

HAMPTON IN ARDEN PARISH COUNCIL ANNUAL GENERAL MEETING

On

WEDNESDAY 08 MAY 2024 at 7:30pm

held at The George Fentham Meeting Rooms

(draft) MINUTES

PRESENT	Councillors:	Mr Tim Beresford (Chair) Mr Giles Cook (Vice-Chair) Mr Mike Blomer Mr Ken Blanch Mr Dave Cuthbert Mr Roger Waring Mr Peter Green Mr Piers Reid Mr John Eccleston Mrs Cat Sellars Mr Alexander Clayson Mr David Sandells
	Clerk:	Mrs Julie Barnes
	Public:	Mrs Sheila Blomer

- 25/01 WELCOME AND APOLOGIES ACTION**
The outgoing chair, Cllr Blomer, welcomed everyone to the meeting noting that this would be his last task as the outgoing chair. Cllr Blomer confirmed he would continue as a member of the Parish Council and thanked everyone for their support during his Chairmanship.
- 25/02 DECLARATIONS OF INTEREST**
- Dave Cuthbert: chair of the Catherine de Barnes Residents Association and Trustee of Catherine de Barnes Village Hall.
 - Tim Beresford: George Fentham Trustee and George Fentham Endowed School - School Governor.
- 25/03 ELECTION OF THE CHAIR**
Cllr Cuthbert proposed Cllr Beresford for Chair of the Parish Council. This was seconded by Cllr Sandells with all members being in favour.

Cllr Beresford is duly appointed as Chairman of the Parish Council.
- 25/04 CHAIR'S DECLARATION OF ACCEPTANCE OF OFFICE**
Cllr Beresford signed a Declaration of Acceptance of Office.

- 25/05 ELECTION OF VICE-CHAIR**
Cllr Eccleston proposed Cllr Cook as Vice-Chairman of the Parish Council. This was seconded by Cllr Cuthbert with all members being in favour.

Cllr Cook is duly appointed as Vice-Chairman of the Parish Council.

- 25/06 PARISH BASIC ALLOWANCES**
 The chair referred members to the report circulated in advance. Members were asked to confirm their current policy of not paying allowances. **This was approved as proposed by Cllr Beresford and seconded by Cllr Sellars. All members were in favour.**

- 25/07 APPOINTMENT OF COMMITTEES AND COMMITTEE CHAIRS**
 The Chair and Vice-Chair are ex-officio members of all committees:

Planning Committee	Dave Cuthbert John Eccleston Ken Blanch Peter Green Mike Blomer John Eccleston
Maintenance Committee	John Eccleston David Sandells Piers Reid Mike Blomer Roger Waring Rvd Stuart Dimes (Church) Daniel Adams (G F Trust) John Morgans (Sports Club)
Communications Committee	Cat Sellars Alexander Clayson Peter Green Roger Waring
Climate Change Committee	Peter Green Roger Waring
Neighbourhood Plan Working Group	Dave Cuthbert John Eccleston Ken Blanch Peter Green
Remembrance Day Working Group	David Sandells
Major Infrastructure Committee	Ken Blanch John Eccleston Dave Cuthbert Mike Blomer
Funding Committee	John Eccleston Roger Waring Ken Blanch

	Peter Green
CIL Committee	Peter Green John Eccleston Dave Cuthbert Ken Blanch

Appointments to other bodies

Footpaths & Rights of Way Representative	Councillor Roger Waring
Airport Consultation	Councillor David Sandells
Solihull Area Meeting (SAM)	Councillor Dave Cuthbert

The Parish Council also appoint trustees to:

The Charity of George Fentham	Mr T Beresford	Expires Oct 2026
	Mrs Sarah White	Expires June 2027
	Vacant	-
The H-in-A Recreational Trust	Mr G Hollway	Expires Oct 2024
	VACANT	-

25/08 PUBLIC PARTICIPATION

None.

25/09 MINUTES OF THE PARISH COUNCIL MEETING HELD ON 13 March 2024

The minutes were approved as **proposed by Cllr Sellars and seconded by Cllr Clayson with all members being in favour.**

25/10 MATTERS ARISING FROM THE ABOVE MEETING

24/121 – Cllr Sellars confirmed she is continuing to investigate replacement village signage and will report further in due course.

CS

25/11 MAINTENANCE COMMITTEE UPDATE

The chair referred to the report circulated in advance: -

Cllr Cuthbert enquired what the position was regarding the replacement posts needed at The Common. The clerk confirmed she would follow this up with Dawsons Groundcare.

Clerk

The clerk noted that damage had occurred to the bench on the Under 7s play area and that the Parish Council are investigating the best solution either repair or replacement. Previous benches had been donated by the Hampton Society.

Clerk

25/12 MAJOR INFRASTRUCTURE COMMITTEE UPDATE

Cllr Blanch confirmed that since his report (circulated in advance) the Parish Council had received the news that they had been successful in obtaining funding from the Designated Fund Scheme for the Traffic Calming measures in Catherine de Barnes. Members had worked tirelessly for this outcome and were pleased to hear the scheme had now been formally approved.

Cllr Blanch was also able to confirm that Phase II of the Traffic Calming Scheme in Hampton in Arden will take place during the Spring Bank Holiday. Further

clarification will be sought regarding the installation and what impact it may have on residents so that that can be communicated in advance.

KB

Cllr Blanch noted that Highways have confirmed that the Average Speed Camera design is now complete. Solihull MBC are awaiting funds from the HS2 Road Safety Fund. Cllr Blanch will seek further clarification regarding this scheme from Highways which will then be communicated to residents in advance.

KB

Members discussed a request by one resident at the Annual Assembly to change the High Street to a 20mph speed limit. It was noted that not all residents were in favour. Following further discussion, it was agreed by members to monitor the situation following the installation of the Average Speed Cameras and to reassess at that point.

Cllr Clayson enquired whether the Parish Council would be willing to pay a contribution or for the installation of improved CCTV at The Corner Shop due to increased vehicle crime and anti-social behaviour. A discussion was held around the legalities of such a step. The clerk confirmed she would take legal advice and report further.

Clerk

Cllr Cook noted at the recent Annual Assembly a request had been made for a leaflet to be produced showing all the local public footpaths. Since then, Cllr Cook has discussed this with Skanska to ensure any amendments are included. It is hoped the Parish Council will be able to get that information out to residents shortly.

25/13

COMMUNICATIONS COMMITTEE UPDATE

Cllr Sellars confirmed that the May Edition is now with Inktree for print and will be sent out to distributors within the next week. Cllr Blomer stood down from his delivery round, Cllr Reid confirmed he was happy to take that over.

25/14

RIGHTS OF WAY AND FOOTWAY REPRESENTATIVE UPDATE

Cllr Waring referred to his report circulated in advance.

In addition, Cllr Waring raised concerns over the footings on the approaches to the Packhorse Bridge. Part of that falls into Berkswell Parish and Cllr Waring therefore sought permission to approach Berkswell to open negotiations on how best to deal with the necessary repairs.

Whilst members agreed with Cllr Waring's proposal, concerns were expressed regarding the setting of a precedent in undertaking works that should be dealt with by Solihull MBC.

Cllr Waring confirmed that he would put in a formal request in the first instance for Solihull MBC to attend to the necessary works.

RW

25/15 CIL COMMITTEE UPDATE

Cllr Green referred to his report circulated in advance. It was noted that the Parish Council have recently received the sum of £8,556.08 from application 01766 – Land at the Dell.

The Parish Council had been told to anticipate a further instalment of £89,147.08 in October this year. With a total of 4 instalments of that amount being due. Those funds relate to application 01660 – Land rear of 86 Meriden Road.

Cllr Green confirmed that he would be reconvening the Committee as a result to discuss future plans and criteria.

25/16 PLANNING COMMITTEE UPDATE

Cllr Cuthbert referred to his report circulated in advance noting that Solihull Council's Local Plan remains stalled at this present time.

Cllr Beresford also noted that the outstanding Appeals linked to Chestnuts Farm are still awaiting a decision.

25/17 NEIGHBOURHOOD PLAN WORKING GROUP UPDATE

Cllr Green referred to members discussions at the last Parish Council Meeting held on 13 March (item 24/123) and confirmed that the working group had subsequently met with Claire O'Connor at Solihull MBC and taken further advice.

A mechanism for progress had now been agreed and the working group will now prepare the final text, complete the consultative statement and basic condition document, and arrange for it to be submitted to Solihull MBC.

Cllr Green proposed that the working group be provided with delegated authority in which to complete the necessary documentation without further referral to main Council to avoid any delay in submission. This was seconded by Cllr Blomer with all members being in favour.

25/18 FUNDING COMMITTEE UPDATE

Cllr Eccleston confirmed that there was nothing to report at this stage.

25/19 CLIMATE CHANGE COMMITTEE UPDATE

Cllr Waring noted that he had a couple of Climate Change training sessions to attend, one being the "*Community Energy Fund*" and a NALC session "*Unleashing the Power of Local Councils to tackle the Climate Emergency*". Cllr Waring would provide an update to members once these sessions have taken place.

Cllr Cuthbert enquired whether any progress had been made regarding the installation of EV Charging Points within the Parish following Solihull MBC's recent announcement that they had entered a contract to install them within

the Borough. The clerk will make further enquiries with the team at Solihull MBC. **Clerk**

25/20 ANNUAL ASSEMBLY REVIEW

Overall members felt the Annual Assembly had been a success and had provided residents with an opportunity to raise any queries or concerns they may have regarding the work of the Parish Council over the last financial year.

25/21 REQUEST FROM THE HAMPTON GYM TO TAKE OVER DEFIBRILATOR EQUIPMENT ON SITE

The chair referred to the report circulated in advance. A discussion was held regarding the availability of free defibrillators that could be obtained from various charities e.g. The British Heart Foundation. As a result, it was **proposed by Cllr Cuthbert that the Parish Council would not fund the replacement of the pads and battery** given this was located within the gym itself. **This was seconded by Cllr Blanch with all members being in favour.**

25/22 REPORTS FROM OTHER MEETINGS

Cllr Sandells and Cuthbert provided members with an update on the current position regarding the Night Flying Policy noting that a further meeting was taking place on 14 May.

25/23 FINANCE

Accounts and payments for 1 month ending 30 April 2024 were accepted as **proposed by Cllr Cook and seconded by Cllr Reid with all members in favour.**

25/24 APPROVAL OF FINANCE ANNUAL GOVERNANCE STATEMENT

The Annual Return and completed Annual Governance Statement were received and approved and the chair signed the relevant paperwork to be sent to the external auditor.

The audit papers **were approved as proposed by Cllr Eccleston and seconded by Cllr Green with all members being in favour.**

25/25 APPROVAL OF ACCOUNTING STATEMENTS 2023/24

The approval of Accounting Statements was received and approved.

The Accounting Statements **were approved as proposed by Cllr Cuthbert and seconded by Cllr Blomer with all members being in favour.**

25/26 DATES OF NEXT MEETINGS

Maintenance Meeting: 5 June 2024 at 7:30pm

Parish Council Meeting: 10 July 2024 at 7:30pm **in Catherine de Barnes**

The meeting closed at 9pm