

HAMPTON IN ARDEN PARISH COUNCIL
MAINTENANCE COMMITTEE MEETING MINUTES

Held at Meeting Rooms, Fentham Hall

7:30pm on Wednesday 10 October 2018

PRESENT

Councillor T Beresford (Chairman)
Councillor M Blomer
Councillor D Sandells
Councillor P Green

Mr D Adams

Mrs J Barnes (Clerk)

The Chairman welcomed everyone to the meeting.

ACTION

18/12 APOLOGIES FOR ABSENCE

Mr David Colman, Councillor Mike Hulme and Floyd Price.

18/13 MINUTES OF THE MEETING OF 6 JUNE 2018

These have already been adopted by a full parish council meeting.

18/14 MATTERS ARISING FROM THE ABOVE MEETING

(3) Scout and Guide Hut Gate:- The Chair had requested Trevor Honeysett re-set the bolt and padlock on the gate and will follow this up with Trevor.

TB

(5) Fencing/Recreation Ground Play Area:- The Chair will ask Graham Dawsons to repair the fence.

TB

(b) Bushes/BT Telephone Exchange:- The Chair confirmed that the works have now been completed and the area is much improved.

17/29: Car Park Security:- The Chair will enquire with Floyd Price whether the damaged CCTV signs have been replaced.

TB

18/06: Silt run off from Tennis Courts:- The Chair noted that there is evidence of substantial silt run off from the tennis courts. This will cause the new drainage system to block. Councillor Blomer will write to Floyd Price noting our concerns and seeking their views on an appropriate solution.

MB

18/07: School Field and Play Area:- Councillor Sandells stated that there was nothing to report with regard to progress on grants but did note that he had completed some repair works to the play area and that the ROSPA Play Inspection had now been completed.

18/10: Overhanging Oak Tree:- The clerk confirmed that the Parish Council had not received any further information from Floyd Price regarding the overhanging oak tree at the Sports Club.

- 18/15 THE COMMON AND THE DELL, CATHERING DE BARNES**
 The Chair confirmed that the access works had been completed, invoiced by the Parish Council to the 4 properties and payment received.
- Councillor Blomer noted that James Ackrill had recently contacted the Parish Council to state that he would like to carry out some improvements to the planting and entrance but that he would do so at his own expense. Councillor Blomer will discuss further with Councillor Cuthbert. **MB**
- 18/16 CHURCHYARD**
 Mr Colman had sent an email in his absence to state that some works had been undertaken to the trees in the Churchyard to ensure their safety.
- 18/17 RECREATION GROUND AND SPINNEY**
Cricket Field: - The Chair explained that the Cricket Club had raised the issue of a swampy area on the Cricket Field. Graham Dawsons have confirmed that they can elevate the issue by tapping into existing drain runs. These works would cost in the region of £950. The Chair confirmed that agreement would be given for the works to take place but that the Parish Council would not meet the cost of such works. The Chair will revert to the Cricket Club. **TB**
- Silt Run off Tennis Courts/Drainage:-* Reported in item 18/14 above.
- On a recent walkabout it had been noted that there was some debris left on the carpark (pallets/rubble bags etc). The Chair will contact Floyd Price to request it be removed. **TB**
- The Chair expressed a desire to engage the Gardening Club with regard to the Path by the Railway/Sports Club Carpark. Councillor Blomer will discuss the possibility with Councillor Blanch. **MB**
- (a) Carpark drainage:-* Councillor Blomer confirmed that SMBC had attended and cleaned out the silt trap and that it is currently in good working order. SMBC have recommended that it be cleaned annually. Graham Dawsons have not yet provided plans of the new drainage installation. Councillor Blomer will contact Graham and request those be provided to the clerk. **MB**
- The Chair noted that the ACO drains need a full clean with some needing replacement. The Chair will ask Graham Dawsons to provide a quote. **TB**
- (b) Grit Bins:-* The Chair requested that the clerk follow up with Trevor Honeysett as Winter is approaching. **Clerk**
- 18/18 SCHOOL FIELD AND PLAY AREA**
 Reported in 18/14 above.
- 18/19 GRASS CUTTING TENDER**
 The Chair explained that the Parish Council uses the services of Graham Dawsons on a regular basis to provide support with tree maintenance and drainage related issues as well as grass cutting services. The Chair noted costs in 2017/18 financial year for grass cutting totalled in the region of £4,000. All

members agreed that this was cost effective and it was agreed to continue utilising the services of G R Dawsons & Sons.

The Chair requested that a Schedule of Works be obtained from Graham Dawsons.

Clerk

18/20 DOG BINS

The Parish Council have been notified that the dog bag dispensers need replacing. The clerk will arrange replacement. It was decided that the current company used by the Parish Council to supply the dispensers and dog bags was in line with alternative quotes received and to therefore remain with the same company.

Clerk

18/21 STREET CLEANING

Councillor Blomer noted that whilst some street cleaning had been undertaken there were still areas that needed significant attention. The Chair requested the clerk arrange a meeting with our Neighbourhood Team Manager, Tom Rogers and Tammy Rowley of Street Care.

Clerk

18/22 ROADS AND FOOTPATHS

The Chair noted that no progress had been made with regard to obtaining a copy of the Street Care Rota.

The Chair noted that it remains unclear what paths SMBC are responsible for and greater clarity is required.

18/23 ANY OTHER BUSINESS

None.

18/24 DATE OF NEXT MEETING

6 February 2019 at 7:30pm

The meeting closed at 8:50pm

Minutes taken and prepared by Julie Barnes, Clerk to Parish Council