

HAMPTON IN ARDEN PARISH COUNCIL MEETING

To be held at The George Fentham Meeting Rooms

On **WEDNESDAY 8 NOVEMBER 2023 AT 7:30PM**

AGENDA FOR PARISH COUNCIL MEETING

1. Apologies for Absence.
2. Declarations of Interest.
3. Public Participation.
4. Approval of the Minutes of the meeting held on Wednesday 13 September 2023
5. Matters arising from the above meeting.

Committee Updates

6. Feedback from Maintenance Committee.
7. Feedback from the Major Infrastructure Committee.
8. Feedback from the Rights of Way and Footway Representative.
9. Feedback from CIL Committee.
10. Feedback from the Communications Committee.
11. Feedback from the Planning Committee.
12. Feedback from the Neighbourhood Plan Working Group.
13. Feedback from the Funding Committee.
14. Feedback from the Climate Change Committee.

Other Business

15. Remembrance Sunday Update
16. Christmas Light Switch on Update
17. Confirmation of Agreement with Hampton Sports Club regarding a Wedding to be held on 15 June 2024. (Members approved by email in advance). Formal ratification.
18. Correspondence (for information only).
19. Reports from other meetings.
20. Finance; a) Quarterly Accounts
 b) Payments
21. Dates of next meeting:

Hampton-in-Arden



Maintenance Meeting: 7 February 2024.
Parish Council and Finance Meeting: 3 January 2024.

HAMPTON IN ARDEN PARISH COUNCIL

DRAFT MINUTES

Held at: George Fentham Meeting Rooms, Marsh Lane, Hampton in Arden.
On: Wednesday 13 September 2023

Start: 7:30pm

End: 9:03pm.

PRESENT

Cllrs

Cllr Mike Blomer (Chairman)
Cllr Tim Beresford (Vice Chairman)
Cllr David Sandells
Cllr Ken Blanch
Cllr Cat Sellars
Cllr Roger Waring
Cllr Dave Cuthbert
Cllr Giles Cook
Cllr John Eccleston

Clerk

Mrs Julie Barnes

Public

Mrs Sheila Blomer

ACTION

24/50 APOLOGIES FOR ABSENCE
Ward Cllrs Gail and Bob Sleigh.
Cllrs Green, Reid and Clayson.

24/51 DECLARATIONS OF INTEREST

- John Eccleston: President of Sports Club. Recreational Trust Trustee.
- Dave Cuthbert: chair of the Catherine de Barnes Residents Association and Trustee of Catherine de Barnes Village Hall.
- Tim Beresford: George Fentham Trustee and George Fentham Endowed School - School Governor.

24/52 PUBLIC PARTICIPATION
None.

24/53 APPROVAL OF THE MINUTES OF THE PARISH COUNCIL MEETING
HELD ON 12 JULY 2023
The draft Minutes taken and prepared by Julie Barnes were approved as proposed by Cllr John Eccleston, seconded by Cllr Sandells with all members being in favour.

24/54 MATTERS ARISING
None.

24/55 FEEDBACK FROM THE MAINTENANCE COMMITTEE
Cllr Beresford referred to his report circulated in advance.

Members discussed the proposal of installing a Basketball Practice Court on the Recreational Ground. Several size options were considered with various cost implications. Members agreed that whilst they felt it would be beneficial to provide something for the older children in the villages it was not clear if this was something residents felt strongly about and therefore felt it necessary to undertake a consultation in the first instance. The clerk will arrange and provide a QR code to Cllr Sellars to go into the next Newsletter.

CLERK/
CS

Cllr Beresford wished to place on record his thanks to Elliot Sellars, a resident in the village, who has been involved with helping to pull together costings for this potential project.

24/56 FEEDBACK FROM THE MAJOR INFRASTRUCTURE COMMITTEE
Cllr Blanch referred to his report circulated in advance.

Members discussed possible noise implications from the proposed HS2 Blythe Valley Viaduct works. Further discussions were also had regarding the way in which HS2 consulted the Parish Council regarding the final design. Members all agreed that they had not felt that an opportunity had been provided to them to make any possible changes. Cllr Cuthbert confirmed that he would make Head of Planning, Mark Andrews, aware of that.

DC

Cllr Sellars referred to an email, circulated by the clerk, from Mr M Blair that had provided the council with detailed information on how to report large construction vehicles going through the village to HS2. It was agreed that information regarding the agreed route would be published in the next Newsletter so that residents were aware. The council continues to liaise with HS2, Skanska and the Quarry regarding construction related traffic.

CS

24/57 FEEDBACK FROM THE RIGHTS OF WAY AND FOOTWAY REPRESENTATIVE

Cllr Waring referred to his report circulated in advance.

It was noted that a copy of the footpaths had been provided to SMBC with a request that they confirm which they are responsible for maintaining. At present, a response had not been received. The clerk will follow this up.

CLERK

24/58 FEEDBACK FROM CIL COMMITTEE

In Cllr Green's absence the clerk referred Members to his report circulated to all in advance. No further queries were raised.

24/59 FEEDBACK FROM THE COMMUNICATIONS COMMITTEE

Cllr Sellars confirmed that a meeting of the committee had not taken place. Articles were discussed for the next Newsletter and a deadline of 20 October 2023 was provided.

ALL

It was agreed that the Parish Council's "places to visit" signage in the village needed updating and Cllr Sellars confirmed that the committee would investigate that.

CS

24/60 FEEDBACK FROM THE PLANNING COMMITTEE

Cllr Cuthbert referred to the running report circulated in advance. Noting in particular: -

Lane adjacent to 351 Lugtrout Lane: large hedges had been removed. Stephen Wilkinson SMBC Enforcement had confirmed that this matter was being investigated.

Newlands Bishop Farm: Residents have been in communications with Ward Cllr Bob Sleigh and Louise Baggott, Head of Regulatory Services at SMBC regarding ongoing incidents of noise. Further meetings are to take place.

01660 Land rear of 86 Meriden Road: Cllr Cuthbert confirmed that the Parish Council had a meeting scheduled with Savills to discuss this application. That meeting is to take place on 19 September.

24/61 FEEDBACK FROM THE NEIGHBOURHOOD PLAN WORKING GROUP
Cllr Cuthbert referred to his report circulated in advance.

Cllr Green is currently in the process of transferring resident responses into the Neighbourhood Plan and amending it where necessary. The plan will then be submitted to SMBC for them to consider it further. **PG**

24/62 FEEDBACK FROM FUNDING COMMITTEE

Cllr Eccleston noted that there was nothing further to report at present.

24/63 FEEDBACK FROM THE CLIMATE CHANGE COMMITTEE

Cllr Waring referred to his report circulated in advance noting that the council recognises the importance of the issue. The last Newsletter encouraged residents to send in suggestions but unfortunately only one response was received.

The committee will meet again shortly but Cllr Waring did state that they are limited in their powers in that the Parish Council doesn't have infinite financial resources and have been advised that precept must not be used for Climate Change initiatives.

The Parish Council are currently investigating the possibility of installing electric vehicle charging points at the Recreational Ground and continue to spread awareness regarding climate change issues via their social media page.

24/64 REQUEST FROM HAMPTON YOUTH GROUP FOR PERMANENT SIGNAGE AT THE RECREATIONAL GROUND

Cllr Beresford referred to the email circulated by the clerk in advance of the meeting in which a request had been made to place a commercial sign on the Under 7s play area.

Historically, the Parish Council have not agreed to such a request. Members discussed the matter in detail, but **Cllr Beresford proposed that the request be declined due to it setting a precedent. The proposal was seconded by Cllr Sellars with all members being in favour.**

It was agreed that the Parish Council would be agreeable to the company providing a flyer which could be added to the next Newsletter run. The cost of preparing the flyer would need to fall to the company. The clerk will notify accordingly. **CLERK**

24/65 CONSIDERATION OF THE SOLIHULL ELECTORAL REVIEW

The chair referred members to his report circulated in advance. Members agreed to

maintain a watching brief at this present time.

24/66 REMEMBRANCE SUNDAY SERVICES PLANNING

Cllr Sandells reminded members that this year's Remembrance Service will take place on Sunday 12 November 2023. The Catherine-de-Barnes Lane road closures will mean that access to Shadowbrook Lane will not be possible during the service. A discussion was held regarding possible ways to alleviate the issue. Members agreed that in the interests of the safety of all participants and spectators, the route would remain closed for a two-hour period.

Cllr Sandells will liaise with Hampton Manor and the Sports Club to make them aware. Additional signage will be in place and extra barriers. **DS**

24/67 CORRESPONDENCE

Most correspondence is received by email and is forwarded to Members as a matter of course with the majority being of a routine nature. Examples are regular consultations from SMBC on planning applications, updates, and training opportunities from WALC and NALC, notifications from HS2 and National Highways and Skanska. More recently there has been a substantial number of emails relating to the parking issues following the opening of Soho Tavern as well as parking generally - these are not included here. The following are those that depart from the routine:

1/08 Public Sector Executive – Why Carbon Footprints Matter.

26/08 Warwickshire Rural Community Council – Warm Hubs Workshop.

24/68 REPORTS FROM OTHER MEETINGS

Skanska

The chair confirmed that the Parish Council continue to find meetings with Skanska both productive and useful. Sadly, Steve Van der Park has now moved onto another project. Our new contact is Patrick Thompson and Andi Taylor. Regular meetings will continue.

ACC Meeting

Cllr Sandells referred to a new system that would be introduced shortly called Webtrack. It has not yet gone live but when it does it will be a useful tool to track aircraft.

24/69 FINANCE

The quarterly accounts and payments for 5 months ending 31 August 2023 were accepted as **proposed by Cllr Tim Beresford seconded by Cllr Ken Blanch** with all members being in favour.

24/70 DATES OF NEXT MEETING

Parish Council Meeting: 8 November 2023

Maintenance Meeting: 4 October 2023

MEETING CLOSED AT 21:12

Reports detailed in the minutes are attached

*Minutes taken and prepared by Clerk, Julie Barnes
Report pack attached.*

HAMPTON IN ARDEN PARISH COUNCIL
MAINTENANCE COMMITTEE MEETING MINUTES

Held via Microsoft Teams

7:30pm on 4 October 2023

PRESENT

Cllr T Beresford (Chairman)
Cllr M Blomer
Cllr J Eccleston
Cllr D Sandells
Cllr P Reid

Rvd. Stuart Dimes (Hampton Church)
Mr John Morgans (Sports Club)

Clerk: Julie Barnes

The Chairman welcomed everyone to the meeting.

- 24/12 **APOLOGIES FOR ABSENCE**
Dan Adams
- 24/13 **APPROVAL OF THE MINUTES TAKEN ON 14 JUNE 2023**
The Minutes were **approved as proposed** Cllr Mike Blomer, seconded by Cllr David Sandells.
- 24/14 **MATTERS ARISING FROM THE ABOVE MEETING**
22/15 Table Tennis Tables: - The chair confirmed that the table tennis tables would remain in their current locations. Dawsons Groundcare have re-matted the area and this action was therefore now closed. **CLOSED**
- 22/15 Play Area School Field: - Cllr Sandells requested that the clerk remind Trevor Honeysett to treat the wood on the play equipment over the half term period. **CLERK**
- 22/33 Sewerage Issue, entrance to the Recreational Ground carpark: - the clerk confirmed that the issue has now been resolved and this action is therefore now closed. **CLOSED**
- 24/15 **THE COMMON AND THE DELL, CATHERINE DE BARNES**
Cllr Eccleston confirmed that the cutting schedule was working well at The Common. No other reports.
- 24/16 **HAMPTON IN ARDEN CHURCHYARD**
Rvd. Dimes confirmed that quotations are being obtained for some new lighting along the churchyard paths. An approximate timescale for works is within the next 6 months.

Grounds Maintenance continues to be an ongoing issue and the church will open discussions with the contractor at the end of the current schedule of works.

24/17 STATION IMPROVEMENTS AND PLANTER MAINTENANCE

The clerk confirmed that planters in both villages continue to be maintained by Hampton in Arden Gardening Club and Lavender Ladies. All planters are well maintained with no outstanding issues.

No comments regarding station improvements at present other than to remind members that the Communications Group are looking to update the village signage boards.

24/18 RECREATIONAL GROUND, SPINNEY, AND VILLAGE GREEN

Sports Club

John Morgans confirmed that a lot of remedial work had been undertaken at the Sports Club since the last meeting. The subsidence claim had now been concluded and the flooring in the clubhouse had been completely replaced.

The Sports Club are looking at quotes to replace the roof at the Clubhouse and some smaller cosmetic works to the changing rooms/showers is also planned. Funding will be an issue and something the Sports Club are looking into.

Recreational Ground Carpark

The chair confirmed that the entrance to the carpark has now been resurfaced.

Spinney

The chair noted that the Conservation Group is now particularly active with more and more residents volunteering to support at various events that are being held.

Village Green

The clerk confirmed that the War Memorial had recently been sprayed with biocide to protect it during the winter months against frost.

The clerk would request that the roads and footpaths around the War Memorial be swept in readiness for the Remembrance Sunday parade.

CLERK

Under 7s Play Area

The chair confirmed that a successful funding application to the Community Infrastructure Levy had allowed works to place at the Under 7s play area to update the area and make it more suitable for all year-round play.

Roads and Footpaths

The chair noted that Cllr Waring had recently prepared a useful list of roads and footpaths within the village and that the clerk would continue to keep a watching brief to ensure they were being maintained correctly by Solihull MBC.

Tree Report

The chair confirmed that a copy of the tree report had been provided to Dawsons Groundcare who would not proceed with the actions in accordance with the Parish Council's instructions.

24/19 FENTHAM ROAD AND EASTCOTE LANE COMMUNITY ALLOTMENTS

The clerk confirmed that an allotment meeting was scheduled to take place on Wednesday 1 November at 6pm in the Parish Council Meeting Room.

The Parish Council had not been made aware of any issues.

24/20 SCHOOL FIELD AND PLAY AREA

The chair confirmed that the goal posts were in need of repair. The posts were broken, and new nets were also required.

A discussion was held as to whether the Parish Council should dispose of the posts or investigate repair or replace options. All committee members felt the Parish Council should continue to offer posts for recreational use in this area as they are well used.

Cllr Sandells confirmed he may have a contact for someone who could quote to repair and would investigate that and report further. Once two quotes are available and further costings for possible replacement are available a recommendation can be made to full council. **DS**

24/21 ROADS AND FOOTPATHS

Cllr Eccleston confirmed that they had received no comments or concerns regarding footpaths within Catherine de Barnes.

Cllr Blomer noted that several of the streetlamps were obstructed by overhanging vegetation. The clerk confirmed she would ask for an article to go into the next newsletter to ask residents to get in touch regarding any lights that were obstructed or out. **CLERK**

Cllr Reid noted that the footpath sign was missing from the end of Bellemere Road. The clerk confirmed she would notify SMBC accordingly. **CLERK**

24/22 ANY OTHER BUSINESS

Request from the George Fentham Trust for access to the water supply at Eastcote Lane Community Allotments – Orchard

The chair confirmed that the Trust wish to install a Community Orchard in the top end of the allotments, which is on Trust land. Access will be required to the water supply and the Trust have enquired whether they can have a water meter added on to the Parish Council's current supply. The Parish Council would then re-charge any costs incurred to the Trust. All committee members agreed and happy for the Trust to proceed on that basis. The clerk will notify the Trust accordingly. **CLERK**

Remembrance Sunday

Cllr Sandells confirmed that all preparations were in hand. Weights may be required for the gazebo. If necessary, Cllr Sandells would order those.

DS

As detailed above (24/18) the clerk will request that the roads and footpaths to be swept in advance of the service.

CLERK

Skanska are providing barriers and have also arranged to move signage in the vicinity of the Memorial on the Friday before the service and to replace them on the following Monday.

John Morgans confirmed that all sporting events had been postponed for that date.

24/23 **DATE OF NEXT MEETING**
7 February 2024

The meeting closed at 8:10pm.

Minutes taken and prepared by Julie Barnes, Clerk to Parish Council

Public Footpaths and Rights of Way Report November 2023.

1. Liaising with landowners on matters of concern.

Path M117 runs from The Crescent to Corbetts Close, with a spur to Meriden Road. There have been issues with damage to trees on this path. I have helped the affected residents to resolve matters. A possible request for a partial closure of this path may be made, but I am advised that SMBC would not support such an action. There is another problem on this section, and a visit by Stephen Hawley to the responsible resident was undertaken, but the issue remains. I have approached the resident myself, 44 Meriden Road. I am hopeful of action by the resident but will keep the matter under review.

2. Footpath M117 from The Crescent to Hampton Green.

Following a request by a resident of Hampton Green to improve a section of this path, I recently inspected the route. The concern was that the section from **The Crescent to Hampton Green** will become very muddy and slippery in the wet weather. Much of the remainder of this path where it runs along the back of Meriden Road is on firm ground and less of a potential problem, although the final section to Corbetts Close has similar ground conditions, as well as some obstruction from bushes.

I assess the condition and access of paths on a simple scale of 1 to 5, from impassable, to easily accessed and walked, on well-maintained ground. I rate this section of the path 4. I deliberately walked the path following heavy rain the night before. There are no physical obstructions in terms of access, although there is a **substantial tree root halfway down**. The ground conditions are firm, although with wet leaf covering. Overhanging greenery offers some protection. Given sensible footwear that is appropriate for walking on field-paths, I consider it perfectly adequate.

This concern has arisen primarily as a result of the development of Hampton Green as a residential area. The path is a very convenient one for access to the village, and avoids a busy main road at a point where no pavement exists on the nearest side. The paved paths of Hampton Green as far as the gap into M117 are of course in good order, and the next section from the Crescent to Station Road is also metalled. So, it would help if this short connection section could be made suitable to allow the wearing of normal footwear.

The land is owned by *The Crescent Management Company*. I understand that the normal arrangement for public footpaths is that SMBC maintain the ground surface but not fences, hedges or other foliage to the edges of any path.

I suggest that an approach be made to the landowners and to SMBC, with the objective to bring the path up to a standard similar to other sections, perhaps gravelled or even laid with asphalt. If the Parish Council felt able to contribute towards the initial cost, then I would consider that to be a worthwhile use of public funds.

I have approached Stephen Hawley for his thoughts on this suggestion.

Roger Waring

Councillor

Public Footpaths and Rights of Way.

Footpath M117 Station Road to Corbetts Close and Meriden Road.

Following a request by a resident of Hampton Green to improve a section of this path, I inspected the route on Friday. The concern was that the section from **The Crescent to Hampton Green** will become very muddy and slippery in the wet weather. Much of the remainder of this path where it runs along the back of Meriden Road is on firm ground and less of a potential problem, although the final section to Corbetts Close has similar ground conditions, as well as some obstruction from bushes.

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The land is owned by The Crescent Management Company. I suggest that an approach be made to them to bring the path up to a standard similar to other sections, perhaps gravelled or even laid with asphalt. And then to maintain it. If the Parish Council felt able to contribute towards the initial cost, then I would consider that to be a worthwhile use of public funds.

I offer this as an agenda item for the next council meeting.

R N Waring
Councillor PROW
13th October 2023

Footpath M117 Station Road to Corbetts Close and Meriden Road.

Following a request by a resident of Hampton Green to improve a section of this path, I inspected the route on Friday. The concern was that the section from **The Crescent to Hampton Green** will become very muddy and slippery in the wet weather. Much of the remainder of this path where it runs along the back of Meriden Road is on firm ground and less of a potential problem, although the final section to Corbetts Close has similar ground conditions, as well as some obstruction from bushes.

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R N Waring
Councillor PROW
13th October 2023

**Hampton-in-Arden Parish Council - CIL Committee Report
November 2023**

Summary to date – Received £139k, Spent £68k, Earmarked £30k, unallocated £41k.

No new activities since the last meeting. We continue to hold a reserve of **£30k** for the traffic calming schemes, which we hope we may not need; available funds stand at **£41k**.

There has been some initial discussion among Parish Councillors about how we should aim to spend the possibly large sums of CIL that could arise from new housing developments at Meriden Road, Oak Farm and Lugtrout Lane over the next few years. A meeting of the committee is planned shortly.

Peter Green
Chair, CIL Subcommittee

Planning Update for PC Meeting 8th November 2023

Colleagues will have seen the updated planning running report included with the meeting papers .

PL 2023/01954 for the Battery Storage facility adjacent to Henwood Lane in CdeB .

Members of the PSC met with Cllr B Sleigh to discuss the application. Following that meeting a comprehensive objection response was submitted to SMBC on the 23/10. Cllr Sleigh has also written in objection. I emailed MP Saqib Bhatti seeking his support and he has confirmed sending in an objection. Cllr Cook represented the PC at a CdeB RA meeting attended by over 40 local residents who unanimously objected to the application and said they would submit an objection to SMBC. At that meeting we sought their support in attending the Planning Committee meeting when the application being heard.

PL2021/02958 86 Meriden Road

Just a reminder that this application refused last year has gone to appeal with no decision yet.

Other matters

How S106 Monies are distributed in the health and Education sectors and CIL

Following a query from Cllr Beresford concerning the above I arranged a virtual meeting on 30/10 with Gary Palmer (GP) at SMBC which was attended by a number of colleagues.

In summary, As far as Education/School Places is concern. The Education Dept works closely with Planning to consider the affect that new development has on school places and based on their findings provisions are made for new schools/extensions etc to cope with the anticipated demand. In 2020 the decision was made that GF School could cope with the anticipated developments as could our other local schools .

The situation on Health however is another matter. It seems that is it proving difficult to get useful information out of the NHS and GP felt that local input from PC's could prove very useful as currently there is no local input as to concerns over local health provision. He would be interested to learn whether or not we would be interested in becoming involved in this process and I have indicated by email following that meeting that we would. In addition, it was felt that it would be useful for the PC to get the views of local medical practices vis a vis the affect of significant residential developments might have on their services and we should include any relevant comments from such discussions, with our responses and we should also encourage them to make a response to . Something I am sure does not happen now.

GP indicated that it might be useful to come to a Solihull Area Committee meeting which is attended by representatives from other Solihull PC's to discuss this and possible changes to CIL which is under current consideration locally as well as nationally . He did indicate that CIL will be replaced by an Infrastructure Levy which is likely to be trialled in a few areas in 2024/25 for wider introduction in 2030 although the details of the changes aren't currently known .

During the discussion GP advised that SMBC had prepared an Infrastructure Delivery Plan as part of the Local Plan Review Process and Peter has provided a succinct precis of the interesting items as far as the Parish is concerned. Good job Peter !

Cllr Dave Cuthbert Chair Planning Sub Committee 04/11/23

Parish Council Planning Report - Report prepared up to: RUNNING REPORT TO 04/11/2023

Date	App. No.	Details	Outcome	Decision Level	Deadline Response
02/07/21	01789	Buckie, 11 The Grove, First Floor Extension.	Approved 16/08/2023	MinFHO	23/07/2021
31/10/22	02283	104 Lugtrout Lane, erection of 5 dwellings and associated landscaping.	Pending	PPFL	21/11/2022
02/02/23	00201	North Lodge, front extension.	Pending	MinFHO	23/02/2023
21/03/23	00355	Patrick's Farm Bridge, demolition of agricultural buildings and erection of two buildings for commercial and business uses.	Approved 03/11/2023	PPFL	11/04/2023
06/04/23	00694	Land East Side of Old Railway Embankment, Old Station Road residential development application ** EMAIL SENT TO PLANNING BY PC **	Pending	PPOL	27/04/2023
12/05/23	00848	Land to the Rear of Four Winds (retention of stables for the use of horses, chickens and associated storage) ** EMAIL SENT TO PLANNING BY PC **	Approved 26/09/2023	PPFL	02/06/2023
12/05/23	00924	Land at Hazel Farm, St Peters Lane. Agricultural use – prior notification.	WITHDRAWN 08/06/2023	PN	02/06/2023
18/05/23	01033	37 Marsh Lane, new porch, and side extension	Approved 14/09/2023	MinFHO	08/06/2023
31/05/23	01173	Oak Farm, Hampton Lane, residential development. ** EMAIL SENT TO PLANNING BY PC **	Pending	PPOL	21/06/2023
12/06/23	01208	36 The Crescent, Variation of Planning Conditions.	Approved 21/09/2023	VAR	03/07/2023
13/07/23	01333	Land adjoining 8 Belle Vue Terrace – replace single garage.	REFUSED 06/10/2023	MinFOT	03/08/2023
18/07/23	01483	10 Corbetts Close, tree works	Approved 09/10/2023	TPO	08/08/2023
19/07/23	01534	HS2 Permissions Request	Approved 13/10/2023	Hs2	-
28/07/23	01432	339 Lugtrout Lane, two storey extension.	Pending	MinFHO	18/08/2023
10/08/23	01643	33 Meriden Road, Annex and garden wall removal.	Pending	MinFHO	31/08/2023
18/09/23	01890	17 Bellemere Road, tree works	Approved 24/10/2023	TCA	09/10/2023
18/09/23	01572	1 Foxley Drive, tree works	Pending	TPO	09/10/2023
20/09/23	01954	Land off Henwood Lane, Catherine de Barnes – Battery Storage Facility ** EMAIL SENT TO PLANNING BY PC **	Pending	PPFL	11/10/2023
		** APPEAL RECEIVED ** Hampton Court, 55 Marsh Lane. Conversion of roof space.			
02/10/23	01963	The Elms, Elms Tree Rise, proposed removal of cedar tree. ** EMAIL SENT TO PLANNING BY PC **	Refused 03/11/2023	TCA	23/10/2023
20/10/23	02165	Lynnbourne 30 Marsh Lane, single storey extension and rear two storey extension	Pending	MinFHO	10/11/2023
25/10/23	02232	19 Diddington Lane, single storey extension	Pending	MinFHO	15/11/2023
SITES WITH MULTIPLE LOCATIONS					
27/10/22	02259	The Beeches – Retrospective Application patio area. ** EMAIL SENT TO PLANNING BY PC **	Pending NA	LBC	17/11/2022
27/10/22	02258	The Beeches – Retrospective Application patio area. ** EMAIL SENT TO PLANNING BY PC **	Pending NA	PPFL	17/11/2022
08/06/23	00929	The Beeches – Listed building consent for extraction system.	Pending	LBC	29/06/2023
08/06/23	00928	The Beeches – Retrospective consent for extraction system.	Pending	PPFL	29/06/2023
06/09/23	01660	Land rear of 86 Meriden Road, erection of residential dwellings with parking. ** EMAIL SENT TO PLANNING BY PC **	Pending	PPRM	27/09/2023
26/09/22	01812	Land rear of 86 Meriden Road, amendments to previous application: 2019/02546)	Approved 17/10/2023	VAR	17/10/2022
17/07/23	01031	Newlands Bishop Farm, erection of tepee. ** EMAIL SENT TO PLANNING BY PC **	Pending	PPFL	07/08/2023

Notes

*PPFL = Planning Portal Full Application (full application from commercial organisation as opposed to a domestic application).
*LBC = Listed Building Consent *VAR = Variation to existing approval *PNAG = Prior Notification Agriculture *COU =
Change of Use *CLD = Certificate of Lawful Development * TPO = Tree(s) subject to Preservation Order
*TCA = Trees in Conservation Area * MinFHO = Minor Housing.

Prepared by Clerk, Julie Barnes, updated on 04/11/2023

Neighbourhood Planning Update for PC Meeting November 2023

Members of the working group met on the 23rd October to review version 22 of the plan which had been updated to incorporate relevant comments from the residents and business survey responses from earlier in the year. In addition, other amendments have been incorporated based on events etc occurring since the last version (eg battery farm application). Following the review it was agreed that v23 would be prepared for distribution within the PC . A copy of this will be sent to SMBC (not as a true reg 16 copy) and based on their comments, our next steps will be agreed. You will recall that the Emerging Local Plan is still held up and as our Plan needs to conform with it, we are in limbo although our plan has been written based on the Emerging Plan as it stands, SMBC will not consider our NP until theirs is adopted .

Cllr Dave Cuthbert Chair NP Working Group

23rd October 2023

CLIMATE CHANGE COMMITTEE – NOVEMBER 2023

This document is intended to comprise a summary of follow-up actions as a result of initial discussions, meetings, and representations on climate change within the parish council.

It was agreed that, as a Parish Council:

- We note that it was suggested by a resident that EV charging points should be installed at suitable locations. This was in fact already being proposed and is expected to take place in the near future.
- We follow SMBC guidelines on all matters regarding housing development to make full use of energy saving initiatives.
- We continue to liaise with the Airport Authorities regarding operations at Birmingham Airport.
- We maximise energy efficiency on all Parish Council buildings, such as installing light sensors to activate only when persons are present in rooms.
- We install LED lights where any existing lights need to be replaced. This has already been done wherever possible.
- We encourage walking, cycling, and the use of public transport, via appropriate suggestions in the parish newsletter.
- We encourage recreational use of the facilities at the sports ground and surrounding parkland. For instance, a map of walks around the parish, similar to the Berkswell Society **Heritage Trail map**. As part of this we note that the map on the station is also in need of updating, to be done in conjunction with the Hampton Society.
- We continue to lobby West Midlands Railways and Network Rail for step-free access to the Northbound platform at the station.
- We recommend the planting of trees in the gardens of all new housing developments.
- We follow SMBC policy on re-wilding of verges etc.
- We lobby for a Ring and Ride facility to be made available for the village.

R N Waring Chairman 4th November 2023

Hampton in Arden Parish Council

Meeting 8th November 2023

Agenda Item 15 - Remembrance Sunday 12th November 2023.

To update Members on the arrangements for Remembrance Sunday.

Agenda Item 16 – Christmas Tree Lights Switch On – Friday 1st December 2023.

To update Members on the arrangements for the lights switch on.

Agenda Item 17 – Approval for the Sports and Social Club to hold a wedding reception on 15th June 2024.

Due to the urgency attached to this application by the Sports and Social Club for a member to use the Club, including the erection of a temporary marquee, for a wedding reception, the matter was dealt with by an email circulation to all Councillors dated 25th September 2023, who unanimously supported the request subject to a number of conditions.

Members are now requested to ratify their earlier decision.

Agenda Item 18 – Correspondence (for information).

Most correspondence is received by email and is forwarded to Members as a matter of course with the majority being of a routine nature. Examples are regular consultations from SMBC on planning applications, updates and training opportunities from WALC and NALC, notifications from HS2 and National Highways and Skanska. The following are those that depart from the routine:

- 18/09 – Sam Grimshaw – Clearing out Dave Grimshaws house.
- 19/09 – Clerk – Ring and Ride
- 21/09 – Peter Green – Church Meeting
- 03/10 – SMBC – Social Value – Expressions of Interest
- 12/10 – SMBC – Planting Our Future
- 13/10 – SMBC – Community Development Team Update

ANALYSIS OF RECEIPTS AND PAYMENTS

FOR 7 MONTHS ENDING 31 OCTOBER 2023

Opening bank and cash balances at 1 April 2023

	Account number	£
Fixed term high interest		40,534.09
Investment account	7420002	135,487.75
Current account	932717	82.18
Total		176,104.02

RECEIPTS for 7 months ending 31 October 2023

	<u>Budget</u> 2023/24	<u>Actual</u> 2023/24
Precept	46481	46,481.00
SMBC Support Grant	0	0.00
Rental income:	0	0
Sports Club	3380	1,690.00
Scouts and Guides Supporters Association	100	0.00
Allotments	990	35.00
Recreation Trust	670	670.00
Bank interest	150	721.26
Other Income:	0	220.00
Football Training	300	0.00
Additional Cricket Cuts	0.00	70.00
Height Restricting Barrier Recharge	0.00	0.00
VAT refund from Customs and Excise	0.00	0.00
	52,071.00	49,887.26

PAYMENTS for 7 months ending 31 October 2023

	<u>Budget</u> 2023/24	<u>Actual</u> 2023/24
Section 137	0.00	0.00
Cricket Pitch **recharge**	0.00	756.00
Scout and Guide Barrier Open **recharge**	0.00	120.00
Grass Cutting Hampton in Arden Parish	4,801.00	3,205.50
Grass Cutting Catherine de Barnes Common	1,740.00	636.00
Grass Cutting Hampton Church	1,400.00	990.10
Remembrance Sunday & Christmas Light Switch	1,440.00	250.00
Tree Works	1,000.00	1,900.00
Parish Maintenance Works	8,185.00	6,026.02
Clerk's Salary/Tax/NI and Pension	19,650.00	10,895.49
WALC and NALC Subs	790.00	721.00
Office Expenses (inc. Email/Phone and Broadband)	1,470.00	865.73
Website	350.00	30.00
Insurance	1,600.00	0.00
Sundries and Parish Online	500.00	324.47
Audit and Legal Fees	400.00	0.00
Office Rental from the George Fentham Trust	1,800.00	0.00
Additional Printing Costs	100.00	0.00
Parish Newsletter	2,500.00	1,291.82
Training Expenses	200.00	35.00
GDPR fee	45.00	0.00
Neighbourhood Plan Amendments	2,500.00	0.00
Allotments (Maintenance Costs and Lease fee)	600.00	456.00
Election year expenses	1,000.00	0.00
VAT	0.00	5903.45

Unallocated Expenditure		Repairs to Play Area	0.00	3897
		Resurfacing Entrance	0.00	2900
	CIL	Install Bonded Rubber	0.00	7800
Total				49,003.58
Transfer to allocated reserves			0.00	0.00
Total Expenditure			52,071.00	49,003.58
			<u>0.00</u>	<u>0.00</u>
TOTAL			52,071.00	49,003.58

Cash Book Reconciliation

Opening Balance				176,104.02
Add receipts for 7 months to 31 October 2023				49,887.26
Less payments for 7 months to 31 October 2023				49,003.58
Total				176,987.70

Bank Account Reconciliation

Balance due from fixed term high interest a/c at 31 October 2023				40,534.09
Balance due from deposit a/c per bank statement at 31 October 2023				133,690.71
Balance due from current a/c per bank statement at 31 October 2023				2762.90

176,987.70

REMAINING CIL MONIES HELD:

Reserves				73,590.70
				103,397.00

Amount Details Date

Payment Entries out through Bank Account since 1 September 2023

Payee

CHEQUE payments

NONE.

BACS payments

Trevor Honeysett	160.00	Bins	12/09/2023
Dawsons Groundcare	1794.00	Grass Cutting/Hedges	12/09/2023
Dawsons Groundcare	9360.00	CIL - Installation of Rubber Mulch	12/09/2023
Family Care Trust	254.4	Grass Cutting Common	12/09/2023
Water Plus Acc	20.47	Eastcote Lane Community Allotments	12/09/2023
WALC	42	Play Area Training	18/09/2023
J Barnes	2.50	External Meeting Sundries	19/09/2023
J Barnes	1274.36	September Salary	20/09/2023
HMRC	221.59	HMRC	22/09/2023
Tracey Draper Lavender Ladies	20	September Planter Maintenance	25/09/2023
JRB Enterprise	287.52	Dog Fouling Bags	25/09/2023
Moore External Auditors	504	External Audit Fees	25/09/2023
Surfco Midlands	3,480.00	Recreational Ground Entrance Resurface	25/09/2023
Parish Online	129.60	Online Package Renewal Fee	03/10/2023

Dawsons Groundcare	951.60	Grass Cutting and Tree Works	11/10/2023
Water Plus Acc	20.17	Eastcote Lane Community Allotments	11/10/2023
P Willetts	10.00	Buglar (Remembrance Sunday)	27/10/2023
P Howard Design	170.00	Newsletter Design	27/10/2023
Tracey Draper Lavender Ladies	80.00	October Planter Maintenance and Plants	27/10/2023
K Blanch	35.83	Station Planters	27/10/2023
J Barnes	1274.36	October Salary	20/10/2023
HMRC	221.59	Tax and NI	20/10/2023
Robannas	288	PA System Remembrance Sunday	27/10/2023
Trevor Honeysett	50	Scout and Guide Height Barrier	27/10/2023
J Barnes	2.25	External Meeting Sundries	27/10/2023

Plus monthly email fees to MSFT.

Payments received since 1 September 2023

Solihull MBC	23240.5	Precept	04/09/2023
Lloyds Bank	125.37	Interest	11/09/2023
A Lee Little Stars Football	50	Football Rent	03/10/2023
Recreational Ground Rent	670	Recreational Ground Yearly Rent	09/10/2023
Lloyds Bank	127.81	Interest	09/10/2023

HAMPTON IN ARDEN PARISH COUNCIL

NEIGHBOURHOOD COMMUNITY INFRASTRUCTURE LEVY

INCOME TO DATE

DATE	PAYMENT	TOTAL	Fund Expiry
April 2017	£2,308.00	£2,308.00	April 2022
October 2017	£5,356.50	£5,356.50	October 2022
April 2018	£5,692.50	£5,692.50	April 2023
April 2020	£61,471.17	£61,471.17	April 2025
October 2020	£30,735.59	£30,735.59	October 2025
April 2021	£30,725.59	£30,725.59	April 2026
December 2022	£2,925.34	£139,214.69	December 2027
TOTAL		£139,214.69	

PAYMENTS MADE FROM CIL FUNDS

DATE	PAYMENT	TOTAL
02/10/2019	Church Clock Repair Contribution	£163.99
14/01/2021	Catney Residents Associations – Defibrillator	£1,532.00
20/02/2021	George Fentham Endowed School – Dining Tables	£7,650.00
31/03/2021	Catherine de Barnes Village Hall – Double Glazing	£7,278.00
28/06/2022	Festival Committee – New Marquee	£2,200.00
09/09/2022	Catherine de Barnes Village Hall Trust – Play Area	£36,000
16/01/2023	George Fentham Endowed School – Play Equipment	3,000.00
12/09/2023	Hampton in Arden Parish Council (Play Area Updates – Bonded Rubber Mulch)	7,800.00
TOTAL		£65,623.99

Remaining CIL total:

£73,590.70^{1/2}