

HAMPTON-IN-ARDEN PARISH COUNCIL MEETING

held at

THE MEETING ROOM

on

WEDNESDAY 13 NOVEMBER 2019

MINUTES

PRESENT	COUNCILLORS	Mr Mike Blomer (Chair) Mr Tim Beresford (Vice Chair) Mr David Sandells Mr Ken Blanch Mrs Cat Sellars Mr Dave Cuthbert Mr Peter Green Mr Giles Cook Mr John Eccleston Mr Mike Hulme
	SMBC	Ms Sue Hughes
	CLERK PUBLIC	Mrs Julie Barnes Mrs S Blomer Mrs L Cuthbert

ACTION

- 19/67 CHAIR'S WELCOME AND APOLOGIES**
The chair welcomed everyone to the meeting. Apologies were received from Ward Councillor Alison Rolf and Councillor Alexander Clayson.
- 19/68 DECLARATIONS OF INTEREST**
Councillor Eccleston in his capacity of president of the Sports Club.
- 19/69 PUBLIC PARTICIPATION**
None.
- 19/70 UPDATE FROM SMBC NEIGHBOURHOOD TEAM**
Sue Hughes, Neighbourhood Coordinator raised the following: -
- ❖ The broken Cherry Tree on the grass verge next to the bus stop in Catherine de Barnes has not yet been moved as it did not belong to SMBC. Vegetation removal letters were issued but returned undelivered. Councillor Cuthbert will make some enquiries in order to locate the owner of the land and will report further to Sue Hughes.
 - ❖ Complaints have been received by SMBC regarding the amount of mud being spread onto surrounding roads as a result of the site works taking place on Corbetts Close. The

DC/SH

- Clerk of Works* at SMBC is aware of the issues and is liaising with the site manager. The chair asked that a request go in for the road sweeper to extend its current route out onto Meriden Road. SH
- ❖ Complaints have been received by both the Parish Office and SMBC with regard to construction works taking place on Shadowbrook Lane. Lorries and cars are parked up on the grass verge causing damage to the carriageway. Sue is liaising with the *Clerk of Works* and a site meeting will be arranged shortly. SH
 - ❖ The poor state of the road surface on Shadowbrook Lane was again discussed and Sue confirmed she would take this issue up with Highways. SH
 - ❖ The Parish Council had reported overhanging vegetation on the High Street and Sue confirmed that a letter has been sent to the resident.
 - ❖ A request for footway sweepers has gone in. Members noted a number of other areas that require attention as a result of falling leaves and apples associated with wet weather. SH
 - ❖ Members raised a number of areas where potholes were present. Sue noted these and confirmed she would report them for repair. SH
 - ❖ A blocked drain on Butchers Road will be jetted on Friday 15/11/2019 and if necessary a camera will be inserted the following week to ensure it is clear.
 - ❖ Councillor Cuthbert raised two separate areas of fly tipping on Field Lane. Sue confirmed she would report this to Streetcare. SH
 - ❖ Councillor Cuthbert reported a streetlight on Hampton Lane by the bus stop being on during daylight but off at night. The clerk will report this via the online tool. CLERK
 - ❖ The chair noted that the 30mph sign as you enter the village of Hampton in Arden from the bottom end (Patrick's Bridge) is completely obscured as a result of SMBC owned overhanging vegetation. The clerk will report this via the Connect Service. CLERK
 - ❖ Sue noted that Highways have stated that residents must not place roadside mirrors on the public highway as they are not permitted and will be removed.

Sue Hughes left the meeting.

19/71 APPROVAL OF THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 11 SEPTEMBER 2019

The minutes from the Parish Council meeting were approved as proposed by Councillor Green and seconded by Councillor Cuthbert.

19/72 MATTERS ARISING FROM THE ABOVE MEETING

Speed Watch and Street Watch: - The chair confirmed that a number of speed watch sessions had now taken place with further sessions planned.

Councillor Cuthbert confirmed that a further 4 volunteers had been trained and a further 4 were due to be trained for the Catherine de Barnes street watch team and a request had been made for further torches to be purchased.

Councillor Beresford stated that a street watch session had taken place in Hampton but that torches had not been available at that session. The clerk would speak with Emma Shalley in this regard. A request had been made for residents to consider volunteering for the street watch team in Hampton in Arden but none had come forward.

CLERK

Redevelopment of the Sports Club Clubhouse: - The chair confirmed that there had been no further developments to report at this stage.

Tree Survey: - The Parish Council have appointed West Midlands Forestry to undertake a full report. Councillor Cuthbert confirmed that he had met with the surveyor to discuss the remit of The Common.

Catherine de Barnes Traffic Counters: - Councillor Blanch confirmed that SMBC had undertaken the traffic counters as part of their own scheme. Councillor Blanch will chase the results.

KB

Hampton in Arden Library: - Councillor Green confirmed that there had been no developments at present. The working group were still yet to meet.

Hampton in Arden Church Clock: - The chair confirmed that the chiming mechanism is still not working. Hopefully this will be repaired and in working order soon.

Christmas Lights: - The clerk confirmed that Santa will be attending the first official light switch on at the Village Green on Friday 6 December at 6pm. The church choir will be singing festive carols and The Corner Shop have very kindly offered to distribute free mince pies. Councillor Beresford confirmed he would arrange for the Festival Committee to transfer its contribution over to the Parish Council. The clerk will enquire whether Santa would be happy to "switch on" the lights. Councillor Sandells confirmed that he has a microphone and boom box that is battery powered along with lighting for it which he will deliver to the Parish Office before the event.

TB

CLERK

DS

19/73 APPROVAL OF THE MINUTES OF THE MAINTENANCE COMMITTEE MEETING HELD ON 9 OCTOBER 2019

The minutes from the Parish Council meeting were approved as **proposed by Councillor Sandells and seconded by Councillor Eccleston.**

19/74 MATTERS ARISING FROM THE ABOVE MEETING

The vice chair provided a brief breakdown of the minutes noting in particular that the War Memorial was cleaned in advance of Remembrance Sunday and that the planter has now been planted with some winter bedding plants.

19/75 FEEDBACK FROM THE COMMUNICATIONS SUB COMMITTEE MEETING

Councillor Sellars noted that the November Newsletter had now been delivered to residents.

Councillor Sellars noted that a recent bulb planting event had taken place at the George Fentham Endowed School and with Scouts and Guides in the village. Special thanks were given to Jo Taylor of Rosebourne Garden Centre who had donated bulbs to allow this event to take place.

Councillor Sellars gave advance notice to members that articles would be needed for the next Newsletter with the deadline for submission to her being 10/01/2020 latest.

19/76 PLANNING APPLICATIONS

Councillor Cuthbert referred to the planning report noting in particular:-

- ❖ Land rear of 86 Meriden Road: - A response has been submitted.
- ❖ No.6 and No. 16 The Grove: - The planning subcommittee agreed not to submit a response on these applications.
- ❖ Birmingham Dogs Home: - It was agreed not to submit a response. The Catherine de Barnes Residents Association have submitted a response regarding an increase in potential noise levels.
- ❖ Hampton Manor, Solar Array: - It was agreed that there were no grounds with which to object to this application.
- ❖ Oak Farm Appeal: - The subcommittee had met with the developers to discuss the potential mitigation that could be gained. It was subsequently agreed that the Parish Council would not support the application but would also not be submitting an objection and noted the positive benefits the development may bring to the community.
- ❖ MSA(s): - It is anticipated that no further news will be forthcoming until a decision has been made on the M42 link road by the Secretary of State.
- ❖ Woodhouse Farm: - Nothing further to report at present.

Councillor Cuthbert requested that Parish Council responses to planning applications be put onto the website. The clerk can arrange for this to be done and will discuss this further with the chair and vice-chair.

**CLERK
MB/TB**

19/77 TRAFFIC CALMING UPDATE

Councillor Blanch provided a brief background with regard to previous unsuccessful attempts by the Parish Council to obtain funds from the HS2 Community Fund.

Ward Councillors Rolf and Sleight had recently attended a Solihull Council Cabinet Meeting and had spoken positively in support of the Parish Council's proposed Pedestrian and Road Safety plans.

Councillor Blanch had recently met with Ashley Prior, head of Highways who has subsequently confirmed that SMBC will be pooling all potential schemes in the HS2 area and will be assessing them in Q1 of 2020. Parish Council's will be approached in Q2 of 2020.

19/78 APPLICATIONS FOR FUNDING

Hampton in Arden Recreational Trust: - the chair noted that an application had been received from the Recreational Trust for the sum of £120,000 towards the costs of improving facilities at the Hockey Pitch. Members were asked to consider the principle of using CIL income for this application and the more detailed information required before the request can be properly considered.

Members were in agreement that the Parish Council would not be in a position to fund the entire £120,000 and that the Recreational Trust may want to put forward a "*wish list*" that the Parish Council could consider in further detail. The chair noted that whilst the Parish Council receives 25% of CIL money, SMBC receive 75% and it may be worthwhile for the Recreational Trust to apply directly to SMBC's CIL funds as a result.

Whilst members were sympathetic to the application, it was agreed that the Parish Council would need to see the Recreational Trust's detailed accounts together with more detailed information on usage, in particular the usage of the pitch from residents within the parish. Councillor Eccleston will revert further to the Recreational Trust.

JE

Members agreed to allow the chair and vice-chair to make further enquiries with the Recreational Trust and to report back via e-mail in advance of the next Parish Council meeting in January if necessary.

MB/TB

The chair requested that the clerk look into what further CIL funds the Parish Council is expected to receive in the coming financial year. In addition, Councillors Green and Blanch requested that the Parish Council look to put in place a CIL policy with regard to how incoming CIL applications would be dealt with and the various requirements. The clerk confirmed she would investigate further with neighbouring Parish Council's what policies they had in place.

**MB
/CLERK**

Catherine de Barnes Village Hall – Christmas Lights: - the chair referred to his report and a request by Catherine de Barnes for 80 coloured lamps and an outdoor electrical socket to be installed at the village hall at a total cost of £567. All members were in

agreement and the funding was approved as **proposed by Councillor Beresford and seconded by Councillor Sellars.**

Catherine de Barnes Cricket Club: - the chair referred to his report and the request for funding in the sum of £400. In advance of the meeting the chair had requested additional information. That information had not yet been forthcoming and it was therefore agreed to defer a decision on the application at this stage.

19/79 LOCAL GOVERNMENT AWARD SCHEME

Councillor Cuthbert gave a brief breakdown of the Award Scheme noting that it is an initiative ran by NALC and is being promoted by WALC. Councillor Cuthbert stressed that he felt it was important to undertake the foundation level of the scheme in order to be able to demonstrate the Parish Council's competence and transparency. The fee is £130 per year. The clerk will consider the scheme in more detail and report further on whether or not she is able to undertake it bearing in mind current workloads.

CLERK

19/80 VE75 CELEBRATIONS

The chair referred members to a letter received from Bruno Peek, Pageantmaster of the VE75 Celebrations that had been circulated to members in advance of the meeting.

All members agreed that they would be keen to progress ideas for the celebrations. The Hampton Society has agreed to move the annual village walk to the Friday Bank Holiday with a picnic to be held on the Recreational Ground.

Members discussed the possibility of a cricket match between Hampton in Arden and Catherine de Barnes. Councillor Cuthbert will liaise with the Catherine de Barnes Cricket Club to see if that would be of interest to them.

DC

Councillor Eccleston confirmed that the Sports Club would hold a BBQ (weather permitting) and the bar would be open. He would also liaise with the Recreational Trust to ensure that any planned works on the astro turf did not take place during the event.

JC

Councillor Blanch will look into any necessary road closures.

KB

The chair confirmed he would liaise with Revd. Dimes with regard the Church Services of Celebration and Commemoration.

MB

19/81 ADDITIONAL ITEM – FREE TREE SCHEME

The chair included an additional item, reported on in advance to members. The chair confirmed that the Parish Council had successfully applied for free trees for planting along the recreation ground railway boundary and areas affected by the recent major drainage work. The scheme will provide 30 trees along with a small quantity of hawthorn hedging. The Parish Council will be responsible for the preparation of the ground, planting and maintenance and Dawsons Groundcare have quoted £500 to do this work. Members were in agreement and the quote was

approved as **proposed by Councillor Sandells and seconded by Councillor Beresford.**

19/82 CORRESPONDENCE (for information only)

09/09 NALC – Chief Execs Bulletin
13/09 Locality Working – Invitation
13/09 NALC – Newsletter
16/09 NALC – Chief Execs Bulletin
23/09 SMBC – Commonwealth Games 2022 Strategic Transport Plan
25/09 NALC Newsletter
25/09 WALC – Local Government Awards Scheme
30/09 CSW Broadband – Update
07/10 WALC – Elections Survey
09/10 WALC – Newsletter
11/10 NALC – Chief Execs Bulletin
14/10 ROSPA – Play Safety Inspections
15/10 VELO – Event Notification
17/10 WALC – Annual Conference
21/10 CEMEX UK – Community Support
21/10 NALC – Chief Execs Bulletin
05/11 WALC – Newsletter
06/11 NALC – Newsletter

19/83 REPORTS FROM OTHER MEETINGS

Councillor Sandells confirmed that the report had been received from RoSPA with regard to the play area inspections. Minor alterations had been recommended which Councillor Sandells will arrange. The report specifically raised the issue of strimmer damage to the wooden posts around the Under 7s play area. The clerk will discuss this with Dawsons Groundcare.

DS

CLERK

M42 Junction 6 – Councillor Cuthbert confirmed that he had now obtained an agreement from SMBC and Highways England that Bickenhill and Hampton in Arden Parish Council will be consulted and have the option to talk through the Transport Management Plan in relation to any works include any landscaping decisions that are being made within the Parish. The Parish Council will work closely with Bickenhill in this regard.

Councillor Cuthbert requested the clerk check whether the meeting room is available for a further meeting with Highways England.

CLERK

19/84 FINANCE

The quarterly accounts and payments for 7 months ending 31 October 2019 were accepted as **proposed by Councillor Beresford and seconded by Councillor Blanch.**

19/85 DATE OF NEXT MEETING

The chair confirmed the dates for next meetings:-

Parish Council Meeting: 8 January 2020
Parish Council Budget Meeting: 8 January 2020

Maintenance Committee Meeting: 5 February 2020

Meeting closed at 9:45pm.

Minutes taken, prepared and presented by Julie Barnes, Clerk