

**HAMPTON IN ARDEN PARISH COUNCIL**  
**MAINTENANCE COMMITTEE MEETING MINUTES**

Held via Microsoft Teams

**7:30pm on 11 June 2025**

**PRESENT**

Cllr T Beresford (Committee Chair)  
Cllr J Eccleston  
Cllr D Sandells  
Mr J Morgans (Sports Club Representative)

Clerk: Julie Barnes

The Chairman welcomed everyone to the meeting.

**ACTIONS**

**26/01 TO APPOINT A CHAIRMAN**

Cllr Eccleston **proposed** Cllr Tim Beresford continue as Chair of the Committee. This was **seconded** by Cllr Sandells with all members of the committee being in favour. Cllr Beresford is duly elected Chair of the Maintenance Committee.

**26/02 TO AGREE TERMS OF REFERENCE**

Members considered the terms. A small amendment was requested. The clerk will make appropriate changes.

**Clerk**

**26/03 TO CONSIDER AND RECEIVE APOLOGIES**

Mr D Adams and Cllr P Reid.

**26/04 TO CONSIDER MINUTES TAKEN FROM 12 FEBRUARY 2025**

The Minutes were **approved** by Cllr Beresford **as proposed** Cllr Eccleston, **seconded** with **all in favour**.

**26/05 MATTERS ARISING FROM THE ABOVE MEETING**

24/30 Goal Posts: Cllr Beresford confirmed that, following concerns about anti-social behaviour, he is now satisfied it is appropriate to proceed with replacing the goal posts. The Festival Committee has agreed to co-fund the project.

**TB**

25/21 Signage: Several signs on Parish Council land had recently been damaged by graffiti. Cllr Beresford requested that the clerk now arrange quotations for replacement of the same.

**Clerk**

25/30 Village Signage Board (Train Station): The clerk confirmed she would follow up with Cllr Sellars as to whether the Communications Committee would be handing this over to Maintenance.

**Clerk**

25/31 Paving Slabs outside Sports Club: Committee Members discussed the footpath by the Sports Club and whether any further repairs were necessary. Cllr Beresford stated that he would ask Dawsons Groundcare to take a look and provide a quote for any required work. **TB**

25/32: Community Allotments: Drainage had been investigated by both Dawsons Groundcare and Eastcote Garden Centre. No further complaints regarding drainage had been received.

25/33: Play Areas: Cllr Sandells confirmed that he would prepare a list of necessary remedial works for the clerk to arrange completion of. **DS**

A discussion was held regarding an advisory note in the recent inspection report relating to the landing zone around the basket swing on the Under 7s play area. Committee members felt that at this stage no further works were required but that the Committee would maintain a watching brief.

25/34 Marsh Lane: Cllr Beresford noted that the culvert under the carpark is still blocked. The clerk requested photos so that she could forward the same onto Solihull Council's drainage team. **TB**

**26/06 THE COMMON AND THE DELL, CATHERINE DE BARNES**

Cllr Eccleston confirmed that he had undertaken a recent inspection of The Common and all was in order.

**26/07 HAMPTON IN ARDEN CHURCHYARD**

Rvd. Stuart Dimes did not attend the meeting. A report was not received in advance.

**26/08 STATION IMPROVEMENTS AND PLANTER MAINTENANCE**

The Parish Council are aware of graffiti and vandalism that has occurred at the Station. It has been reported via the appropriate channels. As it is private land the Parish Council are not able to do anything further.

**26/09 RECREATIONAL GROUND, SPINNEY, AND VILLAGE GREEN**

Sports Club

John Morgans (JM) confirmed that the padel application was progressing. A total of 4 objections had been received which meant that a delay in the outcome of the planning application would be applied with a decision not due until July. The Sports Club continue to investigate funding of the project.

JM noted that the Sports Club had suffered a recent break in. CCTV had been provided to the police who were investigating the incident.

JM confirmed that additional lighting was due to be installed on the Boules Piste. Cllr Sandells enquired whether shading could be added to the lights to prevent further light pollution. JM confirmed he would investigate. **JM**

### The Spinney

The Committee wish to record their **thanks** to Michael Abbott who has worked extremely hard in The Spinney along with a team of volunteers led by Michael.

### Village Green

The War Memorial has recently been cleaned and re-pointed. Subsidence was noted and is being monitored by the Parish Council's Stone Mason.

## **26/10 FENTHAM ROAD AND EASTCOTE LANE COMMUNITY ALLOTMENTS**

Cllr Beresford confirmed that he was looking into installing a permanent water supply at Fentham Road Community Allotments. A quotation is awaited from Severn Trent. Further information will be provided to the Committee when in receipt.

TB

The clerk raised some concern over some of the plots not being routinely cultivated in accordance with contract terms. Plot holders will be written to where necessary.

Clerk

The Parish Council has 3 people on its Waiting List.

## **26/11 SCHOOL FIELD AND PLAY AREAS**

The Parish Council had received a complaint from a resident whose property backed onto the school field. The complaint related to hedging. The Parish Council offered to meet with the resident but has not heard anything further.

No other issues raised.

## **26/12 ROADS AND FOOTPATHS**

Cllr Beresford noted that he had recently met with Tom Rogers (TR) of Solihull Council regarding overhanging verges in the Parish. In particular, Solihull Road and Marsh Lane.

The Parish Council are liaising with The Manor regarding their responsibility to cut back any overhanging vegetation that falls on their land.

TR is liaising with the necessary departments at Solihull Council to arrange any works required. A watching brief is being maintained and routine communication with TR is taking place.

Footpath M117 – The Crescent: The clerk is liaising with Solihull to arrange for this footpath to be trimmed.

Fallen tree branches were noted on both Hampton Lane and Solihull Road. TR was aware of them, and it was hoped they would be removed shortly.

Cllr Sandells noted that the weight restriction signs were still not in place on Catherine de Barnes Lane. The clerk confirmed she had chased this up two days ago and would continue to chase.

**26/13 ANY OTHER BUSINESS**

None.

**26/14 DATE OF NEXT MEETING**

15 October 2025

The meeting closed at 8:09pm.

A handwritten signature in black ink, appearing to be 'Mrs Julie Barnes'.

Mrs Julie Barnes  
Clerk & Financial Officer  
Hampton in Arden Parish Council