

HAMPTON IN ARDEN PARISH COUNCIL MEETING

To be held at The George Fentham Meeting Rooms

On **WEDNESDAY 3 JANUARY 2024 AT 7:30PM**

AGENDA FOR PARISH COUNCIL FINANCE AND PARISH MEETING

1. Apologies for Absence.
2. Declarations of Interest.
3. Public Participation.
4. Budget Setting 2024/25.
5. Approval of the Minutes of the meeting held on Wednesday 8 November 2023.
6. Matters arising from the above meeting.

Committee Updates

7. Feedback from Maintenance Committee.
8. Feedback from the Major Infrastructure Committee.
9. Feedback from the Rights of Way and Footway Representative.
10. Feedback from CIL Committee.
11. Feedback from the Communications Committee.
12. Feedback from the Planning Committee.
13. Feedback from the Neighbourhood Plan Working Group.
14. Feedback from the Funding Committee.
15. Feedback from the Climate Change Committee.

Other Business

16. Consideration of Parish Office Lease.
17. Correspondence (for information only).
18. Reports from other meetings.
19. Finance; a) Quarterly Accounts
 b) Payments
20. Dates of next meeting:

Maintenance Meeting: 7 February 2024 (Microsoft Teams)
Parish Council and Finance Meeting: 15 March 2024 (Meeting Rooms)

HAMPTON IN ARDEN PARISH COUNCIL

DRAFT MINUTES

*Held at: George Fentham Meeting Rooms, Marsh Lane, Hampton in Arden.
On: Wednesday 8 November 2023*

Start: 7:30pm

End:

PRESENT

Cllrs

Cllr Tim Beresford (Vice Chairman)
Cllr David Sandells
Cllr Cat Sellars
Cllr Roger Waring
Cllr Dave Cuthbert
Cllr John Eccleston
Cllr Peter Green
Cllr Alexander Clayson
Cllr Piers Reid

Clerk

Mrs Julie Barnes

Public

Anne Atkinson

ACTION

24/71 APOLOGIES FOR ABSENCE

Ward Cllrs Gail and Bob Sleigh.
Chairman Mike Blomer and Councillor Giles Cook and Blanch.

24/72 DECLARATIONS OF INTEREST

- John Eccleston: President of Sports Club. Recreational Trust Trustee.
- Dave Cuthbert: chair of the Catherine de Barnes Residents Association and Trustee of Catherine de Barnes Village Hall.
- Tim Beresford: George Fentham Trustee and George Fentham Endowed School - School Governor.

24/73 PUBLIC PARTICIPATION

None.

24/74 APPROVAL OF THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 13 SEPTEMBER 2023

The draft Minutes taken and prepared by Julie Barnes were **approved as proposed by Cllr Dave Cuthbert, seconded by Cllr John Eccleston** with all members being in favour.

24/75 MATTERS ARISING

24/55: - Maintenance Committee

Basketball court project: - The vice-chair confirmed that an article had been sent out in the newsletter regarding this project and that several emails had been sent in offering support. This will be discussed in more detail at the next Maintenance

Committee.

No further comments.

24/76 FEEDBACK FROM THE MAINTENANCE COMMITTEE

Cllr Beresford referred to Minutes circulated in advance to all members noting in particular:

School Playing Field and Play Area – Goal posts.

Members are aware that the goal posts are broken. Replacement costs would be in the region of £500 each. **Cllr Beresford proposed that the Parish Council proceed to purchase new goal posts, this was seconded by Cllr Sandells with all members being in favour.** **TB**

Eastcote Lane Community Allotments

The George Fentham Trust are looking to install a sub meter at the Eastcote Lane Community Allotments (to allow water supply to the Community Orchard). A gate will also be installed to the Orchard. The Trust will be meeting the costs of this.

Dawsons Groundcare will shortly install a standpipe to allow handwashing facilities at the site.

Play Area Inspection Report

Cllr Sandells confirmed that there are several repairs required following the recent inspections. The clerk will liaise with Dawsons Groundcare and Trevor Honeysett about that.

Cllr Cuthbert enquired whether the Parish Council would be commencing weekly play area inspections and Cllr Sandells confirmed he would investigate that and arrange a schedule urgently. **DS**

24/77 FEEDBACK FROM THE MAJOR INFRASTRUCTURE COMMITTEE

Nothing further to report at present.

24/78 FEEDBACK FROM THE RIGHTS OF WAY AND FOOTWAY REPRESENTATIVE

Cllr Waring referred to his reports circulated in advance.

Reference was made to the footpath from The Crescent to Hampton Green and members discussed possible ways to improve that area. Cllr Waring will make further enquiries.

24/79 FEEDBACK FROM CIL COMMITTEE

Cllr Green referred to his report circulated in advance noting that the Committee will be convened shortly to plan for future anticipated income and to agree upon the best way to utilise those sums for the benefit of the Parish.

24/80 FEEDBACK FROM THE COMMUNICATIONS COMMITTEE

Cllr Sellars thanked members for their articles and noted that the November newsletter had been successfully delivered.

The next newsletter is due in February so nothing further to report at present.

24/81 FEEDBACK FROM THE PLANNING COMMITTEE

Cllr Cuthbert noted that there had been several applications, namely numbers 01969, 01616 and 01227 that the Parish Council had not been notified about. He would write to the Planning Department at Solihull MBC to clarify the situation. **DC**

Members were referred to the report, circulated in advance for additional points. Members discussed the possibility of sharing information about applications that may fall outside of the Parish but that would have an impact upon services within the village. Cllr Cuthbert confirmed he would discuss with Solihull MBC whether this was possible and engage with neighbouring Parish Councils to obtain their thoughts. **DC**

24/82 FEEDBACK FROM THE NEIGHBOURHOOD PLAN WORKING GROUP
Cllr Cuthbert thanked Cllr Green for his work on finalising Version 24 of the draft Neighbourhood Plan. That has now been sent to Solihull MBC for their consideration and comments.

24/83 FEEDBACK FROM FUNDING COMMITTEE
Nothing to report at present.

24/84 FEEDBACK FROM THE CLIMATE CHANGE COMMITTEE
Cllr Waring referred members to his report circulated in advance stating that it was his intention to prepare an article for the next Newsletter so that residents were up to date with the Parish Council's manifesto.

24/85 REMEMBRANCE SUNDAY UPDATE
Cllr Sandells provided members with an update noting that all necessary road closures were now approved, marshals and barriers prepared, and all residents notified of the plans.

24/86 CHRISTMAS LIGHT SWITCH ON UPDATE
The clerk confirmed that the road closure was approved, Central Fast Response booked to assist with Father Christmas and his Sleigh ready.

The Corner Shop had kindly offered to donate free mince pies, the Church Choir are singing carols, and the Hampton in Arden Pre-School will be running a stall selling light up toys.

Dave Lusty of Ebner Consultants is booked to attend the official switch on, and the lights will be in place ready to go. The event will be held on Friday 1 December from 5:30pm with the lights going live at 6pm.

24/87 CONFIRMATION OF AGREEMENT WITH HAMPTON SPORTS CLUB REGARDING A WEDDING – FORMAL RATIFICATION
An application had been received from the Sports Club for a member to use the club as a wedding facility (this included the use of a temporary marquee). By email of 28 September 2023 members unanimously agreed to the request (along with several conditions) and this was subsequently communicated to the Sports Club. **The request has therefore been approved as proposed by all members.**

24/88 CORRESPONDENCE
Most correspondence is received by email and is forwarded to members as a matter of course with the majority being routine in nature. The following are those that depart from the routine:

18/09: Sam Grimshaw – Clearing out Dave Grimshaw’s House.
19/09: Clerk – Ring and Ride.
21/09: Peter Green – Church Meeting.
03/10: SMBC – Social Value – Expression of Interest.
12/10: SMBC – Planting Our Future.
13/10: SMBC – Community Development Team Update.

24/89 REPORTS FROM OTHER MEETINGS

Solihull Area Meeting

Cllr Cuthbert confirmed that NALC fees are due to increase. It was also noted that Meriden Parish Council had seen an increase in complaints regarding the 82 Bus Service.

Airport Consultative Committee

Cllr Cuthbert had recently attended a meeting where nighttime noise levels had been discussed in more detail. Members discussed this in more detail. Members of the Committee are due to meet in advance of the next ACC meeting to discuss a uniformed approach. The next meeting is due to take place on 07/12/2023.

Electric Vehicle Charging Points – SMBC

The vice-chair noted that members had recently met with Martin Schaeferbarthold of SMBC to discuss the best way to proceed with the installation of electric vehicle charging points within both villages. It was a beneficial meeting. Further information is awaited from Martin and the clerk will follow this up.

Clerk

HS2 – Viaduct Presentation

Some members had recently met with HS2 who had provided a presentation relating to the viaduct design. Members noted that whilst it was useful to know the position, they had not felt consulted upon more notified of the proposed plans. It was noted that when the planning consultation goes live the Parish Council will then be provided with an opportunity to respond.

Other Business

Cllr Eccleston noted that sadly David Burton had recently passed away. A long-standing member of the community.

24/90 FINANCE

The quarterly accounts and payments for 7 months ending 31 October 2023 were accepted as **proposed by Cllr Dave Cuthbert seconded by Cllr Roger Waring** with all members being in favour.

24/91 DATES OF NEXT MEETING

Parish Council and Finance Meeting (Budget Setting) 3 January 2024
Maintenance Meeting: 7 February 2024

MEETING CLOSED AT 8:43pm.

Reports detailed in the minutes are attached

*Minutes taken and prepared by Clerk, Julie Barnes
Report pack attached.*

DRAFT Provisional Budget 2024/25 Notes

1. Budget Issues

The following budget analysis indicates the basis of the budget set, line by line.

2. Expenditure

Overview

Members will recall that an increase of 5% was applied to the last financial year. Once again, costs have continued to increase over the year. After staff costs (to include office rental and associated fees), the largest cost to the Parish Council is Maintenance (and tree works) and it is important that the Parish Council continue to hold a strong reserve to cope with any unforeseen and unplanned maintenance costs that may be incurred. A recent tree report identified works both in Hampton in Arden and Catherine de Barnes and Dawsons Groundcare have quoted the figure of £5,700 plus VAT for works at the Recreational Ground, Spinney, and Village Green and £2,300 for works at Catney Common. This quote is for works required within 13 weeks, 1 year and 3 years, as identified in the tree report. A figure of £4,000 has therefore been applied for the next financial year to cover the first part of works required.

Members will recall that the Parish Clerk joined the West Midlands Pension Scheme in the last financial year which has increased costs to the Parish Council accordingly.

Members will note from projections on the attached expenditure spreadsheet that any increase below 5% would leave the Parish Council in a deficit and would require the Parish Council to use reserves for day-to-day expenditure. This is not recommended.

3. Income

Precept

The recommended level of precept is set after taking account of the required commitments and other income i.e., the "balancing figure".

This year we will not be receiving a support grant from SMBC. The number of dwellings has increased from 1428 to 1442.

Members should consider what the cost per band d households would be based on a percentage increase applied:

In the current financial year, the cost per band d household is £32.55. A 5% increase would change that figure to £34.17. An increase of £1.62.

Rental Income

The rental income from the Sports Club is £3,380.00

The allotment rents total £990 per annum (which includes both sites).

The Recreational Trust pays £670 per annum.
The Scout and Guide Association pay £100 per annum.

Other income includes football training rent however this is not guaranteed and therefore cannot be relied upon. Members will also be aware that Dawsons Groundcare undertakes additional cuts to the Cricket Outfield. This is charged to the Parish Council who then subsequently recover the sum from the Sports Club.

Members will note the increase in rent from the Allotments. However, members should also be aware that the Parish Council will be liable for water rates and 50% of maintenance costs. As this is a new site, it is not yet clear whether a sufficient sum is being held so the Parish Council should continue to maintain a budget line of £600 (to include the lease amount of £200 per year).

Bank Interest

The Parish Council continues to re-invest £40,000 as a minimum again, interest of at least £500 should be achieved. The Parish Council will continue to investigate investment options.

Other Income

At the end of the financial year, the figure for 'other income' will include any amounts which have been received by the parish council to pay towards various items, such as donations towards benches etc.

Drawdown from Reserves

In accounts ending March 2023, the Parish Council also incurred additional costs by way of the following:

Power Supply – Village Green £6,200

Several CIL payments were also made.

VAT Refund

The Parish Council regularly submits VAT return requests. This is therefore offset in the budget on a rolling basis.

CIL Reserves

The Parish Council currently has £71,090.70 held in reserves which relates to money received from the Community Infrastructure Levy. This is a levy which was introduced in July 2016 and allows local authorities to raise funds from developers undertaking new building projects in their area. The money can be used for a wide range of infrastructure that is needed to support new development. The Parish Council has a period of 5 years to spend CIL money from the time it has been received. The Parish Council has an adopted CIL policy and works with Solihull MBC to ensure that funds are allocated correctly.

21/22 BUDGET	22/23 BUDGET	23/24 BUDGET	ESTIMATED	INCREASE	ESTIMATED INCREASE	ESTIMATED INCREASE	ESTIMATED INCREASE
BUDGET	BUDGET	BUDGET	0% 24/25	DRAFT	2% 24/25	3% 24/25	5% 24/25
42966	43834	45596	46937.1	0	47875.84	48345.21	49273.14
0	0	0	0	0	0	0	0
3035	3035	3380	3380	3380	3380	3380	3380
100	100	100	100	100	100	100	100
190	190	990	990	990	990	990	990
670	670	670	670	670	670	670	670
150	150	150	500	500	500	500	500
0	0	0	0	0	0	0	0
590	0	0	0	0	0	0	0
350	350	300	0	0	0	0	0
0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0
48051	48329	51186	52577.1	53515.84	53985.21	54913.14	54913.14
0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0
5202.00	5202.00	4801.00	4500.00	4500.00	4500.00	4750.00	4750.00
1428.00	1428.00	1740.00	1750.00	1750.00	1750.00	1750.00	1750.00
1234.20	1234.20	1400.00	1400.00	1400.00	1400.00	1400.00	1400.00
0	0	1440	1265	1265	1265	1265	1278
4750	2000	1000	4000	4000	4000	4000	4000
7138.16	7200.00	8100.00	8500.00	8500.00	8500.00	8500.00	8500.00
14017.88	17200.00	19650.00	23000.00	23000.00	23000.00	23000.00	23000.00
686.46	686.46	790.00	790.00	790.00	790.00	790.00	790.00
1101.60	1083.00	1470.00	1400.00	1400.00	1400.00	1400.00	1400.00
510.00	450.00	350.00	140.00	140.00	150.00	150.00	150.00
1530.00	1600.00	1600.00	1600.00	1600.00	1600.00	1600.00	1600.00
468.18	500.00	500.00	400.00	400.00	400.00	400.00	400.00
446.76	500.00	400.00	550.00	550.00	550.00	550.00	550.00
1734.00	1800.00	1800.00	1700.00	1700.00	1700.00	1700.00	1700.00
410.00	175.00	100.00	0.00	0.00	0.00	0.00	0.00
2856.00	2850.00	2500.00	2300.00	2300.00	2300.00	2300.00	2300.00
416.16	400.00	200.00	200.00	200.00	200.00	200.00	200.00
81.60	80.00	45.00	40.00	40.00	45.00	45.00	45.00
3000.00	3000.00	2500.00	500.00	500.00	500.00	500.00	500.00
940.00	940.00	600.00	600.00	600.00	600.00	600.00	600.00
100.00	0.00	200.00	0.00	0.00	0.00	0.00	0.00
48051	48329	51186	54635	54650	54650	54900	54913
25000	13,000	0	-2056	-1134	-915	0	0
0	0	0	0	0	0	0	0
73051.00	61328.66	51186.00	54635	54650.00	54650.00	54900.00	54913.00
CIL RESERVES	CIL RESERVES	CIL RESERVES	71090.70	71090.70	71090.70	71090.70	71090.70
			71090.70	71090.70	71090.70	71090.70	71090.70

Hampton in Arden Parish Council
Meeting 3rd January 2024

Agenda Item 16 – Consideration of Parish Office Lease

Members will be aware that the George Fentham Meeting Room and adjacent office are owned by the George Fentham Trust. The Parish Council pays a fee, currently £1,800 per annum, to the Trust for desk space and some storage facilities in the office for use by the Parish Clerk. This is an informal arrangement which has worked well for many years. The Trust now wish to agree a more formal agreement by way of a lease with the Council and a draft lease has been referred to the SMBC Legal Department who have suggested a number of amendments which have been accepted by the Trust and a revised lease is being prepared.

However, one outstanding matter is the rent to be paid. The Trust has proposed an annual rent of £1,800 increasing by £50 on 1st April each year in preference to a percentage increase based on the rate of inflation. There is some merit to a fixed increase which helps with budgeting.

Member's views on the suggestion of an annual increase in the office rent of £50 are requested.

Agenda Item 18 – Correspondence (for information)

Most correspondence is received by email and is forwarded to Members as a matter of course with the majority being of a routine nature. Examples are regular consultations from SMBC on planning applications, updates and training opportunities from WALC and NALC, notifications from HS2 and National Highways and Skanska. The following are those that depart from the routine:

- 15/11 – West Midlands Trains – Stakeholder Survey
- 21/11 – Hampton Society – Newly Appointed Chair (Lesley Cable)
- 06/12 – Woodlands Trust – Tree Planting

Hampton in Arden Parish Council

Major infrastructure Report December 2023

1 HS2

Viaduct construction is proceeding on programme with piling work for the piers and abutments currently underway. The construction sequence is firstly piling, then piers, then decking and finally parapets that incorporate the noise barriers.

There have been a number of comments made regarding the operation of the temporary traffic lights on Meriden Road. We understand that HS2 are now changing their operator to Traffix in the new year and it is hoped that this will result in a more efficient and safe operation.

There is no news on the safety issues identified for Diddington Lane. The design for this element of HS2 cannot be finalised until the highway safety issues have been addressed. Consequently, no discussions have yet been held regarding possible traffic calming measures for the lane.

2 Traffic Calming

In Hampton in Arden the start of Phase 2 should commence this financial year and will consist of an additional pair of raised tables at the existing traffic island on Meriden Road and minor kerbing work at the Old Station Road junction with Meriden Road. The provision of average speed cameras for the village has been approved and design is on-going with a construction date during 2024. Funding for these two items will be under the HS2 Road Safety Fund that is administered by SMBC Highways.

In Catherine de Barnes the proposed traffic calming scheme has been approved by SMBC Highways and is awaiting funding confirmation from National Highways.

3 Parking in Hampton in Arden

Following a consultation exercise last summer on parking issues within the Parish, a report was submitted to SMBC Highways detailing the issues and recommending suitable mitigation measures.

SMBC have let us know that included in the Traffic Regulation Order (TRO) Proposed Programme for 2024/25 are planned works for both Marsh Lane and Fentham Road in Hampton in Arden. The Fentham Road part is for work around the library. We are unsure of the extent of the work for Marsh Lane and will enquire further. As a minimum it should include all of Marsh Lane and the High Street outside the Corner Shop but we will find out if Butchers Road/High Street and Shadowbrook Lane are also included.

Cllr Ken Blanch

Public Footpaths and Rights of Way Report January 2024.

1. Footpath M117 from The Crescent to Hampton Green.

The condition of this path and proposed improvements are to be discussed at council following the advice from Dawsons. SMBC have advised that they lack budget for improvements, although they are officially responsible for the surface of the path. Although a one-off CIL application is thought to be justifiable, the question of ongoing maintenance is one that needs to be carefully considered. Perhaps some allowance for future maintenance can be included in such an application.

2. Permissive path from the Arboretum woodland towards Bickenhill. I have secured funding from National Highways subject to a final agreement on the quality of the surface, with regard to its use by those with mobility issues.

3. I have been asked by Barston PC to liaise on improvements to paths in the Claverdon area and intend to attend a meeting on Monday 22nd January.

4. I shall inspect as many other paths as possible during the coming months.

Roger Waring

Councillor

Public Footpaths and Rights of Way.

**Hampton-in-Arden Parish Council - CIL Committee Report
January 2024**

Summary to date – Received £139k, Spent £68k, Earmarked £30k, unallocated £41k.

We continue to hold a reserve of **£30k** for the traffic calming schemes, which we hope we may not need; available funds stand at **£41k**.

There are currently two potential calls on CIL funding.

- PC expenditure on surfacing the footpath between The Crescent and Hampton Green. We are awaiting a solution and quotation on this one before taking it before the committee. Current guesstimate £10k.
- Submitted request for costs of refurbishment of Fentham Lodge to increase capacity of Hampton GP Surgery, estimated at £75k.

We have a committee planned for 8 January to review our responses.

We expect to receive the first tranche of CIL payments on the new development at Hampton Green in the next 6-9 months. This could be around £100-150k.

Peter Green
Chair, CIL Subcommittee

Parish Council Planning Report - Report prepared up to: RUNNING REPORT TO 02 JANUARY 2024

Date	App. No.	Details	Outcome	Decision Level	Deadline Response
31/10/22	02283	104 Lugtrout Lane, erection of 5 dwellings and associated landscaping.	Pending	PPFL	21/11/2022
02/02/23	00201	North Lodge, front extension.	Pending	MinFHO	23/02/2023
06/04/23	00694	Land East Side of Old Railway Embankment, Old Station Road residential development application ** EMAIL SENT TO PLANNING BY PC **	APPROVED 24/11/2023	PPOL	27/04/2023
31/05/23	01173	Oak Farm, Hampton Lane, residential development. ** EMAIL SENT TO PLANNING BY PC **	Pending	PPOL	21/06/2023
28/07/23	01432	339 Lugtrout Lane, two storey extension.	WITHDRAWN 20/11/2023	MinFHO	18/08/2023
10/08/23	01643	35 Meriden Road, Annex and garden wall removal.	APPROVED 21/12/2023	MinFHO	31/08/2023
18/09/23	01572	1 Foxley Drive, tree works	APPROVED 23/11/2023	TPO	09/10/2023
20/09/23	01954	Land off Henwood Lane, Catherine de Barnes – Battery Storage Facility ** EMAIL SENT TO PLANNING BY PC **	Pending	PPFL	11/10/2023
		** APPEAL RECEIVED ** Hampton Court, 55 Marsh Lane. Conversion of roof space.			
20/10/23	02165	Lynnbourne 30 Marsh Lane, single storey extension and rear two storey extension	Pending	MinFHO	10/11/2023
25/10/23	02232	19 Diddington Lane, single storey extension	APPROVED 30/11/2023	MinFHO	15/11/2023
17/11/23	02358	Hampton Nurseries, variation of conditions	Pending	VAR	08/12/2023
29/11/23	02415	8 Belle Vue Terrace, single garage replacement.	Pending	MinFOT	20/12/2023
24/11/23	02477	HS2 - Land Intersecting The B4102 Meriden Road And The River Blythe, To The North Of Patrick Farm	Pending	HS2DIS	-
06/12/23	02531	21 High Street, single storey extension.	Pending	MinFHO	27/12/2023
06/12/23	02518	1 Oakfields Way, design amendments	Pending	MinFHO	27/12/2023
13/12/23	02528	47 Fentham Road, removal of conservatory roof and single storey rear extension.	Pending	MinFHO	03/01/2024
20/12/23	02591	12 The Grove, variation of planning condition.	Pending	VAR	10/01/2024
SITES WITH MULTIPLE LOCATIONS					
27/10/22	02259	The Beeches – Retrospective Application patio area. ** EMAIL SENT TO PLANNING BY PC **	APPROVED 28/11/2023	LBC	17/11/2022
27/10/22	02258	The Beeches – Retrospective Application patio area. ** EMAIL SENT TO PLANNING BY PC **	APPROVED 28/11/2023	PPFL	17/11/2022
08/06/23	00929	The Beeches – Listed building consent for extraction system.	APPROVED 23/11/2023	LBC	29/06/2023
08/06/23	00928	The Beeches – Retrospective consent for extraction system.	APPROVED 24/11/2023	PPFL	29/06/2023
08/11/23	02247	Soho Tavern – 2 x Fascia Signs	Pending	ADV	29/11/2023
06/09/23	01660	Land rear of 86 Meriden Road, erection of residential dwellings with parking. ** EMAIL SENT TO PLANNING BY PC **	APPROVED 24/11/2023	PPRM	27/09/2023
17/07/23	01031	Newlands Bishop Farm, erection of tepee. ** EMAIL SENT TO PLANNING BY PC **	Pending	PPFL	07/08/2023

Notes

*PPFL = Planning Portal Full Application (full application from commercial organisation as opposed to a domestic application).
 *LBC = Listed Building Consent *VAR = Variation to existing approval *PNAG = Prior Notification Agriculture *COU = Change of Use *CLD = Certificate of Lawful Development * TPO = Tree(s) subject to Preservation Order
 *TCA = Trees in Conservation Area * MinFHO = Minor Housing.

Prepared by Clerk, Julie Barnes, updated on 02/01/2024

CLIMATE CHANGE COMMITTEE – JANUARY 2024

Having outlined our approach in the last report to council, it is not felt necessary to arrange separate meetings unless some specific suggestions are made or particular concerns arise. Our policy is to do what we can to mitigate the effects of climate change ourselves, and to encourage residents to do likewise via the newsletter.

R N Waring Chairman 3rd January 2024

ANALYSIS OF RECEIPTS AND PAYMENTS

FOR 9 MONTHS ENDING 31 DECEMBER 2023

Opening bank and cash balances at 1 April 2023

	Account number	£
Fixed term high interest		40,534.09
Investment account	7420002	135,487.75
Current account	932717	82.18
Total		176,104.02

RECEIPTS for 9 months ending 31 December 2023

	<u>Budget</u> 2023/24	<u>Actual</u> 2023/24
Precept	46481	46,481.00
SMBC Support Grant	0	0.00
Rental income:	0	0
Sports Club	3380	1,690.00
Scouts and Guides Supporters Association	100	0.00
Allotments	990	630.00
Recreation Trust	670	670.00
Bank interest	150	1,018.95
Other Income:		
Football Training	0	310.00
Additional Cricket Cuts	300	756.00
Height Restricting Barrier Recharge	0.00	120.00
Poppy Wreath *recharge Probus	0.00	25.00
Poppy Wreath *recharge Hampton Society	0.00	25.00
Poppy Wreath *recharge GF Trust	0.00	25.00
50% Hedge Costs (Eastcote Allotments)	0.00	40.00
VAT refund from Customs and Excise	0.00	5856.29
	52,071.00	57,647.24

PAYMENTS for 9 months ending 31 December 2023

	<u>Budget</u> 2023/24	<u>Actual</u> 2023/24
Section 137	0.00	0.00
Cricket Pitch **recharge**	0.00	756.00
Scout and Guide Barrier Open **recharge**	0.00	120.00
Grass Cutting Hampton in Arden Parish	4,801.00	3,731.50
Grass Cutting Catherine de Barnes Common	1,740.00	636.00
Grass Cutting Hampton Church	1,400.00	1,324.10
Remembrance Sunday & Christmas Light Switch	1,440.00	1,090.00
Tree Works	1,000.00	1,900.00
Parish Maintenance Works	8,185.00	7,063.23
Clerk's Salary/Tax/NI and Pension	19,650.00	16,441.58
WALC and NALC Subs	790.00	721.00
Office Expenses (inc. Email/Phone and Broadband)	1,470.00	583.93
Website	350.00	60.00
Insurance	1,600.00	0.00
Sundries and Parish Online	500.00	411.29
Audit and Legal Fees	400.00	420.00
Office Rental from the George Fentham Trust	1,800.00	0.00
Additional Printing Costs	100.00	0.00
Parish Newsletter	2,500.00	1,687.83
Training Expenses	200.00	35.00
GDPR fee	45.00	0.00

Neighbourhood Plan Amendments		2,500.00	0.00
Allotments (Maintenance Costs and Lease fee)		600.00	489.87
Election year expenses		1,000.00	0.00
VAT		0.00	6356.06
Unallocted Expenditure			
		Repairs to Play Area	0.00
		Resurfacing Entrance	0.00
	CIL	G Fentham School	0.00
	CIL	Install Bonded Rubber	0.00
Total			60,924.39
Transfer to allocated reserves		0.00	0.00
Total Expenditure		52,071.00	60,924.39
		<u>0.00</u>	<u>0.00</u>

TOTAL **52,071.00** **60,924.39**

Cash Book Reconciliation

Opening Balance	176,104.02
Add receipts for 9 months to 31 December 2023	57,647.24
Less payments for 9 months to 31 December 2023	60,924.39
Total	<u>172,826.87</u>

Bank Account Reconciliation

Balance due from fixed term high interest a/c at 31 December 2023	40,534.09
Balance due from deposit a/c per bank statement at 31 December 2023	131,369.69
Balance due from current a/c per bank statement at 31 December 2023	923.09

172,826.87

REMAINING CIL MONIES HELD:

Reserves **71,090.70**

101,736.17

<u>Payee</u>	<u>Amount</u>	<u>Details</u>	<u>Date</u>
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Payment Entries out through Bank Account since 1 November 2023

CHEQUE payments

NONE.

BACS payments

J Barnes	34.00	Stamps	10/11/2023
D Sandells	40.00	Weights for Gazebo	15/11/2023
Dawsons Groundcare	927.60	Grass Cut and Hedges	15/11/2023
Water Plus	20.47	Eastcote Lane Community Allotments	15/11/2023
Lin Hastings	92.78	Planters	15/11/2023
Inktree	396.01	Newsletter Print	15/11/2023
Playsafety Limited	295.20	Play Area Inspection Report Fee	15/11/2023
J Barnes	1713.70	November Salary and Backpay	20/11/2023
HMRC	531.07	Tax and NI	20/11/2023
Central Fast Response	75	Remembrance Sunday Cover	17/11/2023

West Midlands Pension Fund	1383.91	August to November Pension	01/12/2023
Viking UK	62.82	Stationery	04/12/2023
Dawsons Groundcare	410.4	Leaf Clearance	04/12/2023
Central Fast Response	75.00	Christmas Light Cover	04/12/2023
Michael Abbott	323.43	Wheelbarrows Conservation Group	11/12/2023
Ebner Consultants	780.00	Christmas Light and Switch on	14/12/2023
T Honeysett	120.00	Bins and Remembrance Sunday Support	14/12/2023
Water Plus	20.17	Eastcote Lane Community Allotments	14/12/2023
J Barnes	1329.40	Clerk's December Salary	20/12/2023
HMRC	260.15	Tax and NI	20/12/2023
West Midlands Pension Fund	327.86	December Pension Contribution	20/12/2023
George Fentham Endowed School	2500	CIL Payment	20/12/2023
Realpoint	36	Website Domain	20/12/2023

Payments received since 1 November 2023

Probus	25	Poppy Wreath Recharge	01/11/2023
Scout and Guide Supporters Assoc	50	Height Restricting Barrier Recharge	01/11/2023
A Lee Football Football Stars	40	Rental Income	02/11/2023
G F Trust	25	Poppy Wreath Recharge	02/11/2023
Lloyds Bank	147.75	Bank Interest	09/11/2023
G F Trust	40	50% Hedge Costs - Eastcote Allotments	21/11/2023
A Lee Football Football Stars	30	Rental Income	27/11/2023
Hampton Society	25	Poppy Wreath Recharge	24/11/2023
HMRC	5,856.29	VAT Recovery	29/11/2023
Hampton in Arden Cricket Club	756	Extra Cuts recharge	01/12/2023
Julia Dobbs	25	Rent Eastcote Allotments	01/12/2023
K Sampath	25	Rent Eastcote Allotments	01/12/2023
Paul Roper	25	Rent Eastcote Allotments	01/12/2023
Debbie Moseley	40	Rent Eastcote Allotments	01/12/2023
Charles Crockett	25	Rent Eastcote Allotments	01/12/2023
David Phillips	25	Rent Eastcote Allotments	04/12/2023
Margaret Elsy	25	Rent Eastcote Allotments	04/12/2023
Cathie Whiting	25	Rent Eastcote Allotments	04/12/2023
Julie Ball	25	Rent Eastcote Allotments	04/12/2023
Sarah Meharg	40	Rent Eastcote Allotments	04/12/2034
Leanne Darnley	25	Rent Eastcote Allotments	04/12/2023
Jessica Wooley	25	Rent Eastcote Allotments	04/12/2023
Geraldine McBrien	40	Rent Eastcote Allotments	04/12/2023
M Butler	25	Rent Eastcote Allotments	07/12/2023
Peter Umwin	25	Rent Eastcote Allotments	13/12/2023
Hazel Lewis	25	Rent Eastcote Allotments	15/12/2023
Lesley Cable	25	Rent Eastcote Allotments	18/12/2023
Colin Niblock	25	Rent Eastcote Allotments	19/12/2023
D J Bradbury	25	Rent Eastcote Allotments	19/12/2023
A Lee Football Football Stars	20	Rental Income	19/12/2023
Lloyds Bank	149.94	Bank Interest	20/12/2023
D Reynolds	25	Rent Eastcote Allotments	20/12/2023
J Harrower	25	Rent Eastcote Allotments	27/12/2023
Sarah White	25	Rent Eastcote Allotments	29/12/2023

**HAMPTON IN ARDEN PARISH COUNCIL- NEIGHBOURHOOD COMMUNITY
INFRASTRUCTURE LEVY - INCOME TO DATE**

DATE	PAYMENT	TOTAL	Fund Expiry
April 2017	£2,308.00	£2,308.00	April 2022
October 2017	£5,356.50	£5,356.50	October 2022
April 2018	£5,692.50	£5,692.50	April 2023
April 2020	£61,471.17	£61,471.17	April 2025
October 2020	£30,735.59	£30,735.59	October 2025
April 2021	£30,725.59	£30,725.59	April 2026
December 2022	£2,925.34	£139,214.69	December 2027
TOTAL		£139,214.69	

PAYMENTS MADE FROM CIL FUNDS

DATE	PAYMENT	TOTAL
02/10/2019	Church Clock Repair Contribution	£163.99
14/01/2021	Catney Residents Associations – Defibrillator	£1,532.00
20/02/2021	George Fentham Endowed School – Dining Tables	£7,650.00
31/03/2021	Catherine de Barnes Village Hall – Double Glazing	£7,278.00
28/06/2022	Festival Committee – New Marquee	£2,200.00
09/09/2022	Catherine de Barnes Village Hall Trust – Play Area	£36,000
16/01/2023	George Fentham Endowed School – Play Equipment	3,000.00
12/09/2023	Hampton in Arden Parish Council (Play Area Updates – Bonded Rubber Mulch)	7,800.00
20/12/2023	George Fentham Endowed School – Sensory Equipment.	£2,500.00
TOTAL		£65,623.99

Remaining CIL total:

£71,090.70