

HAMPTON IN ARDEN PARISH COUNCIL ANNUAL GENERAL MEETING

On

WEDNESDAY 12 MAY 2021 at 7:30pm.

MINUTES

PRESENT	Councillors:	Mr Mike Blomer (Chair) Mr Tim Beresford (Vice Chair) Mr David Sandells Mrs Catherine Sellars Mr Ken Blanch Mr Peter Green Mr Roger Waring Mr Alexander Clayson Mrs Min Grimshaw Mr Giles Cook Mr John Eccleston Mr Dave Cuthbert
	Clerk:	Mrs Julie Barnes
	Public:	Mrs Lesley Cuthbert Mrs Sheila Blomer Mrs Frances Cook

- 21/01 WELCOME AND APOLOGIES** **Action**
The outgoing chair welcomed everyone to the meeting. Apologies have been received from Ward Councillor Alison Rolf.
- 21/02 DECLARATIONS OF INTEREST**
- John Eccleston: President of Sports Club. Interest in the Recreational Trust.
 - Dave Cuthbert: chair of the Residents Association and Trustee of Catherine de Barnes Village Hall.
 - David Sandells: Member of the Sports Club.
 - Tim Beresford: George Fentham Trustee and School Governor.
- 21/03 ELECTION OF THE CHAIR**
The clerk called for nominations. Councillor Beresford proposed the election of Councillor Blomer and Councillor Sellars seconded this proposal. All members were in favour. The chair thanked the Council for their continuing support.
- 21/04 CHAIR'S DECLARATION OF ACCEPTANCE OF OFFICE**
Councillor Blomer signed a Declaration of Acceptance of Office.
- 21/05 ELECTION OF VICE-CHAIR**
Councillor Eccleston proposed that Councillor Beresford continue for a further year as vice-chair. This was seconded by Councillor Cuthbert with all members being in favour. Councillor Beresford thanked members for their continued support.

21/06

APPOINTMENT OF COMMITTEES AND COMMITTEE CHAIRS

The Chair and Vice-Chair are ex-officio members of all committees:

Planning Subcommittee	Councillor Cuthbert Councillor Sellars Councillor Blanch Councillor Green Councillor Cook Councillor Eccleston
Maintenance Committee	Councillor Beresford Councillor Sandells Councillor Green Councillor Cuthbert Councillor Eccleston Mr D Colman (Church) Mr D Adams (GF Trust) Mr F Price (Sports and Social)
Communications Working Group (including Youth Affairs)	Councillor Sellars Councillor Green Councillor Clayson Councillor Cuthbert
Neighbourhood Plan Working Group	Councillor Cuthbert Councillor Blanch Councillor Sellars Councillor Green Councillor Cook Councillor Eccleston
Remembrance Day	Councillor Blanch Councillor Sandells Councillor Clayson
HS2 Sub Committee / Pedestrian and Road Safety Committee / M42 Inc. 6 Improvement Scheme.	Councillor Blanch Councillor Sellars Councillor Grimshaw Councillor Cuthbert Councillor Cook
Appointments to other bodies	
Footpaths & Rights of Way Representative	Councillor Waring
Airport Consultation	Councillor Sandells
Solihull Area Committee (SAC)	Councillor Cuthbert
Quarry Liaison	Councillor Blomer
Library Working Group (Hampton in Arden)	Councillor Sellars Councillor Waring

The Parish Council also appoint trustees to:

The Charity of George Fentham	Mrs C Eley	Expires Oct 2021
	Dr M Shalley	Expires Oct 2020
	Mr T Beresford	Expires Oct 2022
The H-in-A Recreational Trust	Mr G Hollway	Expires Oct 2024
	Councillor Blanch	Expires Oct 2021

21/07

PUBLIC PARTICIPATION

None.

21/08 MINUTES OF THE PARISH COUNCIL MEETING HELD ON 10 MARCH 2021
The minutes were approved as **proposed by Councillor Blanch and seconded by Councillor Beresford** with all in favour.

21/09 MATTERS ARISING FROM THE ABOVE MEETING

20/102: Ash and Oak Tree. The chair confirmed that the necessary tree works have now been completed.

Footpath sign: Catherine de Barnes Common. The clerk confirmed that the sign had not yet been repaired due to a supply issue with Solihull MBC's contractor. The works are scheduled to take place shortly. The clerk will maintain a watching brief. **Clerk**

20/103: Festival. Councillor Beresford stated that there are no further updates at present. The festival committee still hope to be able to hold an event in September.

20/106: New Forest. The chair confirmed that Hampton Society are keen to link this project with the Blythe Greenway project they are also involved with and wish to take the lead. Councillor Green confirmed he supported the Hampton Society with their proposal, and all members agreed. The chair will ask Hampton Society to contact Councillor Andrew Mackiewicz of Solihull MBC to notify him of their involvement. **MB**

20/109: Catherine de Barnes Village Hall CIL Application. Councillor Cuthbert confirmed that following receipt of the CIL funds the Trustees are now due to place the order for the installation of secondary glazing in the Catherine de Barnes Village Hall and once again thanked members for their support.

20/110: Sports Club Development Update. Councillor Eccleston stated that there are no further updates at present to report upon.

20/111: Village Annual Meeting. The chair confirmed that the Annual Meeting had taken place. A lot of time and effort went into providing a virtual meeting and report to all residents and members were disappointed that only a small number of residents were present.

21/10 PLANNING APPLICATIONS

Councillor Cuthbert referred to the running Planning spreadsheet already circulated to members, noting in particular: -

51409 – MSA at Solihull Road - An Appeal is expected imminently.

02792 – Land at Catherine de Barnes - A decision on this application has now been deferred. Additional information is to be provided to Solihull MBC Planning Committee with an indication that it will be put before the Planning Committee in July 2021.

02784 – Newlands Bishop Farm - Solihull MBC are awaiting further information from the applicant.

00058 – Catherine de Barnes Village Hall - The application remains outstanding. A decision is expected shortly.

Enforcement Involvement

194 Old Station Road – As previously indicated, a planning application has now been submitted (00621). The subcommittee will consider whether it intends to respond shortly.

86 Meriden Road – Solihull MBC Enforcement Team have confirmed that they will be visiting the property shortly.

03108 – Woodhouse Farm, Catherine de Barnes – The application for Appeal has now been dismissed.

Chestnut Farm/Dovetail Group – Eastcote Lane – Enforcement officers are continuing to investigate this matter.

21/11 FEEDBACK FROM COMMUNICATIONS SUBCOMMITTEE

Councillor Sellars confirmed that the Communication Subcommittee had met on Monday 10 May and referred members to the Minutes already circulated.

Councillor Sellars reported that Peter Kennedy had now stood down from the subcommittee after over 7 years of helpful service. Members wish to record their thanks to Mr Kennedy for his help and guidance over the many years. **MB**

Councillor Sellars requested articles for The Chronicle and discussed the content with members. Councillor Sellars also ran through possible articles for the next Parish Newsletter. **All**

The Communications Subcommittee group are looking into the possibility of installing a basketball court/hoop as a future project to fill the gap in the village for older children/young adults. The Subcommittee are investigating this further.

21/12 FEEDBACK FROM THE CIL SUBCOMMITTEE

Councillor Green confirmed to members that he had been appointed chair at the CIL Subcommittee first meeting which had been held on 19 April 2021.

Councillor Green explained that the Subcommittee felt that it could be more efficient if the full Parish Council were to provide them with *delegated authority*. Members considered this proposal and Councillor Grimshaw proposed that *delegated authority* be provided to the CIL Subcommittee. **It was agreed as proposed by Councillor Grimshaw and seconded by Councillor Beresford with all members being in favour.**

Councillor Green thanked members and confirmed that the CIL Subcommittee would shortly be considering a plan to ensure that applications received were assessed with particular consideration of the finite pool of funds held.

21/13 PEDESTRIAN AND ROAD SAFETY SCHEME UPDATE

Councillor Blanch confirmed that the HS2 Implementation Committee were due to resume face-to-face meetings in July of this year.

Pedestrian and Road Safety Scheme – Hampton in Arden

Councillor Blanch confirmed that both he and the chair were due to meet with SMBC Highways next week to continue working on the detailed design, to include a further update on costs which it is known have increased.

The Parish Council have successfully obtained additional funding from WALC in the sum of £8,000 towards the increased costs but it is anticipated that an application to the CIL fund will also be necessary. It is hoped that Solihull MBC will also support the Parish Council with additional funding from the HS2 Road Safety Scheme that they manage in order to ensure the scheme is able to progress.

Pedestrian and Road Safety Scheme – Catherine de Barnes

Councillor Cuthbert confirmed that it is Solihull MBC's intention to put a pedestrian crossing in the village and further information is awaited from Paul Tovey, Head of Highways, Solihull MBC.

Councillor Blanch noted that it is hoped that the Parish Council will shortly be able to submit their proposals for the road safety scheme in Catherine de Barnes to Solihull MBC for their further consideration.

M42 Jnc. 6 Improvement Scheme

Councillor Cook updated members on a meeting held on Monday 10 May with Jonathan Compton of Skanska. Further information is awaited from Jonathan regarding the Community Use Legacy Scheme and another meeting is scheduled to take place on 20 May 2021.

21/14

NEIGHBOURHOOD PLAN UPDATE

Councillor Cuthbert confirmed that the Neighbourhood Plan Working Group had met recently with Solihull MBC who agreed that the reviewed plan should be simplified to ensure the policies were more transparent.

Councillor Green is currently in the process of analysing the responses and comparing them with potential policies. A further meeting will take place shortly to discuss the next steps.

21/15

APPROVAL OF THE NATIONAL CODE OF CONDUCT

The chair referred members to his report, previously circulated and noted that members had all been provided with a copy of the 16 page new recommended Code of Conduct.

The chair noted that Solihull MBC had considered the model on 24 March and approved adoption of the code subject to the amendment of Clause 10.2 noting that any gift irrespective of its value should be declared.

The chair recommended the National Code of Conducts approval **and it was agreed as proposed by Councillor Green, seconded by Councillor Sellars with all members being in favour.**

21/16

CORRESPONDENCE

Most correspondence is received by email and is forwarded to members as a matter of course with the majority being of a routine nature. Examples are regular consultations from SMBC on planning applications, updates and training opportunities from WALC and NALC, notifications from HS2 and currently many relating to Covid 19. The following are those that depart from the routine:

08/03 Canal and Rivers Trust – Notice of works to Grand Union Canal at Catherine de Barnes

15/03 Midlands Energy Hub – PC Carbon Calculator

27/03 Javad Hashemi – Details of local petition re Chestnuts Farm, Eastcote Lane

29/03 GBSLEP – Small Habitats Grants Programme

04/05 Active Parks Project – Use of school Field.

Members discussed the email dated 4/05 regarding the Active Parks Project in further detail. Clarification is required over the exact location and whether that may have an affect on current usage. The chair will make further enquires and report again to members.

MB

21/17 THANKS FROM ANGELA BOWEN

The chair confirmed that Angela Bowen wished to record her thanks to the Parish Council for their donation, in lieu of flowers, made to Macmillan Cancer Support in memory of Mr. Clive Bowen.

21/18 REPORTS FROM OTHER MEETINGS

20/04/2021: Councillor Cuthbert chaired a SAC meeting. Presenters were Paul Tovey, Head of Highways at Solihull MBC and Steven Wilkinson the lead Planning Enforcement Officer at Solihull MBC.

27/04/2021: Councillor Cuthbert attended a County Committee Meeting of WALC. The intention being to convert WALC into a Limited Company.

12/05/2021: Councillor Cuthbert had today met with Nick Page, the Chief Executive of Solihull MBC and Alison McGrory. Concerns were raised about planning enforcement and a general discussion about Solihull Council's future plans and funding difficulties.

21/19 FINANCE

Accounts and payments for 1 month ending 30 April 2021 were accepted as **proposed by Councillor Cuthbert and seconded by Councillor Blanch.**

21/20 APPROVAL OF FINANCE ANNUAL GOVERNANCE STATEMENT

The Annual Return and completed Annual Governance Statement were received and approved and the chair signed the relevant paperwork to be sent to the external auditor.

The audit papers **were approved as proposed by Councillor Beresford and seconded by Councillor Eccleston.**

21/21 APPROVAL OF ACCOUNTING STATEMENTS 2020/21

The approval of Accounting Statements was received and approved.

The Accounting Statements **were approved as proposed by Councillor Green and seconded by Councillor Grimshaw.**

21/22

DATE OF NEXT MEETING

Maintenance Meeting: 9 June 2021 at 7pm (location to be determined).
Parish Council Meeting: 14 July 2021 at Catherine de Barnes Village Hall.

The meeting closed at 9:23pm.

Julie Barnes
Clerk

DRAFT