

HAMPTON IN ARDEN PARISH COUNCIL MEETING

To be held at

The George Fentham Meeting Rooms

On

WEDNESDAY 13 JULY 2022 AT 7:30PM

AGENDA

1. Apologies for Absence.
2. Declarations of Interest.
3. Public Participation.
4. Approval of the Minutes of the Annual General Meeting held on 11 May 2022.
5. Matters arising from the above meeting.
6. Feedback from Maintenance Committee.
7. Feedback on the Pedestrian and Road Safety Schemes.
8. Feedback from the Rights of Way and Footway Representative.
9. Feedback from CIL Committee.
10. Feedback from the Communications Committee.
11. Feedback from the Planning Committee.
12. Feedback from the Neighbourhood Plan Working Group.
13. Parish Council Basic Allowances for 2022-2023.
14. Remembrance Sunday Planning.
15. Hampton in Arden Christmas Lights.
16. Freedom of Information complaint – outcome.
17. Adoption of Climate Change Policy.
18. Correspondence (for information only).
19. Reports from other meetings.
20. Finance; a) Quarterly Accounts
b) Payments
21. Dates of next meeting:

Parish Council Meeting: 14 September 2022 at 7:30pm.

HAMPTON IN ARDEN PARISH COUNCIL ANNUAL GENERAL MEETING

On

WEDNESDAY 11 MAY 2022 at 7:30pm.

held at The George Fentham Meeting Rooms

DRAFT MINUTES

PRESENT	Councillors:	Mr Mike Blomer (Chair)
		Mr Tim Beresford (Vice Chair)
		Mrs Catherine Sellars
		Mr Ken Blanch
		Mr Dave Cuthbert
		Mr Roger Waring
		Mr Peter Green
		Mrs Min Grimshaw
		Mr Giles Cook
		Mr John Eccleston (from item 22/06)
		Mr Alexander Clayson
	Clerk:	Mrs Julie Barnes
	Public:	Mrs Sheila Blomer
	Mrs Lesley Cuthbert	
	Dr A Thomas (to item 22/07)	

- 22/01 WELCOME AND APOLOGIES** **ACTION**
The outgoing chair welcomed everyone to the meeting. Apologies were received and accepted from Councillor David Sandells.
- 22/02 DECLARATIONS OF INTEREST**
- John Eccleston: President of Sports Club. Recreational Trust Trustee.
 - Dave Cuthbert: chair of the Catherine de Barnes Residents Association and Trustee of Catherine de Barnes Village Hall.
 - Tim Beresford: George Fentham Trustee and George Fentham Endowed School - School Governor.
- 22/03 ELECTION OF THE CHAIR**
The clerk called for nominations. Councillor Cuthbert **proposed the election of Councillor Blomer and Councillor Cuthbert seconded this proposal.** All members were in favour. The chair thanked the Council for their continuing support.
- 22/04 CHAIR'S DECLARATION OF ACCEPTANCE OF OFFICE**
Councillor Blomer signed a Declaration of Acceptance of Office.
- 22/05 ELECTION OF VICE-CHAIR**

Councillor Cuthbert proposed that Councillor Beresford continue for a further year as vice-chair. This was seconded by Councillor Cook with all members being in favour. Councillor Beresford thanked members for their continued support.

22/06 APPOINTMENT OF COMMITTEES AND COMMITTEE CHAIRS

The Chair and Vice-Chair are ex-officio members of all committees:

Planning Committee	Councillor Dave Cuthbert Councillor Cat Sellars Councillor Ken Blanch Councillor Peter Green Councillor Giles Cook Councillor John Eccleston
Maintenance Committee	Councillor Tim Beresford Councillor David Sandells Councillor Peter Green Councillor John Eccleston Rvd Stuart Dimes Daniel Adams Floyd Price
Communications Working Group (including Youth Affairs)	Councillor Cat Sellars Councillor Peter Green Councillor Alexander Clayson Councillor Roger Waring
Neighbourhood Plan Working Group	Councillor Dave Cuthbert Councillor Cat Sellars Councillor Ken Blanch Councillor Peter Green Councillor Giles Cook Councillor John Eccleston
Remembrance Day Working Group	Councillor Alexander Clayson Councillor David Sandells
HS2 Committee / Pedestrian and Road Safety Committee / M42 Inc. 6 Improvement Scheme.	Councillor Ken Blanch Councillor Cat Sellars Councillor Min Grimshaw Councillor Dave Cuthbert Councillor Giles Cook Councillor John Eccleston Councillor Alexander Clayson
Funding Committee	Councillor Roger Waring Councillor Ken Blanch Councillor Peter Green Councillor John Eccleston
CIL Committee	Councillor Peter Green Councillor Giles Cook Councillor Dave Cuthbert Councillor Ken Blanch Councillor John Eccleston

Appointments to other bodies

Footpaths & Rights of Way Representative	Councillor Roger Waring
Airport Consultation	Councillor David Sandells
Solihull Area Committee (SAC)	Councillor Dave Cuthbert
Quarry Liaison	Councillor Mike Blomer
Library Working Group (Hampton in Arden)	Councillor Cat Sellars

The Parish Council also appoint trustees to:

The Charity of George Fentham	Mr M Abbott	Expires Jan 2026
	Dr M Shalley	Expires Oct 2024
	Mr T Beresford	Expires Oct 2022
The H-in-A Recreational Trust	Mr G Hollway	
	Ken Blanch	

22/07 PUBLIC PARTICIPATION

Dr Thomas a resident of Diddington Lane enquired whether the Parish Council had recognised the gravity of the Climate Change emergency and enquired whether they were intending to issue a Statement of Intent to protect the environment within which we live.

The chair confirmed that the Parish Council do not currently have a Climate Change Policy and had instead followed Solihull MBC’s lead. Following Dr Thomas’ comments, the Parish Council would investigate this further and makes steps to put in motion a sufficient plan.

Chair.

Dr Thomas noted that residents of Diddington Lane were also extremely concerned by the lack of road safety measures on Diddington Lane.

Councillor Blanch was able to discuss the Phase 2 proposals with Dr Thomas noting that the Parish Council does have plans for measures that will slow the traffic in that area.

Dr Thomas thanked the Parish Council for all their hard work and dedication.

Dr Thomas left the meeting.

22/08 MINUTES OF THE PARISH COUNCIL MEETING HELD ON 9 MARCH 2022

An amendment was noted at item 21/108 whereby the word “adjourned” needed to be removed. The clerk will action this amendment.

Clerk

The minutes were then approved as **proposed by Councillor Cuthbert and seconded by Councillor Beresford** with all in favour.

22/09 MATTERS ARISING FROM THE ABOVE MEETING

21/106 – Catherine de Barnes Village Hall – Consideration of 7-year lease: - Councillor Cuthbert was able to confirm that the Birmingham Diocese have recently verbally agreed to a 7-year lease and steps were now in motion to prepare this.

21/112 – Pedestrian and Road Safety – Phase 2 Proposals: - Councillor Clayson enquired whether any progress had been made regarding the possibility of

installing zebra crossing lines on top of the informal crossing. Councillor Blanch confirmed he would contact Solihull MBC Highways Department.

KB

22/10

MATTERS ARISING FROM THE ANNUAL PARISH MEETING HELD IN APRIL

Site of Special Scientific Interest – Shadowbrook Meadows Nature Reserve: - Councillor Waring confirmed he would contact The Warwickshire Wildlife Trust to obtain further information about this site to pass onto residents.

RW

Sewerage Blockages/Packhorse Bridge/River Blythe: - Councillor Grimshaw confirmed that she had contacted Severn Trent in this regard and will update the Parish Council when she has more information.

MG

Funding Opportunities/Community Infrastructure Levy: - It was agreed that we would add this information to our website.

Clerk.

The format of the meeting was discussed generally amongst members, and all agreed that it would be appropriate to update the running order to make it both shorter and more interactive with residents. Councillors Grimshaw and Sellars confirmed they would be happy to help coordinate this.

CS/MG

Dave Grimshaw's passing was considered and it was agreed by all members that a donation to the West Midlands Adult Cystic Fibrosis Centre (as agreed by Mr Grimshaw's family) of £25 would be made in recognition of Dave contribution to the Conservation Group within the village. In addition, a local native tree would be planted in his honour. The location and specification of the tree would be considered in more detail at the next Maintenance Committee Meeting.

Clerk
TB

22/11

RATIFICATION OF MINUTES OF MEETINGS HELD VIRTUALLY

The chair noted that for over two years, from March 2020 and due to the Covid 19 pandemic, members were aware that it was necessary to hold meetings virtually using Microsoft Teams.

The Parish Council was one of the few that was able to continue with its business almost as normal as a result. However, members were now asked to formally ratify the minutes that were taken and approved during that period.

Councillor Sellars proposed that all minutes taken and approved during the period that they were held virtually be formally accepted. This was seconded by Councillor Eccleston with all members being in favour.

22/12

PLANNING APPLICATIONS

Councillor Cuthbert referred to the running report circulated in advance noting the following: -

02784, Newlands Bishop Farm: - It had been noted that works to install the tepees were taking place but planning remained outstanding. A query would be sent to the Planning Department to ascertain the current position.

Whilst out of the Parish, residents remained concerned about the expansion of Chestnuts Farm and its impact on the protected sightline. Further queries would be made with the Planning Department.

Works to the front of 86 Meriden Road were continuing with substantial works taking place to a large tree. A query would be sent to Solihull MBC Planning Department to ascertain the position.

DC

22/13

FEEDBACK FROM COMMUNICATIONS COMMITTEE

Councillor Sellars referred to minutes taken from the latest meeting held on 9 May circulated in advance noting that the next newsletter would be circulated in August to ensure that important articles about the Commonwealth Games and Queen's Baton Relay can be included. Articles are therefore required by no later than 29 July.

ALL

Councillor Clayson noted that the Parish Council requires a specific database such as mailchimp to run an effective email campaign with residents. The clerk will investigate this further.

Clerk

22/14

FEEDBACK FROM THE CIL COMMITTEE

Councillor Green confirmed that no new formal applications had been received however a couple of enquiries had been received reminding members that available funds were now £15,000.

It was noted that the Catney Play Area was now progressing following the agreement of a 7-year lease.

The CIL Committee would meet shortly to agree a response to the George Fentham Trust following receipt of their "Wish List" and also a query relating to the purchase of a Marquee for the Village Festival.

22/15

PEDESTRIAN AND ROAD SAFETY SCHEME UPDATE

Hampton in Arden

Councillor Blanch confirmed that Phase 2 proposals had been well received by residents and Solihull MBC were now working on the detailed design process.

Works had taken place to the Gateway to make it more visible. Signage remained outstanding and a query would be sent to Solihull MBC Highways Department in this regard.

Members discussed the possibility of moving the planters to the bollard location and Councillor Blanch confirmed he would enquire whether this was a possibility.

Councillor Cuthbert enquired whether white boundary gates could be added as a feature at both villages and Councillor Blanch confirmed he would make further enquiries. **KB**

Catherine de Barnes

Councillor Blanch confirmed that the Parish Council were hoping to obtain funding from National Highways via their designated funds. Ongoing discussions were taking place with Skanska.

It was noted that Solihull Council had confirmed that works to complete the Pedestrian Crossing in Catherine de Barnes would be completed on 16 May, but final clarification was awaited from the contractor.

22/16

NEIGHBOURHOOD PLAN UPDATE

Councillor Cuthbert referred to Councillor Green who updated members as follows: -

Members were referred to the report circulated in advance noting that Solihull MBC had kindly provided some extensive guidance on the content and format of our draft Neighbourhood Plan.

The Parish Council were due to meet with a consultant, Andrea Pellegram, but a decision had been made to pause that appointment until further drafting work had taken place.

22/17

ROADS AND FOOTPATHS UPDATE

Councillor Waring referred to his report circulated in advance noting that the diversion of footpath M121 in the Hampton Manor Grounds was now nearing completion, and it was hoped it would be available online shortly.

In addition, the following points were made: -

The broken stile that connects paths M126 and M129 to the rear of Fentham Hall is to be replaced with a gate. Hampton Manor have offered a gate to Councillor Waring, and he will arrange for its restoration.

A problem with the boardwalk has been reported (on the approach to Packhorse Bridge), netting has become loose and hazardous.

Early discussions are taking place regarding a proposed permissive path that will obviate the need to walk a 50-yard stretch of Shadowbrook Lane. Further information to follow.

Reports had been received of anti-social behaviour around the area of the River Blythe at the Packhorse Bridge and around Barston Lake with the problem stemming from the use of off road motorbikes. Councillor Waring would contact Solihull MBC in this regard.

Councillor Waring confirmed he had joined several organisations to assist in this role as Roads and Footpaths representative and he would provide those details to the clerk.

RW

22/18 **CORRESPONDENCE**

Most correspondence is received by email and is forwarded to Members as a matter of course with the majority being of a routine nature. Examples are regular consultations from SMBC on planning applications, updates, and training opportunities from WALC and NALC, notifications from HS2 and National Highways (Skanska). The following are those that depart from the routine:

- 14/03 – SMBC – Flooding in Old Station Road (ongoing).
- 16/03 – WALC – Star Council Awards.
- 21/03 – ERC – Support for Ukraine.
- 21/03 – HinA Sports Club – Cricket Fixtures.
- 04/04 - SMBC – Queens Baton Relay.
- 05/04 – SMBC – Active Travel Fund.
- 25/04 – C Bransbury – Aerial photography

Councillor Green confirmed he had contacted Mr Bransbury regarding the offer of Aerial Photography as it was felt that the images would support the Neighbourhood Plan. Further information to follow.

22/19 **REPORTS FROM OTHER MEETINGS**

Solihull Area Committee

Councillor Cuthbert confirmed that a Solihull Area Committee meeting had taken place in April with a presentation by Simon Foster, the West Midlands Police and Crime Commissioner. Assurances had been made that the closure of Solihull Police Station will not happen until at least 2025 and only when suitable alternative premises had been located.

Service Agreements were awaited from Solihull MBC following a restructure and they would be considered in more detail.

The next meeting would take place in July.

Hampton in Arden Festival

Councillor Beresford confirmed that the festival would not be taking place over the Jubilee period due to it being felt that residents would have other plans or be away on holiday. The festival will now take place during the first weekend of July.

The chair offered his apologies for the event along with Councillor Green.

All other members were put on notice that their attendance would be **ALL** required if at all possible.

Warm Hubs Initiative – Catherine de Barnes

Unfortunately, the Warm Hubs initiative had not been able to garner enough support and it was therefore unlikely that it would continue at the end of its current run.

Members felt it may be more successful at The Sports Club. The clerk will make enquiries as to whether it would be possible to trial this. **Clerk**

22/20

FINANCE

Accounts and payments for 1 month ending 30 April 2022 were accepted as **proposed by Councillor Beresford and seconded by Councillor Giles Cook.**

22/21

APPROVAL OF FINANCE ANNUAL GOVERNANCE STATEMENT

The Annual Return and completed Annual Governance Statement were received and approved and the chair signed the relevant paperwork to be sent to the external auditor.

The audit papers were approved as proposed by Councillor John Eccleston and seconded by Councillor Tim Beresford

22/22

APPROVAL OF ACCOUNTING STATEMENTS 2021/22

The approval of Accounting Statements was received and approved.

The Accounting Statements were approved as proposed by Councillor Roger Waring and seconded by Councillor Min Grimshaw.

22/23

DATE OF NEXT MEETING

Maintenance Meeting: 8 June 2022 (7pm, Sports Club)
Parish Council Meeting: 13 July 2022 (7:30pm – Meeting Room).

The meeting closed at 9:30pm.

Julie Barnes
Clerk

HAMPTON IN ARDEN PARISH COUNCIL
MAINTENANCE COMMITTEE MEETING MINUTES

Held via Microsoft Teams

7:30pm on 8 June 2022

PRESENT

Councillor T Beresford (Chairman)
Councillor M Blomer
Councillor J Eccleston
Councillor D Sandells
Councillor P Green

Clerk: Julie Barnes

The Chairman welcomed everyone to the meeting.

ACTION

22/01 APOLOGIES FOR ABSENCE

Apologies were received and accepted by Rvd Stuart Dimes, Floyd Price and Danny Adams.

22/02 APPROVAL OF THE MINUTES TAKEN ON 2 FEBRUARY 2022

The Minutes were **approved as proposed** by Councillor Sandells and seconded by Councillor Blomer.

22/03 MATTERS ARISING FROM THE ABOVE MEETING

21/18: - Outdoor gym: - Councillor Sandells noted that a stopper was missing from the rowing seat. The clerk will investigate the matter. **Clerk**

21/20: - Bransford Rise: - The clerk will check with Councillor Cuthbert whether any further reports are necessary to Solihull MBC. **Clerk**

21/28: - Station and Planter Maintenance: - The clerk confirmed it had not been possible to obtain CCTV footage.

21/29: - Recreational Ground and Spinney: - The clerk noted that the dog bin had been removed.

Table Tennis Tables: - The chair confirmed he would need to check the matting around the table tennis tables. **TB**

Goal Posts: - The chair stated that the goal nets had been re netted.

21/30: - School Field and Play Area: - The chair confirmed that the boundary fencing had been replaced.

21/31: - Roads and Footpaths: - The clerk noted that following the Parish Council's report to Solihull MBC the lamps on Old Station Road had been repaired.

The clerk also confirmed that the hedges along the High Street had been cut back by The Manor.

Any other business: - The clerk confirmed that following reports of anti-social behaviour on Ravenshaw Lane, the clerk had liaised with the local policing team and the residents effected, the matter was now resolved.

22/04 THE COMMON AND THE DELL, CATHERINE DE BARNES

Councillor Eccleston confirmed that all was in order. A large wildflower meadow was in the planning. A new bench had been installed and regular cuts were now taking place.

22/05 HAMPTON IN ARDEN CHURCHYARD

Rvd. Dimes had confirmed by email that tree works were taking place to ensure the safety of the grounds but that no other improvements or works were being undertaken at present.

22/06 STATION IMPROVEMENTS AND PLANTER MAINTENANCE

The chair confirmed that planters continue to be maintained by the Gardening Club and thanked them for their continued support. Several planters are now maintained by Tracy Draper "Lavender Ladies" noting that the Parish Council were pleased with the works undertaken to date.

The Station does not currently provide step free access. Councillor Sandells noted that if a station is inaccessible, operators must provide, without extra charge, an appropriate alternative service to the next, most convenient, accessible station.

The Parish Council have recently been informed that Network Rail and Transport for West Midlands are currently working on plans for improvements from 2024 onwards and that Hampton in Arden Station will form part of those discussions. The clerk confirmed she had requested that the Parish Council be involved in any future submissions.

The chair requested that the clerk promote the above service to residents via our website and Facebook page. **Clerk**

22/07 RECREATIONAL GROUND AND SPINNEY

In Floyd's absence an update was not available. Councillor Eccleston was able to confirm that the club had re seeded the area where the temporary gazebo had been located and that the new grass was now looking healthy.

The chair noted that the plastic play houses had not yet been removed and confirmed he would ask for that to be done before the festival. **TB**

Councillor Eccleston enquired whether anyone from the Sports Club had been in touch with the Parish Council about the upcoming Arden 9 (a run organised by Knowle Athletic Club but which ran from the Sports Club). The clerk confirmed that no official news had been received and Councillor Eccleston stated that he would request that be done. **JE**

Spinney: - The clerk confirmed that John Walker and Alan Seal had taken over the temporary running of the Conservation Group until a new leader could be found. The clerk was planning to discuss this with the Hampton Society who, in the past, had always worked alongside the Conservation Group. Clerk

Village Green: - The chair noted that the Parish Council had been notified of a dead and dangerous tree on the Village Green. A quotation was being obtained from Dawsons Groundcare to undertake the removal work. Clerk

The chair noted that the signage around the Under 7s play area was faded and requested that the clerk arrange their replacement. Clerk

22/08 SCHOOL FIELD AND PLAY AREA

The chair noted that stated in 21/30 above. Replacement fencing was now in place and the site is secure.

A discussion was held regarding a replacement rocker that is needed for the school play area. A quotation had been obtained but it was in the sum of £5,000 and it was agreed that this was too high. Councillor Sandells will make some further enquiries and report further in due course. DS

Councillor Sandells noted that some of the boards on the climbing frame are starting to rot and require replacement. The cost will be in the region of £500/£600 per board. Councillor Sandells will investigate the cost of this repair further. DS

22/09 ROADS AND FOOTPATHS

The chair confirmed that a recent street clean had been undertaken in Hampton in Arden and that it was now looking much tidier. Councillor Eccleston would check the position in Catherine de Barnes and report back. JE

The chair noted that the turning circle at the bottom of Marsh Lane had been given a deep clean and was now looking much tidier also. However, the ditches remain blocked. The clerk will chase the position with Oliver Monk at Solihull MBC. Clerk

Councillor Eccleston noted that the Field Lane/Berry Hall Lane one-way system was now on hold following several complaints from local landowners. Further investigations are taking place within Solihull MBC.

Councillor Blomer noted that overhanging vegetation had been reported on the public footpath from the High Street up to Well Meadow Grove. The clerk had forwarded this onto Councillor Waring for him to check the position.

Councillor Sandells noted a concern regarding the new layout of Catherine de Barnes Lane/Shadowbrook Lane. The chair confirmed a meeting was taking place with Skanska the following week and enquiries would be made.

22/10 REFERRALS TO MAINTENANCE COMMITTEE

Lasting memory for Dave Grimshaw: -

A discussion was held regarding the best possible location for a memorial tree to be planted for Dave Grimshaw. All agreed that Dave spent most of his time working on the Spinney and that would be most appropriate location. The chair confirmed he would investigate which species would be best suited and would make a recommendation at the next meeting. **TB**

22/11 ANY OTHER BUSINESS

Councillor Blomer enquired when the damaged yellow loop in the Recreational Ground would be replaced. The chair noted that to reduce carriage costs this would be done at the same time as the height restricting barrier works on Eastcote Lane.

22/12 DATE OF NEXT MEETING

5 October 2022 at 7:30pm via Microsoft Teams

The meeting closed at 8:26pm.

Minutes taken and prepared by Julie Barnes, Clerk to Parish Council

Hampton in Arden Parish Council

Meeting - 13th July 2022

REPORTS

Agenda Item 13 – Parish Council Basic Allowances for 2022-2023

Solihull MBC has recently published revised Parish Councillor allowances for the current financial year and this information has been sent to all Members.

Traditionally Members have always resolved not to accept any payments other than out of pocket expenses and are now requested to reaffirm this policy.

Agenda Item 14 – Remembrance Sunday Planning

At the AGM held on 11th May Councillors Sandells and Clayson were appointed to the Working Group to replace Councillor Blanch who had made all necessary arrangements for the Remembrance Day parade road closure and outdoor service for many years.

Unfortunately both Councillors are now unable to fulfil the role and a replacement/s are required.

Agenda Item 15 – Hampton in Arden Christmas Lights.

Members will recall the arrangement with Solihull Councils Street Lighting Department whereby lights for the village green, purchased by the Parish Council, are stored by the Department, checked and installed each year for an annual fee.

The fee for this year has been increased from £xxx to £xxxx which is considered to be most unreasonable and negotiations to reduce the amount have been unsuccessful. Alternative arrangements using a private local electrical contractor, Ebner Consultants, are being explored. A major issue is that Solihull Street Lighting will not permit third party access to the electricity supply installed by them on the village green due, they say, to health and safety requirements and the inability to meter power usage.

An alternative power supply can be provided on the green for £xxx which would give complete control to the Parish Council in future. The contractor would also store, check and install the lights for an annual fee of £xxx.

Members are recommended to award a contract to Ebner Consultants who are known to the Council having recently installed the bollard lights at the recreation ground and converted the car park lighting to LED.

Agenda Item 16 – Freedom of Information complaint – outcome

Members will recall that a resident of Catherine de Barnes made a complaint to the Information Commissioners Office claiming an unsatisfactory reply to an enquiry made regarding traffic calming proposals for the village.

It is pleasing to report that the Commissioner has found that the council dealt with the enquiry satisfactorily and, effectively, dismissed the complaint made by the resident.

Agenda Item 17 – Adoption of Climate Change Policy

Members will recall that, at the last meeting on 11th May, a resident addressed the meeting asking why the Council had not adopted and published a Climate Change Policy and urged Members to seriously consider doing so as a matter of urgency.

Fortunately and following investigation Solihull Council already has a comprehensive Climate Change Policy which is reviewed regularly and together with advice from NALC and WALC is considered to be an ideal solution.

Members are recommended to agree to formally adopt the Climate Change Policy approved by Solihull MBC as a policy of the Parish Council and to publicise this on the website and social media.

Agenda Item 18 – Correspondence (for information only).

Most correspondence is received by email and is forwarded to Members as a matter of course with the majority being of a routine nature. Examples are regular consultations from SMBC on planning applications, updates and training opportunities from WALC and NALC, notifications from HS2 and National Highways (Skanska). The following are those that depart from the routine:

- 13/05 – WALC – Formation of new company Limited by Guarantee
- 30/05 – WRCC – Warm Hubs comes to Hampton
- 10/06 – ICO – Complaint decision
- 24/06 – WALC – UK Shared Prosperity Fund.
- 01/07 – Severn Trent – Flooding in Old Station Road
- 07/07 – Travel WM – New operator for X89 bus service

Agenda Item 19 – Reports from other Meetings.

An update from Members who have attended other meetings as representatives of or on behalf of the Council.

Re: Request for Reports

Ken Blanch <ken.blanch@hamptoninarden.org.uk>

Thu 07/07/2022 16:18

To: Clerk <clerk@hamptoninarden.org.uk>

Julie,

Please see below.

Ken

Item 7 Traffic Calming and Pedestrian Safety

Hampton in Arden

The Phase 1 works were constructed last year but it was always recognised that additional measures would be required to complete the project. The Phase 2 report was submitted to SMBC Highways in March 2022 and discussions are now on-going with them to agree the type and locations for these additional measures. The report recommended the following:

- 1 No informal tabled crossing on Solihull Road between Eastcote Lane and Belle View Terrace
- 1 No informal tabled crossing on High Street close to the Hampton Manor junction
- 2 No informal tabled crossings on Meriden Road close to number 29 and between numbers 43 and 45 Meriden Road
- Additional signage as required

The missing gateway on Solihull Road will also be included at this time.

Proposed measures on Diddington Lane are excluded at present but will be included as part of the HS2 Undertakings and Assurance to be covered by SMBC Highways.

The HS2 Road Safety Fund will contribute £50k and the Parish Council will contribute £25k from CIL funds and a further £8 that was received from WALC.

Catherine de Barnes

We are awaiting confirmation that this project will be approved as part of the National Highways Designated Funding Scheme. NH/Skanska are yet to give approval in writing.

This project would not qualify for HS2 funding as it is too far away from the line of HS2.

From: Clerk <clerk@hamptoninarden.org.uk>

Sent: 06 July 2022 11:48

To: Cat Sellars <cat.sellars@hamptoninarden.org.uk>; Dave Cuthbert <dave.cuthbert@hamptoninarden.org.uk>; David Sandells <david.sandells@hamptoninarden.org.uk>; Ken Blanch <ken.blanch@hamptoninarden.org.uk>; Mike Blomer <mike.blomer@hamptoninarden.org.uk>; Peter Green <peter.green@hamptoninarden.org.uk>; Tim Beresford <tim.beresford@hamptoninarden.org.uk>; Alexander Clayson <alexander.clayson@hamptoninarden.org.uk>; Giles Cook <giles.cook@hamptoninarden.org.uk>; John Eccleston <john.eccleston@hamptoninarden.org.uk>; Min Grimshaw <min.grimshaw@hamptoninarden.org.uk>; Roger Waring <roger.waring@hamptoninarden.org.uk>

Subject: Request for Reports

Closures:

Work continues on J6 extension, and the rerouted footpaths should become available once the major construction work is completed.

Diversions:

The diversion of footpath M121 in Hampton Manor grounds has been issued by SMBC with a request for agreement to publish. I responded favourably on behalf of the council. M116, the path alongside the Kenilworth Road has been re-opened, but is somewhat unsatisfactory. Representations have been made to HS2.

Repairs:

The broken stile that connects paths M126 and M129 to the rear of Fentham Hall is to be replaced with a gate. I am simply awaiting completion of the M121 diversion application. The wire covering on the boardwalk on the approach to the packhorse bridge is in need of repair. Reported to SMBC.

The footbridge at Ravenshaw is in need of repair. Reported to SMBC.

I have cleared the boardwalk on Catney Common in readiness for repairs to a number of planks. Reported to SMBC.

New paths:

Path M111 Shadowbrook Lane to Bickenhill.

I am preparing a formal proposal to make a footpath link between the arboretum and the adjacent field through which a public footpath runs.

Possible paths:

A section of the old railway track running from the A45 to Old Station Road has been used as a footpath for many years. As a consequence, the adjacent right of way has become seriously overgrown through lack of use. There have been recent reports of anti-social behaviour on this old trackbed, but the problem is one of land ownership. I propose to investigate further and will report back at the September meeting.

Neighbouring paths:

Some time ago I received a request for assistance regarding a section of path that runs through a local farm. As it was not in our parish, I took no action. However, in recent informal discussions with Solihull Ramblers I mentioned the issue. Since then, they have approached the landowner and have reached agreement on improvements.

Training courses:

I have attended two online courses this year, relating to Highway and Public Rights of Way legislation. I have printed the slides and created a folder for retention within the Parish Council archives for future reference by anyone having an interest.

Roger Waring

Councillor

Public Footpaths and Rights of Way.

Hampton-in-Arden Parish Council

Hampton-in-Arden Parish Council
CIL Committee Report
July 2022

Since the last meeting the Committee has approved expenditure of **£2.2k** to fund a new marquee for the Hampton Festival Committee. We continue to hold a reserve of **£60k** for the traffic calming schemes at Hampton and Catney and **£36k** for the Catney play area. Available funds are down to **£12.8k**.

Our last received payment was in April 2021 and no significant new CIL funds are expected for a few years.

Peter Green
Chair, CIL Subcommittee

MINUTES OF THE COMMUNICATION GROUP MEETING HELD VIA TEAMS ON THURSDAY 7th JULY 2022

APOLOGIES: Peter Green (PG)

PRESENT: Cat Sellars (CS), Alexander Clayson (AC)

MINUTES OF LAST MEETING: Agreed

YOUTH ISSUES:

Youth Groups/HAF: CES spoke with Jack and taking HAF forward (he was keen to get involved). CES will raise when she sees Jack next.

Neighbourhood Plan: No update as PG not present at meeting.

Play area in CdB: Update to be provided in the next Newsletter (August). CES to contact DC for article.

VILLAGE TIDY UPS (HIA and CdB) 2022: No action required for Great British Spring Clean 2023.

WEBSITE AND COMMUNICATION ISSUES:

Website: CIL section to be added to website. PG to co-ordinate with JB with assistance from Realpoint. No update on this as PG no present at meeting. JB/AC has started to investigate adding a Mailchimp link to website with Realpoint. AC to contact JB to take forward.

CdB website: No further actions to be taken.

Email addresses: JB confirmed that there are only three or so registered email addresses. We will add an article in the Newsletter asking who would like to receive the Newsletter digitally. AC to take Mailchimp forward with JB (as outlined above).

Phone Box: The school is completing an artwork display for the Commonwealth Games. CES will approach George Fentham school to see if they wish to display artwork in the phone box following the Queen's Baton Relay. CES.

Noticeboards: Nothing to discuss at this time.

Village Internet: AC has chased Plusnet, unfortunately still no fibre available (June 2022). AC to chase again in July 2022.

CHRONICLE: New Chronicle article required for July. New format is a success and we proposed to continue using this.

NEWSLETTER: Next Newsletter is the August edition. We need to ensure that details relating to the Commonwealth Games and the Queen's Baton Relay on the 26th July are included in the newsletter.

CES has now PH's availability and he has confirmed he is away from 6th to 21st August. Have agreed to supply PH with the draft by the 1st to allow editing to be completed by the 5th. CES will ask for copy of all articles by the 21st with the exception of those relating to the QBR and Commonwealth Games.

Discussed whether there is the opportunity to include a Clubs page. PG has investigated this previously. CES to talk to PG to see if this can be progressed.

Newsletter ideas:

- Hello (CES)
- Planning news (DC)
- CdB Playground (DC)
- Newsletter – digital version to be emailed to them? (CES)
- HS2 (KB)
- Airport news (DS)
- Traffic calming and pedestrian safety – HIA and CdB (KB)
- Jubilee weekend CdB – 2nd to 5th June (DC)
- Festival (TB)
- HIA Society Article (Vicky Woodall)
- George Fentham Trust Article (Jo Oswald)
- Library News (CES)
- Cutting back vegetation (CES)
- Remembrance Day – Road closure (AC)
- Speed watch (MB)
- Neighbourhood Plan update (DC)
- Catney Christmas Fayre (CES)
- Village internet (AC)
- Commonwealth Games intro (DC)
- Queens Batton Relay – 26th July (DC)
- Dates for you Diary

DATE OF NEXT MEETING: 6th September at 7pm in at White Lion

Parish Council Planning Report
Report prepared up to: RUNNING REPORT UP TO 11 JULY 2022

Date	App. No.	Details	Outcome	Decision Level	Deadline Response
08/10/19	02546	Land rear of 86 Meriden Road, outline application for residential development of up to 110 units with associated access. **EMAIL SENT TO PLANNING BY PC**	Approved 18/05/2022	PPOL	-
01/12/20	02784	Newlands Bishop Farm, erection of a triple combined tepee tent. **EMAIL SENT TO PLANNING BY PC**	Pending	PPFL	22/12/2020
29/03/21	00644	31 Shadowbrook Lane, single storey extension.	Pending	MinFHO	19/04/2021
02/07/21	01789	Buckie, 11 The Grove, First Floor Extension.	Pending	MinFHO	23/07/2021
06/10/21	02551	12 The Grove, two storey front and rear extension.	Approved 10/06/2022	MinFHO	27/10/2021
13/12/21	02732	6 High Street, replace larger awning. (18/11/20) 2020/02732	Approved 31/03/2022	MinFOT	-
02/02/22	00123	439 Lugtrout Lane, single storey extension and proposed remodel.	Approved 14/03/2022	MinFHO	-
03/02/22	03288	339 Lugtrout Lane, two storey rear extension and gym and swim.	REFUSED 05/04/2022	MinFHO	-
25/02/22	00290	Beeches Restaurant, Marsh Lane, internal works	Approved 26/05/2022	LBC	-
25/02/22	00289	Beeches Restaurant, Marsh Lane, internal works	Approved 26/05/2022	PPFL	-
03/03/22	00326	25 The Crescent, extension and demolition works.	Approved 07/06/2022	MinFHO	-
03/03/22	00378	24 Bickenhill Lane, Tree Works	Pending	TPO	24/03/2022
17/03/22	00527	12 Diddington Lane, extension.	Approved 12/05/2022	MinFHO	-
28/03/22	00500	Hampton Court, conversion of roof space.	Pending	PPFL	18/04/2022
04/04/22	00656	The Beeches, widening of window space.	Pending	LBC	25/04/2022
04/04/22	00655	The Beeches, widening of window space.	Pending	LBC	25/04/2022
04/04/22	00488	129 Hampton Lane, extension. ** EMAIL SENT TO PLANNING BY PC ** ** FURTHER EMAIL SENT ON 29/06/22 **	Pending	MinFHO	25/04/2022
07/04/22	00661	89 Hampton Lane, extension. ** EMAIL SENT TO PLANNING BY PC **	Pending	MinFHO	28/04/2022
09/05/22	00938	S P Fisher Landscapes – Extension of existing administration building.	Pending	PPFL	30/05/2022
16/05/22	00324	The Brickworks – Carpark area at Arden Brickworks.	Pending	MinFOT	06/06/2022
06/06/22	01096	St Mary and Bartholomew Church – Tree Works	Pending	TCA	27/06/2022
30/05/22	01082	61 Meriden Road, extension.	Pending	MinFHO	20/06/2022
13/06/22	01193	157 Hampton Lane, extension.	Pending	MinFHO	04/07/2022
17/06/22	01150	66 Old Station Road single storey extension	Pending	MinFHO	07/07/2022
22/06/22	01187	Hampton Garden Nurseries, develop existing area.	Pending	PPFL	13/07/2022
24/06/22	01291	179 Hampton Lane, replacement dwelling and landscaping	Pending	PPFL	15/07/2022
27/06/22	01313	The Beeches, erection of outdoor seating area.	Pending	LBC	18/07/2022
28/06/22	01312	The Beeches, erection of pavilion area.	Pending	PPFL	19/07/2022
28/06/22	01289	21A Meadow Drive, demolition, and construction of new premises. ** EMAIL SENT TO PLANNING BY PC **	Pending	MinFDW	19/07/2022
26/07/22	01345	Enterprise House – First Floor Extension.	Pending	PPFL	05/07/2022
26/07/22	01382	Enterprise House – prior notification, change of use.	Pending	PNCURE	05/07/2022

Notes

*PPFL = Planning Portal Full Application (full application from commercial organisation as opposed to a domestic application).
 *LBC = Listed Building Consent *VAR = Variation to existing approval *PNAG = Prior Notification Agriculture *COU = Change of Use *CLD = Certificate of Lawful Development * TPO = Tree(s) subject to Preservation Order
 *TCA = Trees in Conservation Area * MinFHO = Minor Housing.

Prepared by Clerk, Julie Barnes, updated on 11/07/2022

Planning Report

PL/2021/02958/MINFHO 86 Meriden Road

Councillors will recall that this retrospective application was refused and planning enforcement is now involved. I am in contact with enforcement and asked to be kept updated.

PL/2020/02784 Triple tepee by Newlands Bishop

This application is still shown as awaiting decision. I have received noise complaints from residents of Catherines Close about noise emanation from NB at weekends. It appears this construction is being used for social events at weekends. I have been in touch with planning as the structure has no planning permission and have been advised that NB's agents are planning to amend the current application but this has not materialised yet. As a side issue, I have been looking into the licence which Julie has managed to get hold of and it appears to be undated, no expiry period is noted on it, it does not show how many events the licence covers and on Fridays and weekends it appears that music can go on up to midnight. Julie is in the process of trying to find this information out and in the meantime I have shared the situation with Cllr Bob Sleigh and no planning permission currently exists although the premises is licenced and residents' are subject to noisy events during the summer.

PL/2022/01289/MINFDW Demolition of existing bungalow and construction of new two storey dwelling.

21A Meadow Drive Hampton In Arden Solihull B92 OBD:

After careful consideration of the application and a letter from a local resident we have not objected to this application but requested a number of conditions are attached to any planning approval.

PL2022/01312 and 01313 The Beeches Marsh Lane (2022/01312not yet on running report)

These applications relate to the installation of an Orangery and an outdoor seating area. The Beeches is listed therefore any work undertaken on it or the grounds require planning permission. After careful consideration we do not intend responding to the application although we the intended developments would seem to enhance the rear of the property and contribute to a sustainable business in the future

PL2022/01187 Extension to Hampton Garden Centre

We have not made a response to this application –

PL2022/00488 129 Hampton Lane -retrospective applications for extensions to front, side, rear and to an outbuilding .

We made a response to the initial application in April and again recently highlighting some concerns following amended drawings appearing on the website. The applicant has been in contact with the RA seeking assistance and he was advised what the PC had done. The applicant has requested our Ward Councillors to have it considered by full planning committee. We did object to it being a retrospective application and it appears that certainly the works visible from the road have all been completed. I have spoken to the case officer and have been advised that a site visit is being arranged and it could be that further plans might need to be submitted prior to the application going to Committee which at this moment is planned for August. SMBC don't consider it to be retrospective although it had been started just prior to the application being lodged

PL/2022/01345/PPFL and PL/2022/01382/PNCURE extension to first floor and change of use - Enterprise House

New application received 7/7 .On looking through the plans personally it looks to be a good scheme but the Planning Sub Committee need to formally review the application.

PL2022/00500 Hampton Court- roof space conversion to 4 apartments

Being heard by SMBC Planning Committee tonight -officers recommend approval _- CIL contribution to HPC £18k

Bloor/David Wilson Homes

We have received details of the potential layout of the Armeg site . After having a quick look at it, I asked Julie to ascertain how many properties of each type were on the site. They haven't answered this, but have sent a diagram indicating the types of houses they plan to build . The diagram is very difficult to read. They have offered us a meeting and I have suggested that we take them up on this offer so that we can discuss the plans with them . The housing density on the site looks very high.

Solihull Local Plan Review

The Inspector asked SMBC to review the NEC housing numbers of 2240 and create a policy for the site in order to ensure it will be delivered and queries housing numbers and asked for an increase as he had requested the plan period be increased. As a result SMBC issued 2 documents which have been circulated to you which indicate housing trajectories and increased housing numbers planned for some sites . SO 1

is now planned for 770 although promoters have indicated the site can take 824. There is a webcast on the 8/7 for these new documents to be discussed and I will updated the Council re that meeting.

Changes to the Running Report

Following a discussion with the Clerk the report will be amended to include the date that responses are due by which will act as 'aide memoir'

Neighbourhood Plan Review Report

Following several meetings with Peter Green, he has now prepared version 12 of the preliminary draft plan which has been issued to the NP review group for consideration and subsequent discussion. A meeting is being arranged for later in the month , This meeting will review the vers12 and decide on next steps .

The Chair recently attended course organised by NALC entitled “ Reviewing Neighbourhood Plans” and has circulated the course slides and links for the group to review.

Cllr Dave Cuthbert Chair

Neighbourhood Plan Review Group

The Local Authorities (Members' Allowances) Regulations 2003 – Parish Basic Allowances 2022-23

Merry, Deborah (Resources Directorate - Solihull MBC) <dmerry@solihull.gov.uk>

Mon 27/06/2022 16:48

To: 'Barston Parish Council (clerk@barstonvillage.org)' <clerk@barstonvillage.org>; 'Berkswell Parish Council (clerk@berkswellparishcouncil.org.uk)' <clerk@berkswellparishcouncil.org.uk>; 'Bickenhill' <clerk.bickenhill@btconnect.com>; 'Castle Bromwich' <counciloffice@castlebromwichpc.gov.uk>; 'Chelmsley Wood PC (info@chelmsleywood-tc.gov.uk)' <info@chelmsleywood-tc.gov.uk>; 'Cheswick Green PC (clerk@cheswickgreen-pc.org.uk)' <clerk@cheswickgreen-pc.org.uk>; 'Dickens Heath PC (dickensheathpc@hotmail.com)' <dickensheathpc@hotmail.com>; 'Clerk' <clerk@hamptoninarden.org.uk>; 'Hockley Heath PC (hhpc2009@hotmail.com)' <hhpc2009@hotmail.com>; 'karen woods (smithswoodpc@hotmail.com)' <smithswoodpc@hotmail.com>; 'Kingshurst' <kingshurstpc@btconnect.com>; 'Fordbridge TC (fordbridgetc@gmail.com)' <fordbridgetc@gmail.com>; 'Tidbury Green PC (tidburygreenpc@googlemail.com)' <tidburygreenpc@googlemail.com>; 'Meriden PC (clerk@meridenparishcouncil.org.uk)' <clerk@meridenparishcouncil.org.uk>; 'Balsall PC (clerk@balsallparishcouncil.gov.uk)' <clerk@balsallparishcouncil.gov.uk>; 'Chadwick End PC (chadwickendpc@hotmail.com)' <chadwickendpc@hotmail.com>

📎 1 attachments (76 KB)

Parish Basic Allowances 2022-23.pdf;

Dear all,

As required by the above Regulations, the recommended maximum Parish Basic Allowances are expressed as a percentage of the Basic Allowance for Members of Solihull Metropolitan Borough Council.

Solihull Metropolitan Borough Council Members' Allowances have increased with effect from 1st April 2022 and therefore I attach a schedule of the updated recommended maximum Parish allowances for 2022-23.

Town and Parish Councils should not feel under any pressure to pay a Parish Basic Allowance to members unless they wish to do so, and the rates of allowance set out in the schedule are recommended maximum levels which allows Town and Parish Councils to set their own rates below that level if they prefer.

Deborah

Deborah Merry

Head of Legal & Democratic Services and
Monitoring Officer

Solihull Metropolitan Borough Council

0121 704 6022

07795 971058

DISCLAIMER:

Parish Basic Allowances for 2022-23

As required by the Local Authorities (Members' Allowances) Regulations 2003, the recommended maximum Parish Basic Allowances are expressed as a percentage of the Basic Allowance for Members of Solihull Metropolitan Borough Council.

2022-23 (SMBC Basic Allowance = £10,500)		
Band	Parish Basic Allowance (Maximum)	Chairman's Allowance (Maximum)
(a) Precept under £10,000	£525 (5% of SMBC Basic Allowance)	£1,050 (10% of SMBC Basic Allowance)
(b) Precept over £10,000 up to £50,000	£787.50 (7.5% of SMBC Basic Allowance)	£1,575 (15% of SMBC Basic Allowance)
(c) Precept over £50,000 up to £100,000	£1,050 (10% of SMBC Basic Allowance)	£2,100 (20% of SMBC Basic Allowance)
(d) Precept over £100,000 up to £150,000	£1,312.50 (12.5% of SMBC Basic Allowance)	£2,625 (25% of SMBC Basic Allowance)
(e) Precept over £150,000	£1,575 (15% of SMBC Basic Allowance)	£3,150 (30% of SMBC Basic Allowance)

Town and Parish Councils should not feel under any pressure to pay a Parish Basic Allowance to members unless they wish to do so, and the rates of allowance set out in the schedule are recommended maximum levels which allows Town and Parish Councils to set their own rates below that level if they prefer.

Freedom of Information Act 2000 (FOIA)

Decision notice

Date: 10 June 2022

Public Authority: Hampton-in-Arden Parish Council
Address: The Parish Office
Fentham Hall
Marsh Lane
Hampton-in-Arden
Solihull
West Midlands
B92 0AH

Complainant: David Sandall
Address: davidwsandall1@btinternet.com

Decision (including any steps ordered)

1. The complainant requested information from Hampton-in-Arden Parish Council ("the Council") relating to a meeting that took place between the Council and Solihull Metropolitan Borough Council, and the attendees of that meeting.
2. The Commissioner's decision is that the Council does not hold the CV requested in question 1 of the request. The Commissioner does not require the Council to take any steps.

Request and response

3. On 14 May 2021, the complainant wrote to the Council and requested information in the following terms:

"I am writing to make an open government request for all the information to which I am entitled under the Freedom of Information Act 2000.

As you are aware Mrs. Christine Cuthbert provided expert advice on traffic calming to the Parish Council and attended a meeting between the Parish Council and Solihull Metropolitan Borough Council on Friday, 6th March 2020. The scheduled time and place of the meeting was 12.00 to 13.00 at the Solihull Civic Suite, Committee Room 5. Also in attendance were Councillors Ken Blanch and David Cuthbert and for the council Mr. Paul Tovey and Mr. Alan Smith. The subject matter of the meeting was "Road Safety and Traffic Calming in Hampton in Arden."

Please send me:

1. The Curriculum Vitae of Mrs. Christine Cuthbert in respect of her employment with Warwickshire County Council on traffic calming projects, and in particular:
 - a. Description of Mrs. Cuthbert's road design expertise i.e., Qualifications and dates obtained.
 - b. Dates employed with Warwickshire County Council on road design and associated traffic calming.
 - c. Highest position held with Warwickshire County Council in respect of road design and associated traffic calming.
2. Copy of proposals, including plans, diagrams, notes and similar, submitted to the local authority during the "Road Safety and Traffic Calming in Hampton in Arden Meeting," held on Friday, 6th March 2020 at Solihull Civic Suite, Committee Room 5.
3. Copy of the Minutes of the meeting "Road Safety and Traffic Calming in Hampton in Arden," held on Friday, 6th March 2020 at Solihull Civic Suite, Committee Room 5.
4. Copy of contemporaneous notes taken during the meeting "Road Safety and Traffic Calming in Hampton in Arden," held

on Friday, 6th March 2020 at Solihull Civic Suite, Committee Room 5.

5. Copy of proposals, including plans, diagrams, notes and similar, used to prepare the "Traffic Calming and Road Safety for Catherine-de-Barnes" published on the Catherine-de-Barnes Residents Association website by Councillor Blanch dated 18th January 2021.
6. All documents including emails, correspondence and minutes of meetings with HS2 in relation to the HS2 Road Safety Fund.
7. All documents including emails, correspondence and minutes of meetings with Solihull Council, subsequent to 16th November 2020, in respect of Traffic Calming in Hampton-in-Arden and Catherine-de-Barnes.

I would like the above information to be provided to me as electronic copies.

If this request is too wide or unclear, I would be grateful if you could contact me as I understand that under the Act, you are required to advise and assist requesters. If any of this information is already in the public domain, please can you direct me to it, with page references and URLs if necessary.

If the release of any of this information is prohibited on the grounds of breach of confidence, I ask that you supply me with copies of the confidentiality agreement and remind you that information should not be treated as confidential if such an agreement has not been signed.

I understand that you are required to respond to my request within the 20 working days after you receive this letter. I would be grateful if you could confirm in writing that you have received this request."

4. The Council responded on 11 June 2021 and provided the complainant with information in response to questions 4 and 5 of the request. It denied holding information in relation to questions 1, 2, 3 and 6 of the request and provided the complainant with a link to its website where the information requested in question 7 of the request could be found.
5. The Council clarified in its response that whilst the complainant had requested the Curriculum Vitae (CV) of a 'Christine Cuthbert', it was in fact, Christine Blanch who attended the meeting between the Council and Solihull Metropolitan Borough Council on 6 March 2020.

6. The complainant wrote to the Council on 2 July 2021 to request an internal review. The complainant stated that they consider the Council to hold the CV of Christine Blanch.
7. Following an internal review, the Council wrote to the complainant on 29 July 2021. It maintained that it does not hold a copy of the requested CV.

Scope of the case

8. The complainant contacted the Commissioner on 5 August 2021 to complain about the way their request for information had been handled. The complainant stated that they dispute the response from the Council that it does not hold the requested CV.
9. The scope of this case and the following analysis is to determine whether the Council is correct when it says it does not hold the CV requested in question 1 of the request.

Reasons for decision

Section 1 – general right of access to information

10. Section 1(1) of the FOIA states that:

“Any person making a request for information to a public authority is entitled—

 - (a) to be informed in writing by the public authority whether it holds information of the description specified in the request, and
 - (b) if that is the case, to have that information communicated to him.”
11. Section 1(1) requires that any person making a request for information to a public authority must be informed in writing by the public authority whether it holds information relevant to the request, and if so, to have that information communicated to them. This is subject to any exclusions or exemptions that may apply.
12. In scenarios where there is some dispute between the amount of information located by a public authority and the amount of information that a complainant believes may be held, the Commissioner, following the lead of a number of First-tier Tribunal (Information Rights) decisions, applies the civil standard of the balance of probabilities.

13. In other words, in order to determine such complaints, the Commissioner must decide whether on the balance of probabilities a public authority holds any or additional information which falls within the scope of the request (or was held at the time of the request).

The complainant's position

14. In their complaint to the Commissioner, the complainant stated that they consider the Council to hold Christine Blanch's CV as Christine Blanch attended a meeting between the Council and Solihull Metropolitan Borough Council on 6 March 2020 on behalf of the Council.
15. The complainant stated that they therefore, consider Christine Blanch to be an advisor of the Council and as a result of this, the Council holds a copy of Christine Blanch's CV.

The Council's position

16. As is the practice in a case where there is some dispute over the amount of information located by a public authority and the amount of information that a complainant believes the public authority to hold, the Commissioner asked the Council to provide him with a detailed explanation of the searches it had conducted for information within the scope of the request.
17. Specifically, the Commissioner asked the Council to explain what searches it has undertaken for the CV of Christine Blanch.
18. In its submissions to the Commissioner, the Council stated that it has never held the CV of Christine Blanch. It confirmed that Christine Blanch is not an employee and has never been an employee of the Council, and is not and has never been a Councillor of the Council.
19. The Council explained that if it were to hold the requested CV, it would be held in both electronic and paper format.
20. The Council stated that has conducted a search of both its electronic and paper files for the requested CV. The Council explained that when conducting its search, its used the search terms "CV", "Christine Blanch", "Blanch", "Cuthbert", "CV of Christine Blanch" and "CV of Christine Cuthbert". A further search of all the Council's files was also undertaken. The CV of Christine Blanch was not located.
21. The Council confirmed that there are no statutory requirements for the Council to retain the CV's of its Councillors.

The Commissioner's position

22. The Commissioner has considered the Council's position in relation to whether it holds the CV of Christine Blanch, as requested in question 1 of the request.
23. The Commissioner accepts the Council's reasoning for not holding the requested CV. In particular, he does not accept the reasoning of the complainant as to why the Council should be expected to hold this information. He considers that the Council has carried out adequate searches for the CV and is satisfied that on the balance of probabilities, this information is not held. The Commissioner requires no further action to be taken by the Council in relation to this request.

Right of appeal

24. Either party has the right to appeal against this decision notice to the First-tier Tribunal (Information Rights). Information about the appeals process may be obtained from:

First-tier Tribunal (Information Rights)
GRC & GRP Tribunals,
PO Box 9300,
LEICESTER,
LE1 8DJ

Tel: 0203 936 8963
Fax: 0870 739 5836
Email: grc@justice.gov.uk
Website: www.justice.gov.uk/tribunals/general-regulatory-chamber

25. If you wish to appeal against a decision notice, you can obtain information on how to appeal along with the relevant forms from the Information Tribunal website.
26. Any Notice of Appeal should be served on the Tribunal within 28 (calendar) days of the date on which this decision notice is sent.

Signed ... 

Ben Tomes
Group Manager
Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Solihull Metropolitan Borough Council

Climate Change Emergency

On 8th October 2019 Members of Solihull Metropolitan Borough Council unanimously agreed the following statement of intent to protect the environment:

“Solihull Metropolitan Borough Council recognises the gravity of the climate change emergency and will through its Climate Change Prospectus seek to minimise the environmental impacts of its own activities and will contribute to the improvement of the wider environment through local action.

There is an increasing recognition that the problems of climate change, air pollution and reduction of species & biodiversity need to be treated together. Few any longer dispute the existence of the actual problem of climate change. However, the solution requires a recognition that action on many fronts is needed by government, business and individuals, across the globe. We will work with nature, rather than against it, to ensure continued economic success of Solihull in the interests of all its people.

We will work with residents and our partners to navigate a best route to protect the environment. There needs to be a just transition for our residents and for business, taking them with us, so as to protect employment and avoid adverse effects on our people, our economy and our communities.”

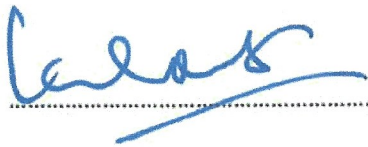
The above will be signed by leader of Council and Chief executive and for it to be posted on the Council website.

To implement the above statement of intent the Council will:-

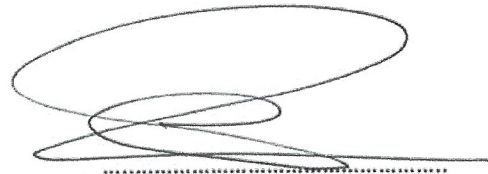
1. Use every effective means to raise awareness, with the public and partners, of the issues and encourage individual action to reduce environmental impact.
2. Take action to reduce emissions of greenhouse gases and air pollutants from our own activities, buildings, transport, resources and waste, ensuring that we continue to invest in the Borough's natural capital, greening the borough's economy through our local plan and investments – aiming to become net carbon zero, as a Council, by 2030.
3. A Carbon Budget for Solihull Council will be set with clear targets for annual reductions in CO2 emissions. The progress on these targets will be reported annually to full council.
4. Solihull Council will collaborate with and support the Combined Authority in its plan for a West Midlands target of net-zero emissions by 2041, making sure we take communities with us, protect employment, and avoid adversely affecting the local economy and impoverishing deprived communities.

5. To work with the WMCA in seeking from the UK Government the powers and resources to help deliver a just transition.
6. Lead by example and actively encourage responsible environmental practice amongst staff, contractors, suppliers and residents, and encourage local communities to start taking action to implement local air quality and carbon dioxide (CO2) reduction initiatives
7. Establish a Climate Change Commission that can make recommendations to how we can further the aims of the Climate Change Prospectus and achieve the aims of this Declaration
8. Engage with businesses, schools and the wider community to promote less polluting technology and modes of transport, and more energy-efficient buildings in the Borough.
9. We will produce a robust, credible and fair Energy Framework which will drive the delivery of a low carbon borough, ensuring that local challenges and opportunities are fully understood and enabling Solihull to play its full part in delivering regional targets.

Signed on behalf of Solihull Metropolitan Borough Council



Cllr Ian Courts
Leader of the Council



Nick Page
Chief Executive

VAT	*Offset	0.00	2,050.58
Tree Survey and Tree Maintenance Requirements		2,000.00	1,120.00
Neighbourhood Plan Review		3,000.00	0.00
Election Year Costs	(next election May 2023)	0.00	0.00
Other Expenses		0.00	0.00
	Footpath Bollards	0.00	2,976.00
	CIL Payment - Festival Commitm	0.00	2,200.00
	Free	0.00	0.00
	Free	0.00	0.00
	Free	0.00	0.00
	Free	0.00	0.00
	Free	0.00	0.00
	Free	0.00	0.00
Total			20,497.76
Transfer to allocated reserves		940.00	0.00
Total Expenditure		48,328.66	20,497.76
Traffic Calming Fund (to include £8,000 from WALC in 2021)		13,000.00	0.00
TOTAL		61,328.66	20,497.76

Cash Book Reconciliation

Opening Balance	220,794.51
Add receipts for 3 months to 30 June 2022	22,071.70
Less payments for 3 months to 30 June 2022	20,497.76
Total	222,368.45

Bank Account Reconciliation

Balance due from fixed term high interest a/c at 30 June 2022	40,372.97
Balance due from deposit a/c per bank statement at 30 June 2022	179,395.76
Balance due from current a/c per bank statement at 30 June 2022	2599.72

222,368.45

REMAINING CIL MONIES HELD:

117,465.36

Payment Entries out through Bank Account since 1 May 2022

<u>Payee</u>	<u>Amount</u>	<u>Details</u>	<u>Date</u>
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CHEQUE payments

None.

BACS payments

Hampton Wines	37.5	Annual Meeting	03/05/2022
Inktree	620.30	Newsletter Printing	03/05/2022
Dawsons Groundcare	2534.52	Grass Cutting & Tree Works	03/05/2022
Ebner Consultants	3571.20	Bollard Lighting to Footpath	06/05/2022
Family Care Trust	254.40	Grass Cutting / Common	06/05/2022
Lavender Ladies	150	Planters	06/05/2022
Viking Direct	35.57	Stationery	10/05/2022
Cystic Fibrosis Trust - Dave Grimst	25	Donation in Memory	17/05/2022
T Honeysett	110.00	Dog Fouling Bins	20/05/2022
J Barnes	1223.66	May Salary	20/05/2022

HMRC	221.91	Tax and NI	25/05/2022
Hampton Gardening Club	106.64	Planters	15/06/2022
Realpoint	72	Website Amendments	15/06/2022
Realpoint	273.6	IT Support Package	15/06/2022
Dawsons Groundcare	2159.16	Grass Cutting & Maintenance	15/06/2022
Family Care Trust	254.4	Grass Cutting / Common	15/06/2022
J Barnes	1223.46	June Salary	20/06/2022
HMRC	222.11	Tax and NI	20/06/2022
Festival Committee	2200	CIL PAYMENT	20/06/2022
JRB Enterprise	287.52	Dog Fouling Bags	24/06/2022
Lavender Ladies	40.00	Planter Maintenance/Watering	24/06/2022
WALC	36	Training	24/06/2022
NALC	38.93	Training	24/06/2022
Viking Direct	83.04	Stationery and Paper	28/06/2022

Payments received since 1 May 2022

A Lee Football Stars	40.00	Football Rent	03/05/2022
Lloyds Bank	1.49	Interest	06/05/2022
Lloyds Bank	1.57	Interest	09/06/2022
A Lee Football Stars	80.00	Football Rent	28/06/2022

HAMPTON IN ARDEN PARISH COUNCIL

NEIGHBOURHOOD COMMUNITY INFRASTRUCTURE LEVY

INCOME TO DATE

DATE	PAYMENT	TOTAL	Fund Expiry
April 2017	£2,308.00	£2,308.00	April 2022
October 2017	£5,356.50	£5,356.50	October 2022
April 2018	£5,692.50	£5,692.50	April 2023
April 2020	£61,471.17	£61,471.17	April 2025
October 2020	£30,735.59	£30,735.59	October 2025
April 2021	£30,725.59	£30,725.59	April 2026
TOTAL		£136,289.35	

PAYMENTS MADE FROM CIL FUNDS

DATE	PAYMENT	TOTAL
02/10/2019	Church Clock Repair Contribution	£163.99
14/01/2021	Catney Residents Associations – Defibrillator	£1,532.00
20/02/2021	George Fentham Endowed School – Dining Tables	£7,650.00
31/03/2021	Catherine de Barnes Village Hall – Double Glazing	£7,278.00
28/06/2022	Festival Committee – New Marquee	£2,200.00
TOTAL		£18,823.99

Remaining CIL total:

£117,465.36