PARISH COUNCIL MAINTENANCE COMMITTEE MEETING MINUTES

Held at the Recreational Ground and Sports Club

**7:00 pm on Wednesday 6 June 2018**

## PRESENT

**Councillor T Beresford (Chairman)**  
**Councillor D Sandells**  
**Mr Floyd Price**  
**Mrs J Barnes (Clerk)**

The Chairman welcomed everyone to the meeting.

The committee began by undertaking a walkabout where the following was noted:

**ACTION**

1. The Recreation Ground Carpark needs jet washing and sweeping. The chair will discuss with Graham Dawson. **TB**
2. The ACO drains at the Recreation Ground Carpark need clearing out. The chair will discuss this with Trevor Honeysett. **TB**
3. Additional protection is required by the Scout and Guide Hut to stop traveller access. The chair will discuss this with Graham Dawson. **TB**
4. There is some damaged Heras fencing that has been left outside the Scout and Guide Hut (railway side). There is also left over rubble presumably from the recent drainage works. The chair will ask Graham Dawson to remove the fencing and arrange for some topsoil to be put in that area to make good. **TB**
5. The fencing surrounding the Recreation Ground Play Area has been damaged at each of the corners. The chair will investigate the cause further and arrange for the necessary repairs to be undertaken. **TB**
6. The bushes and trees are significantly encroaching onto the footpath next to the BT telephone exchange/entrance to the Recreation Ground Carpark. The clerk will ascertain who is responsible and request that it be cut back. **CLERK**

The Committee completed the walkabout and went to the Sports Club to continue the meeting:-

## **18/01 APOLOGIES**

Councillor Mike Blomer and Mr David Colman.

## **18/02 MINUTES OF THE MEETING OF 7 FEBRUARY 2018**

These have already been adopted by a full Parish Council meeting.

## **18/03 MATTERS ARISING FROM THE ABOVE MEETING**

17/23 *Roads and Footpaths:* - The chair enquired whether any progress had been made with regard to obtaining the street care rota. The clerk confirmed that

- Councillor Blomer is continuing to discuss this with David Turton, the Neighbourhood Team Manager but as yet had not received receipt of the same. **MB**
- 17/29 *Car Park Security:* - The chair stated that a barrier and padlock were stolen from Dawsons locked van on the carpark and, as a result, it was necessary to urgently replace both padlocks and issue new keys to the key holders. Keys had subsequently been replaced in both the internal and external key safes. Floyd Price enquired what information the club were to give when contacted about access. The chair confirmed that access should be restricted where possible to emergency vehicle access and that a contact number in such a circumstance was listed on the barrier itself. Floyd Price noted that the CCTV signs on the carpark were damaged and confirmed that he would arrange a replacement. **FP**
- 17/29 *Astro Turf:* - Floyd Price confirmed that the works to the astro turf pitch are currently on hold whilst funding options are explored further.
- 17/29 *Forestry Management:* - The clerk confirmed that a meeting took place with the Forestry Commission. No further developments at present. The Parish Council will continue to liaise with The George Fentham Trust.
- 17/34 *Allotments:* - The chair asked that the clerk contact the allotment representative to request that the padlock on the water but be removed as it is causing it to drip. **CLERK**
- 18/04 The Common and The Dell, Catherine de Barnes**  
The Clerk confirmed that works to the access road are scheduled to take place in early July. In addition, Councillor Cuthbert has arranged to meet with Graham Dawson at The Common next week in order to arrange a quote for cutting in July.
- 18/05 Churchyard**  
Mr Colman was unable to attend the meeting. No issues were raised in advance.
- 18/06 Recreation Ground and Spinney**  
*Carpark drainage:* - The chair confirmed that the new drainage has been completed and has had a good test. The carpark will need jet washing and sweeping down now that works have been completed. Graham Dawson had contacted Councillor Blomer to say that he had checked the silt trap and that it was full. It is anticipated this was as a result of the system cleaning itself but Dawsons will monitor it regularly for a little while. Separately, the sediment tank as opposed to the trap will need cleaning. Councillor Blomer is due to meet with the SMBC Neighbourhood Management Team and will raise this with them. The PC is awaiting detailed drawings of the new drainage system from Graham Dawson. **MB**

During the walkabout the Chair noted that Graham Dawson had informed the PC that there was evidence of a substantial silt run off from the tennis courts. This was evidenced during the walkabout. Floyd Price noted that the tennis courts are due for rejuvenation and that the team tasked with that can consider this issue further. Another option was that of inserting a ledge alongside the side of the courts to stop the spill of sand. The chair agreed to monitor the situation and report further to the Sports Club in due course. **FP/ TB**

*Grit Bins:* - It had been ascertained that the grit bin at the entrance to the Sports Club did not belong to SMBC. The chair asked that the clerk contact

- Trevor Honeysett and ask him to clean it out and arrange for it to be refilled with fresh grit. **CLERK**
- 18/07 School Field and Play Area**  
The chair noted comments raised during the walkabout (stated above) and confirmed that he would discuss the issue with Graham Dawson. **TB**
- Councillor Sandells confirmed that he is investigating grants for the school play area and enquired with the clerk whether the Parish Council had a lease with The George Fentham Trust. The clerk confirmed she would look into the matter further. **CLERK**
- 18/08 GRASS CUTTING**  
The clerk confirmed that the Parish Council needed to consider whether Graham Dawson's prices were still competitive and to consider whether it was appropriate to go out to Tender. The chair confirmed that the Parish Council are happy with Graham Dawson's services and that no issues have been reported. Graham's prices have increased slightly. The chair requested the item be placed on the Agenda for the next Maintenance Committee Meeting in October. **CLERK**
- 18/09 ROADS AND FOOTPATHS**  
As mentioned in item 18/03 above, the Parish Council are continuing to liaise with SMBC with regard to obtaining the street care rota.
- The chair asked the clerk to contact SMBC Connect with regard to the pot holes on Old Station Road. The chair also asked that the clerk raise the issue of dirty road signs within the village and also the fact that some of the trees are overhanging the same obscuring the view. **CLERK**
- 18/10 ANY OTHER BUSINESS**  
Floyd Price stated that there is a large tree overhanging the Sports Club roof. It has been noted as a potential danger and, as a result, the Sports Club need to investigate that further. The chair asked that the clerk contact Dave Grimshaw to seek his initial view and to then communicate that to Floyd. **CLERK**
- 18/11 DATE OF NEXT MEETING**  
The next meeting is arranged for 10 October 2018 at 7:30pm.

The meeting closed at 8:00pm.