

**HAMPTON IN ARDEN PARISH COUNCIL MEETING**  
To be held at The George Fentham Meeting Rooms  
On **WEDNESDAY 4 JANUARY 2023 AT 7:30PM**

**AGENDA FOR PARISH COUNCIL AND FINANCE MEETING**

1. Apologies for Absence.
2. Declarations of Interest.
3. Public Participation.
4. Risk Assessment
5. Budget Setting for 2023/24.
6. Approval of the Minutes of the meeting held on Wednesday 9 November 2022
7. Matters arising from the above meeting.
8. Feedback from Maintenance Committee.
  - b) Decision over external rental of the Cricket Field located on the Recreational Ground.
9. Feedback on the Pedestrian and Road Safety Schemes.
10. Feedback from the Rights of Way and Footway Representative.
11. Feedback from CIL Committee.
12. Feedback from the Communications Committee.
13. Feedback from the Planning Committee.
14. Feedback from the Neighbourhood Plan Working Group.
15. Feedback from the Funding Working Group
16. Feedback from the Climate Change Working Group.
17. Resignation of Martin Shalley as a Parish Council nominee for The George Fentham Trusts.
18. Co-option of Piers Ried.
19. Correspondence (for information only).
20. Reports from other meetings.
21. Finance;
  - a) Quarterly Accounts
  - b) Payments
22. Dates of next meeting:

Maintenance Meeting: 8 February 2023.

Parish Council Meeting: 8 March 2023 at Catherine de Barnes Village Hall.

# **Hampton in Arden Parish Council**

## **Finance Meeting**

### **Agenda item 4 - Risk Assessment**

- All insurances are up to date and premiums paid.
- RoSPA inspections of all play equipment were completed as required and any recommendations continue to be acted upon.
- A full tree survey was undertaken in 2019 and any recommendations will continue to be acted upon.
- GDPR fully complied with, up to date certificates held with the ICO.
- Covid-19 Safety Measures all in place.

**HAMPTON IN ARDEN PARISH COUNCIL**

**D R A F T MINUTES**

*Held at: The George Fentham Meeting Rooms, Marsh Lane, Hampton in Arden  
On: Wednesday 09 November 2022*

**Start: 7:30pm**

**End: 9:14pm.**

**PRESENT**

**Councillors**

Cllr Mike Blomer (Chairman)  
Cllr Tim Beresford (Vice Chairman)  
Cllr David Sandells (to item 22/87)  
Cllr Catherine Sellars  
Cllr Ken Blanch  
Cllr Peter Green  
Cllr Alexander Clayson  
Cllr Min Grimshaw  
Cllr Roger Waring  
Cllr Dave Cuthbert  
Cllr Giles Cook  
Cllr John Eccleston

**Clerk**

Mrs Julie Barnes

**Public**

Mrs S Blomer  
Mrs L Cuthbert  
Mr D Stokes

**NO.**

**ACTION**

**22/66 APOLOGIES FOR ABSENCE**

No apologies were received in advance of the meeting.

**22/67 DECLARATIONS OF INTEREST**

- John Eccleston: President of Sports Club. Recreational Trust Trustee.
- Dave Cuthbert: chair of the Catherine de Barnes Residents Association and Trustee of Catherine de Barnes Village Hall.
- Tim Beresford: George Fentham Trustee and George Fentham Endowed School - School Governor.

**22/68 PUBLIC PARTICIPATION**

Mr Stokes, Marsh Lane

Mr Stokes expressed serious concern over the Parish Council's phase II proposals stating that in his view the phase should not proceed until a decision had been made on Average Speed Cameras something that Solihull MBC are now considering for the village of Hampton in Arden.

The Chair thanked Mr Stokes for his contribution stating that the Parish Council are involved in ongoing discussions with Solihull MBC Highways Department and that residents in the village are supportive of the proposals that are being progressed.

**22/69 APPROVAL OF THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 28 SEPTEMBER 2022**

The draft Minutes taken and prepared by Julie Barnes were **approved as proposed by Councillor Tim Beresford, seconded by Cat Sellars** with all members being in favour.

**22/70 MATTERS ARISING**

No matters arising.

**22/71 FEEDBACK FROM THE MAINTENANCE COMMITTEE**

Councillor Beresford confirmed that the Maintenance Committee are considering the possibility of installing a basketball court on the Recreational Ground. Members of the Committee recently met with a resident in the village and a possible location has been discussed in more detail. Costings are now being investigated.

Councillor Eccleston noted that works on the boules pitch located at the Recreational Ground will commence next week following planning approval having been received.

**22/72 FEEDBACK ON PEDESTRIAN AND ROAD SAFETY SCHEMES**

Members are referred to the attached report.

In addition, members discussed in detail residents' views on the phase II proposals noting that responses had been positive overall. The key issue is for the Parish Council to provide a solution to concerns over speeding vehicles travelling through the village. The proposals put forward by the Parish Council in conjunction with Solihull MBC Highways, ensure that vehicle speeds will be reduced.

**22/73 FEEDBACK FROM THE RIGHTS OF WAY AND FOOTWAY REPRESENTATIVE**

Members are referred to the attached report.

**22/74 FEEDBACK FROM CIL COMMITTEE**

Members are referred to the attached report.

**22/75 FEEDBACK FROM THE FUNDING COMMITTEE**

Councillor Eccleston confirmed that the Funding Committee are due to meet shortly. A request had been received to investigate available funding to replace the play equipment on the school playing field. The Committee will report on this this at a later stage.

**Funding  
Group**

**22/76 FEEDBACK FROM THE COMMUNICATIONS COMMITTEE**

Councillor Sellars referred to Minutes circulated in advance.

A village tidy will take place in both Hampton in Arden and Catherine de Barnes on 18 March 2023. The clerk will arrange litter picking equipment and will publish the information to all in advance.

**CLERK**

The next newsletter will go out in February 2023. That newsletter will include the Neighbourhood Plan consultation.

Councillor Cuthbert confirmed that online communications had indicated an issue with the Stagecoach "82" bus route regularly not turning up. The clerk will make

further enquiries.

CLERK

**22/77 FEEDBACK FROM THE PLANNING COMMITTEE**

Councillor Cuthbert referred to the running report and his detailed written report, attached.

Councillor Beresford requested that the running report be altered so that it was easier to spot multiple applications. The clerk will make the necessary amendments.

CLERK

*\*\* Councillor Sandells left the meeting \*\**

**22/78 FEEDBACK FROM THE NEIGHBOURHOOD PLAN WORKING GROUP**

Members are referred to the attached report.

Councillor Cuthbert confirmed that all members have been provided with a copy of V.19 of the Neighbourhood Plan (*which remains subject to numbering and formatting*).

It was **proposed by Councillor Cook** that V.19, once formatted, be made available to all residents as part of the consultation process. **This was seconded by Councillor Eccleston with all members being in favour.**

PG

The chair issued his special thanks to Councillor Green and the working group for all their hard work and support in the preparation of the Neighbourhood Plan.

**22/79 FEEDBACK FROM THE CLIMATE CHANGE WORKING GROUP**

Councillor Sellars confirmed that the working group had prepared an *Interim Statement of Intent*. That statement will shortly be forwarded to members for their further consideration before being published online for residents to see.

ALL

The goal was that the group would set achievable objectives and work towards those whilst at the same time bringing together a full Climate Change Emergency Statement.

**22/80 REAPPOINTMENT OF COUNCILLOR TIM BERESFORD'S FOUR-YEAR TERM TO THE GEORGE FENTHAM TRUST CHARITY – INFORMATION ONLY**

Members are referred to the attached report.

**Councillor Eccleston proposed** that Councillor Beresford's four-year term as a Parish Council nominated trustee to The George Fentham Trusts be extended. **This was seconded by Councillor Blanch with all members being in favour.**

**22/81 REMEMBRANCE SUNDAY PLANNING – UPDATE**

In Councillor Sandells absence, the clerk confirmed that everything was in good order for the upcoming Remembrance Sunday Service.

**22/82 CHRISTMAS LIGHT EVENT – PLANNING UPDATE**

Members are referred to the attached report.

**22/83 CORRESPONDENCE**

Most correspondence is received by email and is forwarded to Members as a matter of course with the majority being of a routine nature. Examples are regular

consultations from SMBC on planning applications, updates, and training opportunities from WALC and NALC, notifications from HS2 and National Highways (Skanska). The following are those that depart from the routine:

- 27/09 West Midlands Rail – Industrial Action in October
- 27/09 West Midlands Community Flood Resilience - Free training
- 14/10 SMBC – National Grid Grants for cost-of-living crisis
- 28/10 Solihull Age UK – Electric under blanket swaps
- 28/10 West Midlands Rail – Industrial Action for November

### **Min Grimshaw – Resignation**

Councillor Grimshaw notified members that she would shortly be leaving the village and has tendered her resignation to the chairman.

The chair thanked Councillor Grimshaw for her contribution during her short time with the Parish Council.

The clerk will notify Solihull MBC.

**CLERK**

### **22/84 REPORTS FROM OTHER MEETINGS**

#### **Solihull Area Meeting**

Councillor Cuthbert confirmed that AGE UK had presented at the last meeting, providing useful information that had subsequently been circulated by the clerk to residents.

### **22/85 FINANCE**

The quarterly accounts and payments for 7 months ending 31 October 2022 were accepted as **proposed by Councillor Tim Beresford, seconded by Councillor Giles Cook** with all members being in favour.

### **22/86 DATES OF NEXT MEETING**

Finance and Parish Council Meeting 4 January 2023.  
Maintenance Meeting: - 8 February 2023

***MEETING CLOSED AT 9:14pm.***

***Reports detailed in the minutes are attached.***

*Minutes taken and prepared by Clerk, Julie Barnes*

## **Reports for 4<sup>th</sup> January 2023**

### **Agenda Item 17 – Resignation of Martin Shalley as Trustee of George Fentham Trust**

Martin has been a Parish Council nominated Trustee for many years and has given notice of his resignation effective 1<sup>st</sup> April 2023.

Traditionally it has been Council policy to liaise closely with the Trust over the appointment of persons nominated primarily to ensure that nominees are able to add benefit to the role and this arrangement has been working satisfactorily for many years.

However, Members are asked to consider if this policy should continue or if any changes should be introduced.

### **Agenda Item 18 – Co-option of Piers Reid**

Following the resignation of Min Grimshaw as Councillor for the Hampton Ward, the Chairman, Vice Chairman and Parish Clerk interviewed Piers Reid, a Hampton resident, after which it was agreed that he would be a most suitable person to fill the vacancy. Following an email to all Members dated 23<sup>rd</sup> November 2022 a clear majority were in favour of co-opting Piers until the local elections in May.

Accordingly, Members are asked to formally confirm the co-option of Piers.

### **Agenda Item 19 – Correspondence**

Most correspondence is received by email and is forwarded to Members as a matter of course with the majority being of a routine nature. Examples are regular consultations from SMBC on planning applications, updates, and training opportunities from WALC and NALC, notifications from HS2 and National Highways (Skanska). The following are those that depart from the routine:

15/12 Warwickshire County Council – Warwickshire Minerals Plan 2018 – 2032 – Post Adoption Statement.

30/12/22

## **Maintenance Report – Prepared for Parish Council Meeting of 4<sup>th</sup> January 2023**

The only issues to report since our last Maintenance Meeting on 9<sup>th</sup> November 2022 are:

### **Streetcare:**

We still have ongoing issues with SMBC over the adequacy and frequency of the street and pavement cleaning. We have been advised a new contractor is taking over the contract from this month and so will continue to monitor and report concerns to SMBC if matters don't improve.

Julie has also highlighted the problem to Gail our Ward Councillor to see if there is any pressure she can put on SMBC

### **School Field:**

The recent safety audit highlighted certain works that were needed to the play equipment by the allotments and the goal posts in the school field. These will be dealt with.

### **Allotments:**

I am pleased to advise that the 23 new allotments on Eastcote Lane are completed and whilst the lease with the Trust has not been formally signed this will be done within the next few days and all of the allotments have been taken by residents. We hope the cost of providing these new allotments will be budget neutral to the Parish Council

### **Recreation Ground/Sports Club:**

The new Boules pistes are now completed and being used. These have been fully funded by the Sports Club

Myself and John met with Dan Adams and Elliot Sellars to discuss possible locations for a Basketball practice pitch that Elliot has suggested. A location between the Astro Turf pitches and the Spinney was felt to be the best location and Elliot is working up costings so we can consider further and funding options

The Cricket section of the sports club have made us aware that they propose to let the Cricket Pitch out to some other local clubs when they are not using it to help pay for the upkeep of the square and help generally with the finances of that section. I did propose to councillors who are members of the maintenance committee that we agree to this but that we no longer use the income we receive from the Little Stars football training to offset the costs of the additional cuts the club require.

Although not strictly related to the Recreation Ground/Sport Club we have had an ongoing issue with flooding on Shadowbrook Lane at the entrance to the recreation ground car park. We hope this was caused by leaf fall blocking the road gullies. SMBC did send a drainage team out to clear the gullies at that location and we are hoping that, combined to the fact the leaf fall season is over, has sorted the problem.

Tim Beresford  
Chair of the Maintenance Committee  
22<sup>nd</sup> December 2022



Public Footpaths and Rights of Way Report

December 28th 2022

Diversions:

Hampton Manor. SMBC inform me that it is in the final stages of authorisation.

Repairs:

I have been unable to check on all repairs reported this month, but expect to do so during January.

New paths:

Path M111 Shadowbrook Lane to Bickenhill.

I am awaiting a quotation for the work associated with the revised path.  
I shall provide full details of the proposal once I have the probable costs identified.

**Roger Waring**

Councillor

Public Footpaths and Rights of Way.

Hampton-in-Arden Parish Council

**Hampton-in-Arden Parish Council - CIL Committee Report  
January 2023**

We have approved no new CIL proposals since the last meeting. We have released **£54.8k** for schemes so far approved. We continue to hold a reserve of **£60k** for the traffic calming schemes at Hampton and **£8.6k** for the U7 Play Area surface. Available funds are down to **£12.9k**. However, we have been notified of an additional **£2.9k** of CIL funding which we should receive shortly.

Future sources of CIL are understood to be:

- Further funds from the development on the old cricket pitch
- The planned additional apartments in the roof void of Hampton Court.
- The proposed development adjacent to Lapwing Drive (Ashtree Grove)
- The proposed development on the corner of Lugtrout/Damson Parkway (possibly)

The work on the creation of the children's play area behind the Hall in Catherine de Barnes is **now completed**, with an official opening ceremony being planned.

We have been approached by the George Fentham School Governors concerning the possibility of funding some play equipment at a cost of around **£4.5k**. This is currently being considered by the Committee.

**Peter Green**  
**Chair, CIL Subcommittee**

**Parish Council Planning Report**  
**Report prepared up to: RUNNING REPORT UP TO 30 DECEMBER 2022**

Date	App. No.	Details	Outcome	Decision Level	Deadline Response
29/03/21	00644	31 Shadowbrook Lane, single storey extension.	Pending	MinFHO	19/04/2021
02/07/21	01789	Buckie, 11 The Grove, First Floor Extension.	Pending	MinFHO	23/07/2021
16/05/22	00324	The Brickworks – Carpark area at Arden Brickworks.	Pending	MinFOT	06/06/2022
22/06/22	01187	Hampton Garden Nurseries, develop existing area.	Pending	PPFL	13/07/2022
18/07/22	01514	89 Hampton Lane, front, and side boundary with gates. ** EMAIL SENT TO PLANNING BY PC ** **ADDITIONAL EMAIL SENT ON 21/12/2022 **	Pending	MinFHO	08/08/2022
11/08/22	01660	Land rear of 86 Meriden Road, erection of residential dwellings with parking. ** EMAIL SENT TO PLANNING BY PC **	Pending	PPRM	19/09/2022
24/09/22	01785	Newlands Bishop Farm – two storey extension. ** EMAIL SENT TO PLANNING BY PC **	Pending	PPFL	24/09/2022
14/09/22	01496	Rear of 17 Bellemere Road, Hampton in Arden, wooden fencing to horse riding field.	<b>APPROVED</b> <b>04/11/2022</b>	PPFL	05/10/2022
26/09/22	01812	Land rear of 86 Meriden Road, amendments to previous application: 2019/02546)	Pending	VAR	17/10/2022
23/09/22	01958	9 Diddington Lane, two storey and side extension.	Pending	MinFHO	14/10/2022
04/10/22	02025	21 High Street, Hampton, single storey side extension.	<b>APPROVED</b> <b>13/12/2022</b>	MinFHO	25/10/2022
12/10/22	02108	114 Old Station Road, extension works.** EMAIL SENT TO PLANNING BY PC **	<b>APPROVED</b> <b>11/11/2022</b>	MinFHO	02/11/2022
12/10/22	01634	Hampton Court, 55 Marsh Lane, conversion of roof space ** EMAIL SENT TO PLANNING BY PC **	Pending	PPFL	02/11/2022
13/10/22	02154	15 Bellemere Road, extension and internal alterations.	Pending	MinFHO	03/11/2022
14/10/22	01852	75 High Street, Hampton, tree works	<b>APPROVED</b> <b>29/12/2022</b>	PPTREE	04/11/2022
17/10/22	02161	24 Fentham Road, tree removal works	<b>APPROVED</b> <b>21/11/2022</b>	TCA	07/11/2022
31/10/22	02283	104 Lugtrout Lane, erection of 5 dwellings and associated landscaping.	Pending	PPFL	21/11/2022
31/10/22	02222	3 Corbett Close, single storey wraparounds.	<b>APPROVED</b> <b>07/12/2022</b>	MinFHO	21/11/2022
03/11/22	02261	108 High Street, single storey entrance porch	<b>APPROVED</b> <b>15/12/2022</b>	MinFHO	24/11/2022
04/11/22	02338	Engbo, 25 Solihull Road, extension works.	Pending	MinFHO	25/11/2022
07/11/22	02321	188 Lugtrout Lane, first floor extension ** EMAIL SENT TO PLANNING BY PC **	Pending	MinFHO	28/11/2022
07/11/22	02248	18 Oakfields Way, ground floor rear extension	<b>APPROVED</b> <b>12/12/2022</b>	MinFHO	28/11/2022
10/11/22	02219	Unit 4, Enterprise House, change of use, conversion.	<b>APPROVED</b> <b>30/12/2022</b>	PPFL	01/12/2022
29/11/22	02473	80 Fentham Road, fell and remove cherry tree.	<b>APPROVED</b> <b>29/12/2022</b>	TCA	20/12/2022
30/11/22	02469	Stonebridge House, Balsall Common, listed building consent	Pending	LBC	21/12/2022
<b>SITES WITH MULTIPLE LOCATIONS</b>					
27/06/22	01313	The Beeches, erection of outdoor seating area.	<b>APPROVED</b> <b>13/12/2022</b>	LBC	18/07/2022
28/06/22	01312	The Beeches, erection of pavilion area.	<b>APPROVED</b> <b>15/12/2022</b>	PPFL	19/07/2022
27/10/22	02259	The Beeches – Retrospective Application patio area.	Pending	LBC	17/11/2022
27/10/22	02258	The Beeches – Retrospective Application patio area.	Pending	PPFL	17/11/2022
09/11/22	02175	The Beeches - replacement extraction system. ** EMAIL SENT TO PLANNING BY PC **	Pending	LBC	30/11/2022
09/11/22	02174	The Beeches – replacement of extraction system. ** EMAIL SENT TO PLANNING BY PC **	Pending	PPFL	30/11/2022
12/10/22	02104	21 The Crescent, single storey utility extension and pantry	Pending	MinFHO	02/11/2022
12/10/22	02150	21 The Crescent, tree works.	<b>APPROVED</b> <b>05/12/2022</b>	TPO	02/11/2022
25/10/22	02201	21 The Crescent, Tree Works ** EMAIL SENT TO PLANNING **	<b>APPROVED</b> <b>12/12/2022</b>	TPO	15/11/2022

28/06/22	01289	21A Meadow Drive, demolition, and construction of new premises. ** EMAIL SENT TO PLANNING BY PC **	Pending	MinFDW	19/07/2022
08/08/22	01402	21A Meadow Drive, construction of two storey dwelling ** EMAIL SENT TO PLANNING BY PC **	Pending	MinFDW	29/08/2022

**Responses submitted relating to property outside of the Parish:**

2022-09-02 - Parish Council response to application: PL/2021/01633/PPFL Chestnuts Farm, Eastcote Lane, Hampton in Arden  
 2022-09-02 - Parish Council response to application: PL/2021/01632/PPFL Chestnuts Farm, Eastcote Lane, Hampton in Arden

**NOTIFICATIONS OF APPEAL**

**339 Lugtrout Lane (application number 03288). Deadline for responses: 4/01/2023.**  
**Chestnuts Farm (application number 01633). Deadline for responses: 16/01/2023.**

**Notes**

\*PPFL = Planning Portal Full Application (full application from commercial organisation as opposed to a domestic application).  
 \*LBC = Listed Building Consent \*VAR = Variation to existing approval \*PNAG = Prior Notification Agriculture \*COU = Change of Use \*CLD = Certificate of Lawful Development \* TPO = Tree(s) subject to Preservation Order  
 \*TCA = Trees in Conservation Area \* MinFHO = Minor Housing.

Prepared by Clerk, Julie Barnes, updated on 30/12/2022

Planning Update

Colleagues will have had a chance to view the current running report showing the status of current applications in the Parish .

To expand on a couple of the applications :-

**2022/01514/MINFHO 89 Hampton Lane notified of amended boundary fencing**

Following our response objecting to the initial design / materials of the original application the applicant has now replaced the UPVC grey plastic boarding with wrought ironwork, for which we have no objection.

**2022/02283/PPFL 104 Lugtrout Lane - demolishing of outbuilding – 5 new 3 storey dwellings**

We have objected to the application as we have concerns over the height of the dwellings which exceed the neighbouring properties , and that the very special circumstances put forward are insufficient to outweigh the impact on the openness of the Green Belt . SMBC Urban Design Team and Policy and Spatial Strategy Team also object. I think the chance of the application being approved is remote .Likely to go to committee.

**2022/01634/PPFL Hampton Court 55 Marsh Lane**

The applicant has submitted and got approved previous applications for properties in the roof space. This is another increasing again the number of units. There was much debate at the last planning committee when the last application was discussed about the space for the cycle and bin storage . The applicant has offered up 3 plans recently to address the issue – the application is still awaiting a decision . This development will generate CIL monies in the normal way .

**Solihull Local Plan**

A communication from SMBC on 21<sup>st</sup> December advised that the Planning Inspectors had responded to the Council's letter of the 7<sup>th</sup> October and reconfirmed their position that the Plan submitted for examination was over ambitious in terms of housing supply particularly at the NEC and had issues with a site in Knowle . This is likely to result in SMBC having to find and include additional sites in the draft SLP in order to meet the housing needs resulting in a lengthy delay in the adoption of the Plan. The SMBC email communication was circulated to all councillors on the 21<sup>st</sup> . The NP working group will need to meet to discuss what implications this has for our NP review .

**Land to the rear of Birmingham Dogs Home**

Following information received from a local resident we have drawn the SMBC's enforcement's attention to the activity including stabling and what we believe to be commercial equestrian events being held on the land by an organisation Party Paddocks which has moved from a field on Lugtrout Lane following complaints from local residents to SMBC . Via the local resident we are keeping a watching brief of events

Dave Cuthbert

Chair Planning Sub- Committee

21/12/2022/HPC

## **Neighbourhood Plan Working Group Update**

Thanks to Peter the draft NP is now ready to be consulted on by both residents, local businesses, and other stakeholders. The Draft Plan is able to be viewed on the PC website and a response form can be printed off and used for responses which when completed can be sent back or e-mailed back to the Parish Office. The next copy of the Parish Newsletter will be delivered to all residents in the Parish and will contain an insert comprising of a letter outlining the process and advising that residents who do not have internet access can on application to the Clerk obtain a hard copy of the Plan and a copy of the response form so that they are able to participate in the process.

We are also writing to local businesses and interested stakeholders with similar information in order to encourage responses.

The deadline for responses is 6<sup>th</sup> April 2023.

A recent decision by the Planning Inspector to stand by their conclusions following their examination of Solihull Local Plan Review could result in the Plan not being adopted until early 2025. This information was only available on the 21<sup>st</sup> of December and the plan is to contact SMBC to discuss the implications this might/could have on our NPReview process.

DC Chair NP Working Group 26/12/23