

HAMPTON IN ARDEN PARISH COUNCIL MEETING

To be held at Catherine de Barnes Village Hall on
WEDNESDAY 10 JULY 2024
AT 7:30PM

AGENDA FOR PARISH COUNCIL MEETING

1. Apologies for Absence.
2. Declarations of Interest.
3. Public Participation.
4. Approval of the Minutes of the last Parish Council Meeting.
5. Matters arising from the above meeting.

Committee Updates

6. Feedback from Maintenance Committee.
7. Feedback from the Major Infrastructure Committee.
8. Feedback from the Rights of Way and Footway Representative.
9. Feedback from CIL Committee.
10. Feedback from the Communications Committee.
11. Feedback from the Planning Committee.
12. Feedback from the Neighbourhood Plan Working Group.
13. Feedback from the Funding Committee.
14. Feedback from the Climate Change Committee.

Other Business

15. Car Club Pilot Scheme.
16. Follow up on discussions CCTV.
17. Information only: Padel Tennis Agreement with Hampton in Arden Sports Club.
18. Reports from other meetings.
19. Finance; a) Quarterly Accounts
 b) Payments
20. Dates of next meeting:

Parish Council Meeting on Wednesday 10 September 2024
Maintenance Committee Meeting on Wednesday 9 October 2024 (Teams)

HAMPTON IN ARDEN PARISH COUNCIL ANNUAL GENERAL MEETING

On

WEDNESDAY 08 MAY 2024 at 7:30pm

held at The George Fentham Meeting Rooms

(draft) MINUTES

PRESENT	Councillors:	Mr Tim Beresford (Chair) Mr Giles Cook (Vice-Chair) Mr Mike Blomer Mr Ken Blanch Mr Dave Cuthbert Mr Roger Waring Mr Peter Green Mr Piers Reid Mr John Eccleston Mrs Cat Sellars Mr Alexander Clayson Mr David Sandells
	Clerk:	Mrs Julie Barnes
	Public:	Mrs Sheila Blomer

25/01 WELCOME AND APOLOGIES

The outgoing chair, Cllr Blomer, welcomed everyone to the meeting noting that this would be his last task as the outgoing chair. Cllr Blomer confirmed he would continue as a member of the Parish Council and thanked everyone for their support during his Chairmanship.

ACTION

25/02 DECLARATIONS OF INTEREST

- Dave Cuthbert: chair of the Catherine de Barnes Residents Association and Trustee of Catherine de Barnes Village Hall.
- Tim Beresford: George Fentham Trustee and George Fentham Endowed School - School Governor.
- John Eccleston President of the Sports Club, Recreational Trust Trustee.

25/03 ELECTION OF THE CHAIR

Cllr Cuthbert proposed Cllr Beresford for Chair of the Parish Council. This was seconded by Cllr Sandells with all members being in favour.

Cllr Beresford is duly appointed as Chairman of the Parish Council.

25/04 CHAIR'S DECLARATION OF ACCEPTANCE OF OFFICE
Cllr Beresford signed a Declaration of Acceptance of Office.

25/05 ELECTION OF VICE-CHAIR
Cllr Eccleston proposed Cllr Cook as Vice-Chairman of the Parish Council. This was seconded by Cllr Cuthbert with all members being in favour.

Cllr Cook is duly appointed as Vice-Chairman of the Parish Council.

25/06 PARISH BASIC ALLOWANCES
The chair referred members to the report circulated in advance. Members were asked to confirm their current policy of not paying allowances. **This was approved as proposed by Cllr Beresford and seconded by Cllr Sellars. All members were in favour.**

25/07 APPOINTMENT OF COMMITTEES AND COMMITTEE CHAIRS
The Chair and Vice-Chair are ex-officio members of all committees:

Planning Committee	Dave Cuthbert John Eccleston Ken Blanch Peter Green Mike Blomer John Eccleston
Maintenance Committee	John Eccleston David Sandells Piers Reid Mike Blomer Roger Waring Rvd Stuart Dimes (Church) Daniel Adams (G F Trust) John Morgans (Sports Club)
Communications Committee	Cat Sellars Alexander Clayson Peter Green Roger Waring
Climate Change Committee	Peter Green Roger Waring
Neighbourhood Plan Working Group	Dave Cuthbert John Eccleston Ken Blanch Peter Green
Remembrance Day Working Group	David Sandells
Major Infrastructure Committee	Ken Blanch John Eccleston Dave Cuthbert Mike Blomer
Funding Committee	John Eccleston

		Roger Waring Ken Blanch Peter Green	
	CIL Committee	Peter Green John Eccleston Dave Cuthbert Ken Blanch	
	Appointments to other bodies		
	Footpaths & Rights of Way Representative	Councillor Roger Waring	
	Airport Consultation	Councillor David Sandells	
	Solihull Area Meeting (SAM)	Councillor Dave Cuthbert	
	The Parish Council also appoint trustees to:		
	The Charity of George Fentham	Mr T Beresford	Expires Oct 2026
		Mrs Sarah White	Expires June 2027
		Vacant	-
	The H-in-A Recreational Trust	Mr G Hollway	Expires Oct 2024
		VACANT	-
25/08	PUBLIC PARTICIPATION		
	None.		
25/09	MINUTES OF THE PARISH COUNCIL MEETING HELD ON 13 March 2024		
	The minutes were approved as proposed by Cllr Sellars and seconded by Cllr Clayson with all members being in favour.		
25/10	MATTERS ARISING FROM THE ABOVE MEETING		
	24/121 – Cllr Sellars confirmed she is continuing to investigate replacement village signage and will report further in due course.		CS
25/11	MAINTENANCE COMMITTEE UPDATE		
	The chair referred to the report circulated in advance: -		
	Cllr Cuthbert enquired what the position was regarding the replacement posts needed at The Common. The clerk confirmed she would follow this up with Dawsons Groundcare.		Clerk
	The clerk noted that damage had occurred to the bench on the Under 7s play area and that the Parish Council are investigating the best solution either repair or replacement. Previous benches had been donated by the Hampton Society.		Clerk
25/12	MAJOR INFRASTRUCTURE COMMITTEE UPDATE		
	Cllr Blanch confirmed that since his report (circulated in advance) the Parish Council had received the news that they had been successful in obtaining funding from the Designated Fund Scheme for the Traffic Calming measures in Catherine de Barnes. Members had worked tirelessly for this outcome and were pleased to hear the scheme had now been formally approved.		

Cllr Blanch was also able to confirm that Phase II of the Traffic Calming Scheme in Hampton in Arden will take place during the Spring Bank Holiday. Further clarification will be sought regarding the installation and what impact it may have on residents so that that can be communicated in advance.

KB

Cllr Blanch noted that Highways have confirmed that the Average Speed Camera design is now complete. Solihull MBC are awaiting funds from the HS2 Road Safety Fund. Cllr Blanch will seek further clarification regarding this scheme from Highways which will then be communicated to residents in advance.

KB

Members discussed a request by one resident at the Annual Assembly to change the High Street to a 20mph speed limit. It was noted that not all residents were in favour. Following further discussion, it was agreed by members to monitor the situation following the installation of the Average Speed Cameras and to reassess at that point.

Cllr Clayson enquired whether the Parish Council would be willing to pay a contribution or for the installation of improved CCTV at The Corner Shop due to increased vehicle crime and anti-social behaviour. A discussion was held around the legalities of such a step. The clerk confirmed she would take legal advice and report further.

Clerk

Cllr Cook noted at the recent Annual Assembly a request had been made for a leaflet to be produced showing all the local public footpaths. Since then, Cllr Cook has discussed this with Skanska to ensure any amendments are included. It is hoped the Parish Council will be able to get that information out to residents shortly.

25/13 COMMUNICATIONS COMMITTEE UPDATE

Cllr Sellars confirmed that the May Edition is now with Inktree for print and will be sent out to distributors within the next week. Cllr Blomer stood down from his delivery round, Cllr Reid confirmed he was happy to take that over.

25/14 RIGHTS OF WAY AND FOOTWAY REPRESENTATIVE UPDATE

Cllr Waring referred to his report circulated in advance.

In addition, Cllr Waring raised concerns over the footings on the approaches to the Packhorse Bridge. Part of that falls into Berkswell Parish and Cllr Waring therefore sought permission to approach Berkswell to open negotiations on how best to deal with the necessary repairs.

Whilst members agreed with Cllr Waring's proposal, concerns were expressed regarding the setting of a precedent in undertaking works that should be dealt with by Solihull MBC.

Cllr Waring confirmed that he would put in a formal request in the first instance for Solihull MBC to attend to the necessary works.

RW

25/15

CIL COMMITTEE UPDATE

Cllr Green referred to his report circulated in advance. It was noted that the Parish Council have recently received the sum of £8,556.08 from application 01766 – Land at the Dell.

The Parish Council had been told to anticipate a further instalment of £89,147.08 in October this year. With a total of 4 instalments of that amount being due. Those funds relate to application 01660 – Land rear of 86 Meriden Road.

Cllr Green confirmed that he would be reconvening the Committee as a result to discuss future plans and criteria.

25/16

PLANNING COMMITTEE UPDATE

Cllr Cuthbert referred to his report circulated in advance noting that Solihull Council's Local Plan remains stalled at this present time.

Cllr Beresford also noted that the outstanding Appeals linked to Chestnuts Farm are still awaiting a decision.

25/17

NEIGHBOURHOOD PLAN WORKING GROUP UPDATE

Cllr Green referred to members discussions at the last Parish Council Meeting held on 13 March (item 24/123) and confirmed that the working group had subsequently met with Claire O'Connor at Solihull MBC and taken further advice.

A mechanism for progress had now been agreed and the working group will now prepare the final text, complete the consultative statement and basic condition document, and arrange for it to be submitted to Solihull MBC.

Cllr Green proposed that the working group be provided with delegated authority in which to complete the necessary documentation without further referral to main Council to avoid any delay in submission. This was seconded by Cllr Blomer with all members being in favour.

25/18

FUNDING COMMITTEE UPDATE

Cllr Eccleston confirmed that there was nothing to report at this stage.

25/19

CLIMATE CHANGE COMMITTEE UPDATE

Cllr Waring noted that he had a couple of Climate Change training sessions to attend, one being the "Community Energy Fund" and a NALC session "Unleashing the Power of Local Councils to tackle the Climate Emergency". Cllr Waring would provide an update to members once these sessions have taken place.

Cllr Cuthbert enquired whether any progress had been made regarding the installation of EV Charging Points within the Parish following Solihull MBC's

recent announcement that they had entered a contract to install them within the Borough. The clerk will make further enquiries with the team at Solihull MBC.

Clerk

25/20 ANNUAL ASSEMBLY REVIEW

Overall members felt the Annual Assembly had been a success and had provided residents with an opportunity to raise any queries or concerns they may have regarding the work of the Parish Council over the last financial year.

25/21 REQUEST FROM THE HAMPTON GYM TO TAKE OVER DEFIBRILATOR EQUIPMENT ON SITE

The chair referred to the report circulated in advance. A discussion was held regarding the availability of free defibrillators that could be obtained from various charities e.g. The British Heart Foundation. As a result, it was **proposed by Cllr Cuthbert that the Parish Council would not fund the replacement of the pads and battery** given this was located within the gym itself. **This was seconded by Cllr Blanch with all members being in favour.**

25/22 REPORTS FROM OTHER MEETINGS

Cllr Sandells and Cuthbert provided members with an update on the current position regarding the Night Flying Policy noting that a further meeting was taking place on 14 May.

25/23 FINANCE

Accounts and payments for 1 month ending 30 April 2024 were accepted as **proposed by Cllr Cook and seconded by Cllr Reid with all members in favour.**

25/24 APPROVAL OF FINANCE ANNUAL GOVERNANCE STATEMENT

The Annual Return and completed Annual Governance Statement were received and approved and the chair signed the relevant paperwork to be sent to the external auditor.

The audit papers **were approved as proposed by Cllr Eccleston and seconded by Cllr Green with all members being in favour.**

25/25 APPROVAL OF ACCOUNTING STATEMENTS 2023/24

The approval of Accounting Statements was received and approved.

The Accounting Statements **were approved as proposed by Cllr Cuthbert and seconded by Cllr Blomer with all members being in favour.**

25/26 DATES OF NEXT MEETINGS

Maintenance Meeting: 5 June 2024 at 7:30pm

Parish Council Meeting: 10 July 2024 at 7:30pm in Catherine de Barnes

The meeting closed at 9pm

**HAMPTON IN ARDEN PARISH COUNCIL
MAINTENANCE COMMITTEE MEETING MINUTES**

Held via Microsoft Teams

7:30pm on 5 June 2024

PRESENT

**Cllr T Beresford (Chairman)
Cllr G Cook (Vice-Chairman)
Cllr M Blomer
Cllr J Eccleston
Cllr D Sandells**

**Mr John Morgans (Sports Club)
Rvd Dimes**

Clerk: Julie Barnes

The Chairman welcomed everyone to the meeting.

25/01 APOLOGIES FOR ABSENCE

Cllrs Reid and Waring.
Mr Daniel Adams.

25/02 APPROVAL OF THE MINUTES TAKEN ON 7 FEBRUARY 2024

The Minutes were **approved as proposed** Cllr Eccleston, seconded by Cllr Blomer with all in favour.

25/03 MATTERS ARISING FROM THE ABOVE MEETING

22/40 The chair confirmed that he is looking into replacement goal posts and hopes to provide a quote for that shortly. **TB**

24/26 The clerk confirmed that the footpath sign at the end of Bellemere Road has been replaced (action closed).

29/29 Village Information Sign: the clerk confirmed that Cllr Sellars was continuing to progress this matter and hoped to have a design for consideration shortly.

24/30 Padel Tennis: John Morgans confirmed that the Sports Club Committee are meeting with Padel Tennis developers to bring together the design. Before it is submitted to planners a copy will be provided to the Parish Council. **JM**

24/33 Cllr Waring has now joined the Maintenance Committee.

24/33 Eastcote Lane: the clerk confirmed that the Parish Council has sought an update from Dean Ward at Solihull Council and will forward that to the Committee when a response is received. **Clerk**

25/04 THE COMMON AND THE DELL, CATHERINE DE BARNES

Cllr Eccleston confirmed that the first cut has been put on hold until the ground has dried out following prolonged periods of rainfall. It is hoped the first cut will take place shortly.

25/05 HAMPTON IN ARDEN CHURCHYARD

Rvd. Dimes confirmed that Dawsons Groundcare continue to trim and maintain the grassed area. In addition, a group of volunteers are working towards tidying some of the unkept graves. The church is looking for more volunteers to help with this scheme and would like an article to go into the next Newsletter.

The clerk requested some words from Rvd. Dimes.

SD

25/06 STATION IMPROVEMENTS AND PLANTER MAINTENANCE

The clerk noted that the Gardening Club continue to do an excellent job of maintaining the planters at the Station.

No further news to report.

25/07 RECREATIONAL GROUND, SPINNEY, AND VILLAGE GREEN

Sports Club

John Morgans confirmed that the Sports Club had now had new windows and doors fitted. The benches had also been re-painted.

John enquired whether the Sports Club could submit a CIL application. A brief discussion was held regarding the status of CIL funds and John was asked to submit any applications to the clerk.

JM

John reported an attempted break in at the Sports Club. Due to the installation of high-definition CCTV however the police had been able to reprimand the suspect.

The Spinney

The chair confirmed that all tree works were up to date. Woodchip supplies were limited which had stalled the footpath work. The chair was due to meet with a supplier with a view to purchasing some and would report further in due course.

TB

The Village Green

The clerk confirmed that Martin Powers would be undertaking the War Memorial clean within the next week.

25/08 FENTHAM ROAD AND EASTCOTE LANE COMMUNITY ALLOTMENTS

The chair noted that following a recent inspection some of the plots on the Eastcote Lane site were unworked. Several plots were therefore expected to become available, and the Parish Council would notify residents accordingly.

25/09 SCHOOL FIELD AND PLAY AREAS

Cllr Sandells enquired when the outdoor gym equipment would be repainted. The clerk will follow up with Trevor Honeysett.

Clerk

Two play panels at the Under 7s play area require new wooden boards. The clerk will request Dawsons Groundcare undertake this work.

Clerk

The chair noted that he had also requested a quote from Dawsons Groundcare for a gravel entrance and for new matting underneath the rocking equipment. Quote awaited.

25/10 ROADS AND FOOTPATHSCatherine de Barnes

Cllr Cook noted that Solihull Council had undertaken *some* maintenance work to Berry Hall Lane but that it had not been completed. Cllr Cook would be raising the issue with Highways.

A general discussion was held regarding blocked drains along Hampton Lane. The clerk confirmed she would ask Solihull Council to investigate this issue.

Clerk

Cllr Sandells noted some possible fly tipping on Catherine de Barnes Lane. He will provide photos to the clerk so that she can investigate this matter further.

DS

Hampton in Arden

Cllr Sandells noted that overhanging vegetation along the High Street was making the public footpath unpassable. The clerk will write to the owners of the properties responsible.

Clerk

The chair referenced several Highway issues within the village, in particular the road surface on Solihull Road and at the other end of the Village (Meriden Road/New Development). Further areas included a split footpath and overhanging vegetation on Marsh Lane. All issues are being discussed with Solihull Council.

Clerk

Cllr Waring's report was discussed in detail. The clerk noted that all issues had been reported to the Rights of Way Department at Solihull Council and a follow up scheduled.

Clerk

John Morgans referred to a complaint the Sports Club had received from a Farmer on Shadowbrook Lane who was having difficulty manoeuvring his agricultural vehicles due to the overflowing parking difficulties. The chair confirmed that following the Parish Council's recent parking consultation the matter was now with Solihull Council.

25/11 ANY OTHER BUSINESS

Cllr Sandells stated that the Red Telephone Box on the High Street required re-painting. The clerk confirmed she would ask Trevor Honeysett to undertake this work.

Clerk

25/12 DATE OF NEXT MEETING
9 October 2024.

The meeting closed at 8:14pm

Minutes taken and prepared by Julie Barnes, Clerk to Parish Council

Chairman's Reports for the Parish Council Meeting to be held at Catherine de Barnes Village Hall on Wednesday 10 July 2024

Agenda Item 15

Members will have seen an email circulated by the clerk on 14 May from James Connolly of SMBC and are referred to the content of that for more information.

Working with Enterprise, SMBC are looking for locations to house a "car hub". The purpose of which would be that such vehicles would be hired *regularly* and need therefore to be housed in a location where the need is great.

Members are asked to consider whether this is something they wish to pursue.

Agenda Item 16

Members are referred to Minute 25/12 whereby Cllr Clayson enquired whether the Parish Council would be willing to invest in an improved CCTV system and partner with The Corner Shop.

Following that discussion, the clerk obtained legal advice which was subsequently circulated to members on 16 May. Members are referred to the content of that for more information.

Essentially, whoever houses the equipment is the responsible *Data Controller*. The Parish Council would need to update their GDPR arrangements to include CCTV and would also need to look at a shared agreement between themselves and The Corner Shop but legally they are able to proceed should they wish to do so.

Members are asked to consider whether they wish to proceed with such a scheme and, if so, whether they wish the clerk to investigate the cost implications of such a scheme before further consideration is taken.

Agenda Item 18

Members will recall that they were asked to vote upon the following proposal via an email circulated on 16 May:

Cllr Beresford proposed that members agree to the Sports Club request as proposed, this was seconded by Cllr Cook with all members who took part in the meeting voting in favour also.

This relates to the installation of padel tennis courts at the Recreational Ground in Hampton in Arden.

Following that email, all members voted in favour and as such, the outcome was communicated to the Sports Club via email dated 20 May.

This item is for ratification purposes only.

Hampton-in-Arden Parish Council

Re: Major Infrastructure

Ken Blanch <ken.blanch@hamptoninarden.org.uk>

Mon 08/07/2024 09:11

To: Clerk <clerk@hamptoninarden.org.uk>

Hi Julie,

A very brief report below as not a lot has happened recently!

~~much going on at the~~

~~got to~~

Cheers

Ken

Major Infrastructure Report July 2024

HS2

Nothing further to report other than work continues with the Blythe Valley Viaduct - piling is nearly complete and pier and abutment construction is now underway. The temporary lights on Meriden Road will continue to be in operation for the foreseeable future.

M42 J6

Work continues with 50mph limit on the M42 for the new slip road construction. Catherine de Barnes Lane should reopen to through traffic at the end of this year (hopefully!) which will ease traffic congestion though Hampton.

Traffic Calming

Hampton in Arden

Additional raised tables have been constructed by the existing traffic island close to the station together with a number of drop kerbs around the railway bridge. The additional raised table at the gateway on Meriden Road is expected to be constructed shortly. Likewise no update yet from SMBC on the installation of the average speed cameras.

Catherine de Barnes

Scheme to be funded by NH is approved and SMBC completing the design. No indication yet for construction timings

From: Clerk <clerk@hamptoninarden.org.uk>

Sent: 05 July 2024 09:00

To: Ken Blanch <ken.blanch@hamptoninarden.org.uk>

Subject: Major Infrastructure

Hi Ken

Could I have your report for Wednesday's meeting please?

Thank you,

Julie Barnes

Clerk and Responsible Financial Officer to Hampton-in-Arden Parish Council

Telephone: 01675 442017

Website: www.hamptoninarden.org.uk

Clerk: Julie Barnes, clerk@hamptoninarden.org.uk

Address: The Parish Office, Fentham Hall, Marsh Lane, Hampton-in-Arden, Solihull, B92 0AH

Find us on Facebook: www.facebook.com/HamptonInArdenParishCouncil

Public Rights of Way

I continue to walk as many of the local paths as I can, given the non-availability of paths in the adjoining Bickenhil area. Due to other matters, I have not yet fully checked all of the paths around Catherine de Barnes but plan to do so very soon.

Some success has been achieved, especially the repairs to the boardwalk on the approaches to the Packhorse Bridge. The missing slat on the lake bridge has also been replaced. I have supplied the clerk with details regarding the link path on the Crescent, where there is much vegetation on the path. I understand that the clerk is in touch with Network Rail regarding the path and adjoining ground from the station to the open field.

The new permissive path towards Bickenhill is now expected to open early in 2025. All signposts have been purchased, ground cleared, ditches and a bridge repaired, and the gate fitted. I have given Skanska a tour of the area, and discussed with them the work outstanding in terms of posts installation. I shall discuss this in more detail with representatives of the George Fentham Trust. The delay is simply because the connecting paths to Bickenhill are simply not being used (due to closed paths over the M42 link roads) and are heavily overgrown. There is little point in publicising a new path before it is possible to properly walk to Bickenhill and beyond to Elmdon. Skanska have agreed to assist in their clearance when the connecting paths over the M42 link roads are fully open. They advise me very early 2025 is the expectation.

I am still of the opinion that a modest annual contribution from parish council funds would allow much work to be carried out in a speedier and more efficient manner.

Cllr Roger Waring

PROW Representative

July 2024

Public Rights of Way review – Catherine de Barnes

The paths listed here have been recently walked, and a status report for each is provided.

Ravenshaw Lane River Blythe Footbridge

I am pleased to report that the dislodged timbers have now been replaced and repaired.

Canal Towpath from The Boat to Henwood Lane

Although not an official path for which SMBC are responsible, I walked it and found it generally OK, with some summer growth from ferns etc. This narrows the path in places but not so as to prevent passage.

SL9 Berry Hall Farm to Ravenshaw Ford

The field path section is in good order, and I am advised by walkers that I met, that the road past Whale Tankers is also good.

SL8 Solihull Bypass to Berry Hall Farm and Henwood Lane

The section from the bypass to the gated entrance in the woodland adjacent to Berry Hall Farm is across fields and is easily walkable and passable.

The wooded section from the gate to the junction with SL9 is difficult in places. See notes below.

The short field path section from Berry Hall Farm to Ravenshaw Lane is in good order.

I was advised by other walkers that the onward section from Ravenshaw Lane to Henwood Lane is also in good order.

SL8 Woodland section adjacent to Old Berry Hall and Berry Hall Farm.

Photos show the general condition. The wooded ground is dark, and even in summer, muddy. It is low-lying in places, and close to a ditch. There is overgrown shrubbery in places that make passing awkward. The main problem is the wet and slippery surface. Although there are boards in places, some are broken. The whole section would benefit from a boardwalk. A similar one has been done in Knowle park. The intruding vegetation needs trimming.



Cllr. Roger Waring
July 8th 2024

**Hampton-in-Arden Parish Council - CIL Committee Report
March 2024**

Summary to date – Received £148k, Spent £68k, Earmarked £105k, Deficit £25k.

Commentary - We have not yet formally released the earmarked **£30k** for the traffic calming at Catney although we now probably could, and we haven't yet released the **£75k** for Hampton Surgery as we await confirmation of the lease and commencement of works. As a result we have not yet needed to seek the help of the Fentham Trust with cash flow.

We expect to receive the first tranche of CIL payments on the new development off Meriden Road around October this year. We have been told this will be **£89k**. There are expected to be three further tranches at the same rate over the construction period, meaning a total contribution to Parish Funds of **£356k**.

Since the last PC, the Committee rejected a submission from the Hampton Preschool Facility for financial support, as they felt it didn't comply with the capital investment criteria.

The Working Group will meet shortly to review future spending plans in the light of significant funds coming from the Meriden Road, Oak Farm and Lugtrout Lane developments.

Peter Green
Chair, CIL Subcommittee

Parish Council Planning Report - Report prepared up to: RUNNING REPORT TO 5 JULY 2024

Date	App. No.	Details	Outcome	Decision Level	Deadline Response
31/10/22	02283	104 Lugtrout Lane, erection of 5 dwellings and associated landscaping. ** EMAIL SENT TO PLANNING BY PC **	Pending	PPFL	21/11/2022
02/02/23	00201	North Lodge, front extension.	WITHDRAWN 03/05/2024	MinFHO	23/02/2023
20/09/23	01954	Land off Henwood Lane, Catherine de Barnes – Battery Storage Facility ** EMAIL SENT TO PLANNING BY PC ** ** ADDITIONAL EMAIL SENT ON 15/01/2024 **	REFUSED 22/05/2024	PPFL	11/10/2023
20/10/23	02165	Lynnbourne 30 Marsh Lane, single storey extension and rear two storey extension	Pending	MinFHO	10/11/2023
29/11/23	02415	8 Belle Vue Terrace, single garage replacement. ** EMAIL SENT TO PLANNING BY PC **	Pending	MinFOT	20/12/2023
06/12/23	02531	21 High Street, single storey extension.	Pending	MinFHO	27/12/2023
18/01/24	00037	Land North of Lugtrout Lane Outline Planning for up to 50 dwellings. ** EMAIL SENT TO PLANNING BY PC **	Pending	PPOL	08/02/2024
05/02/24	00144	2 Diddington Lane, extension works ** EMAIL SENT TO PLANNING BY PC **	Pending	MinFHO	26/02/2024
06/02/24	02174	55 Fentham Road, tree works	Pending	TPO	27/02/2024
12/02/24	00195	Destiny Cottage, Friday Lane. Construction of two houses. ** EMAIL SENT TO PLANNING BY PC **	Pending	MinFDW	04/03/2024
01/03/24	00366	2 Station Road, removal of existing conservatory, single rear extension	APPROVED 29/05/2024	MinFHO	22/03/2024
23/04/24	00709	Wilderness Cottage, Friday Lane, extension and replacement windows.	Pending	MinFHO	14/05/2024
30/04/24	00795	2A Meadow Drive, conversion of existing new window and door.	APPROVED 04/06/2024	MinFHO	21/05/2024
01/05/24	00794	Ard Collie House – 18 The Crescent – extension.	APPROVED 06/06/2024	MinFHO	22/04/2024
17/07/23	01031	Newlands Bishop Farm, erection of tepee. ** EMAIL SENT TO PLANNING BY PC **	Pending	PPFL	07/08/2023
10/06/24	01073	Fentham Cottage, Change of Use to Dental Practice. ** EMAIL SENT TO PLANNING BY PC **	Pending	PPFL	01/07/2024
10/06/24	01074	Fentham Cottage, Listed Building Consent.	Pending	LBC	01/07/2024
12/06/24	00975	Land off Lapwing Drive, residential dwellings and infrastructure. ** EMAIL SENT TO PLANNING BY PC **	Pending	PPFL	03/07/2024
12/06/24	01019	21A Meadow Drive, varying conditions	Pending	VAR	03/07/2024
18/06/24	01142	25 Solihull Road, minor amendments to window.	Pending	MinFHO	09/07/2024
SITES WITH MULTIPLE LOCATIONS					
08/11/23	02247	Soho Tavern – 2 x Fascia Signs	Pending	ADV	29/11/2023
27/03/24	00158	Soho Tavern - Beeches Restaurant – Erection of Shed and Fence	Pending	PPFL	17/04/2024
07/05/24	00807	Soho Taver – Installation of two Awnings	Pending	LBC	24/05/2024
31/05/23	01173	Oak Farm, Hampton Lane, residential development. ** FURTHER EMAIL SENT TO PLANNING BY PC **	Pending	PPOL	21/06/2023
14/06/24	00976	Oak Farm, Hampton Lane, Outline Application for Residential Development.	Pending	PPOL	05/07/2024

Notes

*PPFL = Planning Portal Full Application (full application from commercial organisation as opposed to a domestic application).

*LBC = Listed Building Consent *VAR = Variation to existing approval *PNAG = Prior Notification Agriculture *COU = Change of Use *CLD = Certificate of Lawful Development *TPO = Tree(s) subject to Preservation Order

*TCA = Trees in Conservation Area * MinFHO = Minor Housing.

Prepared by Clerk, Julie Barnes, updated on 05/07/2024

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planning ref	last doc't lodged	comment
02283	01/03/2024	Policy and engagement objected
02165	31/10/2023	
02415	30/11/2023	
02531	07/12/2023	Heritage want a change
00037	10/05/2024	Highways more info
00144	19/06/2024	PC complaint letter
02174	16/10/2023	
00195	20/03/2024	Req't for archiological survey
00709	29/05/2024	Tree survey suggested
01031	27/06/224	Noise managment plan supplied
01073	03/07/2024	Heritage ok
01074	05/06/2024	No PC response on portal
00975	03/07/2024	PC response just sent

01019	26/06/2024	no response
01142	04/07/2024	no objection
02247	01/12/2023	
00807	31/05/2024	objection by SMBC
02247	01/12/2023	
00158	NO RECORD??	
01173/00976 prepared 5th July 2024	current - will discuss at the meeting	

Parish Council – Neighbourhood Plan Report July 2024

Following the decision at the last Parish Council meeting to proceed with submission of the Draft Neighbourhood Plan, the Working Group(Peter Green) has finalised a revised text which has gone to SMBC on an informal basis for comment. We currently await their response.

In the meantime, work has commenced on drafting the two supporting documents, the *Consultation Statement* and the *Basic Conditions Document*. Once we have SMBC's final input we will submit the three documents to SMBC so they can complete a Regulation 16 Consultation process prior to submission to the Examiner.

PG/DC-5-7-24

Climate Change Committee

On June 26th I attended a Zoom presentation by NALC entitled

UNLEASHING THE POWER OF LOCAL COUNCILS TO TACKLE THE CLIMATE EMERGENCY

A recording of the session is available for anyone who wishes to view it. The clerk has details.

There were three speakers.

1. From the Woodland Trust. Quite a lot of introductory “sales” talk, but gave very useful information about Tree Preservation Orders and the availability of tree packs from the Trust. These packs are available free, but local resources need to be identified regarding positioning and planting. I am in touch with a colleague Jess Finch at Berkswell PC who also attended, and who has successfully applied for a free Wild Harvest Tree pack (420 saplings). Due for November delivery. I feel there may be potential for us to do something similar within our parish.
2. A Corsham Town Council Environmental Officer who outlined their approach to addressing the issues. It relied very much upon highly motivated individuals (not necessarily councillors) at community level who were prepared to organise group events and campaigns, such as a bus action group, a travel action group, or a biodiversity action group. It has 55 members. I am not certain that we have that many inspired residents prepared to take up such challenges, but perhaps we should ask.
3. A speaker from Save our Shropshire on Carbon Literacy Training. This offers a one-day course to learn about all aspects of the effects of carbon upon then environment, and what can be done to mitigate its effects. A number of councils have sent delegates on this course and have found it extremely educational. Ashington is currently engaging with 800 schoolchildren to design posters on how to tackle climate change. Again, if we have someone in the community who is highly motivated, then it may be worthwhile sending them on such a course. I have been approached to engage with our local schoolchildren, and will prepare something that might be suitable.

To summarise: Many councils have declared a “Climate Emergency” and have prepared action accordingly, within their limited means, but they all depend upon members of the community agreeing on the worth of such actions, and being prepared to get involved.

Cllr Roger Waring
July 2024

I plan to attend two seminars, both online, that will describe actions to combat climate change that have been found to work elsewhere; especially opportunities that are within the scope of Parish Councils to undertake.

I shall produce a report from each, circulate to committee members for comment, and then to all council members for information and discussion at an appropriate date.

CLlr Roger Waring - Chairman

May 7th 2024

CommunityEnergyFund

From:communityenergyfund@nottinghamcity.gov.uk

Cc:Ruth Mulvany,Florence Newman

Tue, 7 May at 16:22

Thanks to all who joined, it was a great session with some brilliant questions that came in.

As promised for anyone who missed this please see the recording of the webinar here <https://youtu.be/ZD22pg8ezko> and attached the funding opportunities (this list is not exhaustive and only a snapshot of the types of funding out there).

Please do get in touch with any ideas, we are here to help steer you in the right direction for funding streams and link up with other projects that may work alongside your ideas.

The first round of bids will be due on the 4th June, please do submit at least a week prior to this.

Kind Regards

Florence Newman

Senior Project Support Officer

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linkedin: [linkedin.com/company/midlands-net-zero-hub](https://www.linkedin.com/company/midlands-net-zero-hub)

Next one June 26th. NALC.

**UNLEASHING THE POWER OF LOCAL COUNCILS TO
TACKLE THE CLIMATE EMERGENCY**

ANALYSIS OF RECEIPTS AND PAYMENTS

FOR 3 MONTHS ENDING 30 JUNE 2024

Opening bank and cash balances at 1 April 2024

	Account number	£
Fixed term high interest		41,703.98
Investment account	7420002	115,779.86
Current account	932717	2249.08
Total		159,732.92

RECEIPTS for 3 months ending 30 June 2024

	Budget	Actual
	2024/25	2024/25
Precept	49273.14	24,636.55
SMBC Support Grant	0	0.00
Rental income:	-	-
Sports Club	3380	0.00
Scouts and Guides Supporters Association	100	0.00
Allotments	990	40.00
Recreation Trust	670	0.00
Bank interest	500	430.03
Other Income:		
Football Training	0	80.00
Additional Cricket Cuts	0	0.00
Height Restricting Barrier Recharge	0	0.00
VAT refund from Customs and Excise	0.00	0.00
PC INCOME LESS CIL	54,913.14	25,186.58
CIL INCOME	0.00	8,556.08
TOTAL INCOME	54,913.14	33,742.66

PAYMENTS for 3 months ending 30 June 2024

	Budget	Actual
	2024/25	2024/25
Section 137	0.00	0.00
Cricket Pitch **recharge**	0.00	276.00
Scout and Guide Barrier Open **recharge**	0.00	0.00
Grass Cutting Hampton in Arden Parish	4750.00	1,576.50
Grass Cutting Catherine de Barnes Common	1750.00	0.00
Grass Cutting Hampton Church	1400.00	184.00
Remembrance Sunday & Christmas Light Switch	1278	0.00
Tree Works	4000	0.00
Parish Maintenance Works	8500.00	2,753.36
Clerk's Salary/Tax/NI and Pension	23000.00	5,913.12
WALC and NALC Subs	790.00	778.00
Office Expenses (inc. Email/Phone and Broadband)	1400.00	399.30
Website	150.00	0.00
Insurance	1600.00	0.00
Sundries and Parish Online	400.00	140.80
Audit and Legal Fees	550.00	0.00
Office Rental from the George Fentham Trust	1700.00	0.00
Additional Printing Costs	0.00	0.00
Parish Newsletter	2300.00	578.74
Training Expenses	200.00	38.68
GDPR fee	45.14	0.00
Neighbourhood Plan Amendments	500.00	0.00
Allotments (Maintenance Costs and Lease fee)	600.00	137.94
Election year expenses	-	-

VAT		0.00	1216.67
Unallocated Expenditure	Bench ** recharge Society**	0.00	493.98
Expenditure Less CIL			14,487.09
CIL EXPENDITURE		0.00	0
Transfer to allocated reserves		0.00	0.00
TOTAL EXPENDITURE		54,913.14	14,487.09
		<u>0.00</u>	<u>0.00</u>
TOTAL		54,913.14	14,487.09

Cash Book Reconciliation

Opening Balance			159,732.92
Add receipts for 3 months to 30 June 2024	(including any CIL Payments)		33,742.66
Less payments for 3 months to 30 June 2024			14,487.09
Total			<u>178,988.49</u>

Bank Account Reconciliation

Balance due from fixed term high interest a/c at 30 June 2024			41,703.98
Balance due from deposit a/c per bank statement at 30 June 2024			134,402.52
Balance due from current a/c per bank statement at 30 June 2024			2881.99

178,988.49

REMAINING CIL MONIES HELD:

Reserves			79,646.78
			<u>99,341.71</u>

<u>Payee</u>	<u>Amount less VAT</u>	<u>Details</u>	<u>Date</u>
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Payment Entries out through Bank Account since 1 June 2024

CHEQUE payments

BACS payments

Dawsons Groundcare	1071.00	Grass Cutting & Maintenance	10/06/2024
Ken Blanch	44.65	Gardening Club Plants	10/06/2024
M Power & Sons	999.00	War Memorial Clean and Repair	10/06/2024
EON	£14.88	Feeder Pillar Supply	10/06/2024
West Midlands Pension Fund	336.56	Clerk's Pension Contributions	14/06/2024
Tracy Draper/Lavender Ladies	£100.00	Pruning/Maint and new Plants	14/06/2024
RealPoint	250.80	IT Gold Support	14/06/2024
Viking Stationery	48.13	Printer Paper/Pens/Tipex	14/06/2024
J Barnes	1378.29	Clerk's June Salary	20/06/2024
HMRC	256	Tax and NI	20/06/2024
Water Plus	23.25	Allotment Water Supply	17/06/2024

Payments received since 1 June 2024

K Sampath	15.00	Plot 23 Eastcote Lane Allotments	06/06/2024
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Lloyds Bank	158.91	Interest	10/06/2024
Little Stars Football	40.00	Rent	10/06/2024