

HAMPTON IN ARDEN PARISH COUNCIL MEETING

To be held at The George Fentham Meeting Rooms on
WEDNESDAY 16 JULY 2025
AT 7:30pm

AGENDA FOR PARISH COUNCIL MEETING

1. Apologies for Absence.
2. Declarations of Interest.
3. Public Participation.
4. Approval of the Minutes of the last Parish Council Meeting.
5. Matters arising from the above meeting.
6. Standing Orders & Financial Regulations.

Committee Updates

7. Terms of Reference Approvals.
8. Feedback from Maintenance Committee.
9. Feedback from the Major Infrastructure Committee.
10. Feedback from the Rights of Way and Footway Representative.
11. Feedback from CIL Committee.
12. Feedback from the Communications Committee.
13. Feedback from the Planning Committee.
14. Feedback from the Neighbourhood Plan Working Group.
15. Feedback from the Climate Change Committee.

Other Business

16. Appointment of Data Protection Officer.
17. Regulatory Policy Documents
18. For Information: Remote Attendance Govt paper.
19. Hampton in Arden Society – Showcase Event – 24 September 2025.
20. Request from the Local History Group (Pargetting).
21. Scout & Guide Lease.
22. Cycle Hire Scheme

23. Fentham Road Community Allotments – Installation of Water Supply.
24. Reports from other meetings.
25. Finance:
 - Quarterly Accounts
 - Payments
 - Debit Card Mandate Approval
 - Update on Fixed Term Savings Accounts & CIL Notice Account.
26. Date of next meeting: 17 September 2025.

A handwritten signature in black ink, appearing to read 'Mrs Julie Barnes'.

Mrs Julie Barnes
Clerk & Financial Officer
Hampton in Arden Parish Council

HAMPTON IN ARDEN PARISH COUNCIL ANNUAL GENERAL MEETING

On

WEDNESDAY 14 MAY 2025 at 7:30pm

held at The George Fentham Meeting Rooms

(draft) MINUTES

PRESENT

Councillors:

Mr Giles Cook (Vice-Chair)
Mr Ken Blanch
Mr Dave Cuthbert
Mr Roger Waring
Mr Peter Green
Mr Piers Reid
Mr John Eccleston
Mrs Cat Sellars
Mr Alexander Clayson
Mr David Sandells
Clerk: Mrs Julie Barnes
Public: 10

NO.

26/01

WELCOME AND APOLOGIES

Cllrs Beresford and Blanch, Ian and Sandy Wasse.

Cllr Mike Blomer stepped down following the Annual Village Meeting on 29 April 2025. Having served since 2010 with many of those years as Chairman, his dedication and leadership will be deeply missed. The Council warmly thank him for his outstanding service to the community.

ACTION

26/02

DECLARATIONS OF INTEREST

- Dave Cuthbert: chair of the Catherine de Barnes Residents Association and Trustee of Catherine de Barnes Village Hall.
- John Eccleston President of the Sports Club, Recreational Trust Trustee.

26/03

ELECTION OF THE CHAIR

The clerk noted that in Cllr Beresford's absence he had expressed a desire to continue as Chairman of the Parish Council. **It was proposed by Cllr Cuthbert that Cllr Beresford continue as Chairman, seconded by Cllr Reid with all members in favour.**

Cllr Beresford is duly appointed as Chairman of the Parish Council.

26/04 CHAIR'S DECLARATION OF ACCEPTANCE OF OFFICE
Cllr Beresford to subsequently sign a Declaration of Acceptance of Office on **Clerk/TB** his return.

26/05 ELECTION OF VICE-CHAIR
Cllr Clayson proposed Cllr Cook as Vice-Chairman of the Parish Council. This was seconded by Cllr Sellars with all members being in favour.

Cllr Cook is duly appointed as Vice-Chairman of the Parish Council.

26/06 PARISH BASIC ALLOWANCES
The vice chair referred members to the report circulated in advance. Members were asked to confirm their current policy of not paying allowances. This was approved as proposed by Cllr Cook and seconded by Cllr Waring. All members were in favour.

26/07 APPOINTMENT OF COMMITTEES AND COMMITTEE CHAIRS
The Chair and Vice-Chair are ex-officio members of all committees:

Planning Committee	Dave Cuthbert John Eccleston Ken Blanch Peter Green
Maintenance Committee	John Eccleston David Sandells Piers Reid Rvd Stuart Dimes (Church) Daniel Adams (G F Trust) John Morgans (Sports Club)
Communications Committee	Cat Sellars Alexander Clayson Peter Green Roger Waring
Climate Change Committee	Peter Green Roger Waring
Neighbourhood Plan Working Group	Dave Cuthbert John Eccleston Peter Green
Remembrance Day Working Group	David Sandells
Major Infrastructure Committee	Ken Blanch John Eccleston Dave Cuthbert
CIL & Funding Committee	Peter Green John Eccleston Dave Cuthbert
Appointments to other bodies	
Footpaths & Rights of Way Representative	Councillor Roger Waring
Airport Consultation	Councillor David Sandells
Solihull Area Meeting (SAM)	Councillor Dave Cuthbert

The Parish Council also appoint trustees to:

The Charity of George Fentham	Mr T Beresford	Expires Oct 2026
	Mrs Sarah White	Expires June 2027
	Vacant	-
The H-in-A Recreational Trust	Mr G Hollway	Expires Oct 2028
	VACANT	-

26/08 PUBLIC PARTICIPATION

None.

26/09 MINUTES OF THE LAST PARISH COUNCIL MEETING

The minutes were approved as **proposed by Cllr Sandells and seconded by Cllr Green with all members being in favour.**

26/10 MATTERS ARISING FROM THE ABOVE MEETING

25/41 CCTV Cllr Clayson confirmed he had provided the clerk with a copy of a second obtained quote. The clerk noted she had not received the quote and asked for it to be sent. The clerk also needs to write to the landlord of the Corner Shop.

AC/Clerk

25/113 Build Out, Catherine de Barnes. The Vice Chair noted the concerns regarding the build out. Members are awaiting a meeting with Solihull Highways to discuss this issue.

Clerk

Fading White Lines. Remains on the agenda to discuss with Solihull Highways.

Clerk

25/115 Village Signage. Cllr Sellars confirmed she needs to progress this item.

CS

26/11 MAINTENANCE COMMITTEE UPDATE

The clerk referred members to Cllr Beresford's report circulated in advance and enquired whether members had any additional comments to raise.

Members discussed the ongoing issue with graffiti in the village of Hampton in Arden. Cllr Reid enquired whether solar panelled CCTV cameras could be installed in problem areas. The clerk confirmed she would ask the Maintenance Committee to investigate this at their next meeting.

Clerk/TB

The Vice Chair referred to ongoing issues related to overgrown verges in both villages and noted that Solihull Council had undertaken some work but that there was still work to do. The Parish Council would continue to liaise with Tom Rogers and Paul Tovey at Solihull Council regarding this.

Clerk

26/12 MAJOR INFRASTRUCTURE COMMITTEE UPDATE

The clerk noted that a copy of Cllr Blanch's report had been circulated in advance. The Vice Chair stated that a meeting had taken place with Skanska with a further meeting scheduled to take place on 07/07/2025. There were no further updates regarding the bridge monitoring on Solihull Road.

Cllr Sandells noted that despite his previous request and assurances by Skanska that width restriction signs would be installed they were still not in place. The clerk will follow up the issue directly with Skanska.

Clerk

Cllr Cuthbert enquired whether the Committee could raise the outstanding issue of double-yellow lines in Catherine de Barnes and seek an update on when this will be progressed.

Clerk

26/13 COMMUNICATIONS COMMITTEE UPDATE

Cllr Sellars confirmed that the May Newsletter was now due. Articles were discussed and requested from members by no later than 17/05/2025.

ALL

26/14 RIGHTS OF WAY AND FOOTWAY REPRESENTATIVE UPDATE

Cllr Waring referred to his report circulated in advance seeking support from members to pursue Solihull Council regarding several footpath improvements that were needed in the Parish. All members were in support. The clerk requested that Cllr Waring provide some words for onward transmission to Solihull Council.

**RW/
Clerk**

26/15 CIL & FUNDING COMMITTEE UPDATE

Cllr Green referred to his report circulated in advance and provided an overview of what the Community Infrastructure Levy was for members of the public in attendance.

It was noted that a grant of up to £30,000 had been awarded to the George Fentham Endowed School for replacement IT equipment. Detailed costing was awaited, and those funds would be released upon receipt of the same.

Cllr Green confirmed that the Committee had released some funds to the GP Surgery for the Lodge redevelopment with further funds to be released on request. Cllr Reid enquired whether any of those funds could be recouped given a new government initiative announced, but it was noted that funds were approved in advance and that it was also unlikely at a local level that the Surgery would receive funds from the new government initiative.

A discussion was held amongst members regarding a request by Cllr Waring for the possible installation of raised kerbing on Marsh Lane to offer further prevention of the parking issues. Concerns were raised regarding the impact on the footpath and retaining walls and it was subsequently agreed to await the outcome of the parking consultation and its subsequent implementation.

26/16 PLANNING COMMITTEE UPDATE

Cllr Cuthbert referred to his report circulated in advance highlighting further planning issues:

0113 Heath Farm – 26 Henwood Lane, Catherine de Barnes

Following a meeting with Solihull MBC it had been confirmed to the Parish Council that Enforcement Officers had visited the applicant's site and that a

second visit was planned. The applicant had been reminded that the dimensions of proposed buildings had to conform with the footprint of the previous building, unless a separate planning application was approved. All the current applications are for private houses and that a change of use would be required for any other purpose. The Parish Council continue to monitor the situation.

Cllr Cuthbert stated that as far as Solihull MBC planners are aware the site is not a cemetery, nor it is intended that it will become one.

The Vice Chair noted that he had also attended the meeting with Solihull MBC and were confident that they were following the correct procedure.

Mell Square Development

Cllr Cuthbert wished to highlight Phase 1 of the Mell Square Development providing an overview of it and noting that following a meeting with Solihull MBC it had become clear that only 4 objections had been received regarding the proposed scheme to date.

It was noted that the Planning Committee had discussed their role and whether it provided scope in which to respond to this application. The clerk noted that it was outside of their remit and therefore any response would need to be approved by full council.

A discussion was held on whether the Parish Council should respond. Cllr Cuthbert **proposed** that a response be made, while Cllr Green **proposed** that no response was necessary. Cllr Green expressed the view that the Parish Council should refrain from commenting on matters outside the Parish boundary, particularly in relation to the Call for Sites. He believes the Parish Council's focus should be on protecting the local Green Belt from any potential encroachment.

Cllr Reid felt that submitting suggestions could be beneficial and contribute positively to the process, particularly given the lack of responses from members of the public. Members then discussed the nature of any potential response and shared their individual views on the matter.

Subsequently, Cllr Cook proposed that a response be prepared for members to vote upon. This was seconded by Cllr Eccleston with 5 members being in favour, 2 against and 2 abstentions. The vote was therefore carried.

It was agreed that Cllr Cuthbert would prepare a draft response for members views, circulate by email and once approved, be submitted to Solihull MBC before our next meeting due to time constraints. The clerk confirmed that it would then need to be formally ratified at the next Parish Council meeting in July.

DC

26/17 NEIGHBOURHOOD PLAN WORKING GROUP UPDATE

Cllr Green referred to his report circulated in advance confirming that the draft Neighbourhood Plan had now been submitted to Solihull Council for screening.

Once screening had taken place and based on any further feedback, the documentation would be formally submitted.

26/18 CLIMATE CHANGE COMMITTEE UPDATE

Cllr Waring referred to his report circulated in advance noting that the Committee was benefiting hugely from the support of two very capable volunteers. There was a concern that the Committee may not be ready to showcase next steps to residents at the Village Festival but that they would keep the clerk posted as to whether a stall was required.

RW**26/19 ANNUAL ASSEMBLY REVIEW**

The Vice Chair referred to his report circulated in advance. It was noted that the Parish Council had received a positive response to the recent Annual Meeting with a good turn out being achieved.

It was noted that the Annual Report remains on the website for any residents wishing to learn about the work of the Parish Council over the previous financial year.

26/20 REPORTS FROM OTHER MEETINGSAirport Consultative Committee Meeting

Cllr Sandells provided an overview of a recent meeting he had attended noting that the Committee continue to push for a reduction in night flying noise levels. It was also pleasing to note that the Airport are actively engaged and keen to help.

Solihull Area Meeting

Cllr Cuthbert had recently chaired a SAM in which Mark Andrews, Head of Planning at Solihull MBC had presented.

It was noted that Mark Andrews had implied that the majority of Solihull Brough would be classified as "Grey Belt" under new planning regulations.

Mark Andrews had also presented on the new Mell Square Development and had urged Parish Councils to encourage responses from residents.

The next meeting will take place in July.

26/21 FINANCE

Accounts and payments for 1 month ending 30 April 2025 were accepted as proposed by Cat Sellars and seconded by Dave Cuthbert with all members in favour.

26/22 APPROVAL OF FINANCE ANNUAL GOVERNANCE STATEMENT

The Annual Return and completed Annual Governance Statement were received and approved and the Vice Chair signed the relevant paperwork to be sent to the external auditor.

The audit papers were approved as proposed by Cllr Cuthbert and seconded by Cllr Green with all members being in favour.

26/23 APPROVAL OF ACCOUNTING STATEMENTS 2023/24

The approval of Accounting Statements was received and approved.

The Accounting Statements were approved as proposed by Cllr Clayson and seconded by Cllr Eccleston with all members being in favour.

26/24 DATES OF NEXT MEETINGS

Maintenance Meeting: 11 June 2025 via Microsoft Teams

Parish Council Meeting: 16 July 2025 at 7:30pm

The meeting closed at 20:56.

HAMPTON IN ARDEN PARISH COUNCIL
MAINTENANCE COMMITTEE MEETING MINUTES

Held via Microsoft Teams

7:30pm on 11 June 2025

PRESENT

Cllr T Beresford (Committee Chair)
Cllr J Eccleston
Cllr D Sandells
Mr J Morgans (Sports Club Representative)

Clerk: Julie Barnes

The Chairman welcomed everyone to the meeting.

ACTIONS

26/01 TO APPOINT A CHAIRMAN

Cllr Eccleston **proposed** Cllr Tim Beresford continue as Chair of the Committee. This was **seconded** by Cllr Sandells with all members of the committee being in favour. Cllr Beresford is duly elected Chair of the Maintenance Committee.

26/02 TO AGREE TERMS OF REFERENCE

Members considered the terms. A small amendment was requested. The clerk will make appropriate changes.

Clerk

26/03 TO CONSIDER AND RECEIVE APOLOGIES

Mr D Adams and Cllr P Reid.

26/04 TO CONSIDER MINUTES TAKEN FROM 12 FEBRUARY 2025

The Minutes were **approved** by Cllr Beresford **as proposed** Cllr Eccleston, **seconded** with **all in favour**.

26/05 MATTERS ARISING FROM THE ABOVE MEETING

24/30 Goal Posts: Cllr Beresford confirmed that, following concerns about anti-social behaviour, he is now satisfied it is appropriate to proceed with replacing the goal posts. The Festival Committee has agreed to co-fund the project.

TB

25/21 Signage: Several signs on Parish Council land had recently been damaged by graffiti. Cllr Beresford requested that the clerk now arrange quotations for replacement of the same.

Clerk

25/30 Village Signage Board (Train Station): The clerk confirmed she would follow up with Cllr Sellars as to whether the Communications Committee would be handing this over to Maintenance.

Clerk

25/31 Paving Slabs outside Sports Club: Committee Members discussed the footpath by the Sports Club and whether any further repairs were necessary. Cllr Beresford stated that he would ask Dawsons Groundcare to take a look and provide a quote for any required work. **TB**

25/32: Community Allotments: Drainage had been investigated by both Dawsons Groundcare and Eastcote Garden Centre. No further complaints regarding drainage had been received.

25/33: Play Areas: Cllr Sandells confirmed that he would prepare a list of necessary remedial works for the clerk to arrange completion of. **DS**

A discussion was held regarding an advisory note in the recent inspection report relating to the landing zone around the basket swing on the Under 7s play area. Committee members felt that at this stage no further works were required but that the Committee would maintain a watching brief.

25/34 Marsh Lane: Cllr Beresford noted that the culvert under the carpark is still blocked. The clerk requested photos so that she could forward the same onto Solihull Council's drainage team. **TB**

26/06 THE COMMON AND THE DELL, CATHERINE DE BARNES

Cllr Eccleston confirmed that he had undertaken a recent inspection of The Common and all was in order.

26/07 HAMPTON IN ARDEN CHURCHYARD

Rvd. Stuart Dimes did not attend the meeting. A report was not received in advance.

26/08 STATION IMPROVEMENTS AND PLANTER MAINTENANCE

The Parish Council are aware of graffiti and vandalism that has occurred at the Station. It has been reported via the appropriate channels. As it is private land the Parish Council are not able to do anything further.

26/09 RECREATIONAL GROUND, SPINNEY, AND VILLAGE GREEN

Sports Club

John Morgans (JM) confirmed that the padel application was progressing. A total of 4 objections had been received which meant that a delay in the outcome of the planning application would be applied with a decision not due until July. The Sports Club continue to investigate funding of the project.

JM noted that the Sports Club had suffered a recent break in. CCTV had been provided to the police who were investigating the incident.

JM confirmed that additional lighting was due to be installed on the Boules Piste. Cllr Sandells enquired whether shading could be added to the lights to prevent further light pollution. JM confirmed he would investigate. **JM**

The Spinney

The Committee wish to record their **thanks** to Michael Abbott who has worked extremely hard in The Spinney along with a team of volunteers led by Michael.

Village Green

The War Memorial has recently been cleaned and re-pointed. Subsidence was noted and is being monitored by the Parish Council's Stone Mason.

26/10 FENTHAM ROAD AND EASTCOTE LANE COMMUNITY ALLOTMENTS

Cllr Beresford confirmed that he was looking into installing a permanent water supply at Fentham Road Community Allotments. A quotation is awaited from Severn Trent. Further information will be provided to the Committee when in receipt.

TB

The clerk raised some concern over some of the plots not being routinely cultivated in accordance with contract terms. Plot holders will be written to where necessary.

Clerk

The Parish Council has 3 people on its Waiting List.

26/11 SCHOOL FIELD AND PLAY AREAS

The Parish Council had received a complaint from a resident whose property backed onto the school field. The complaint related to hedging. The Parish Council offered to meet with the resident but has not heard anything further.

No other issues raised.

26/12 ROADS AND FOOTPATHS

Cllr Beresford noted that he had recently met with Tom Rogers (TR) of Solihull Council regarding overhanging verges in the Parish. In particular, Solihull Road and Marsh Lane.

The Parish Council are liaising with The Manor regarding their responsibility to cut back any overhanging vegetation that falls on their land.

TR is liaising with the necessary departments at Solihull Council to arrange any works required. A watching brief is being maintained and routine communication with TR is taking place.

Footpath M117 – The Crescent: The clerk is liaising with Solihull to arrange for this footpath to be trimmed.

Fallen tree branches were noted on both Hampton Lane and Solihull Road. TR was aware of them, and it was hoped they would be removed shortly.

Cllr Sandells noted that the weight restriction signs were still not in place on Catherine de Barnes Lane. The clerk confirmed she had chased this up two days ago and would continue to chase.

26/13 ANY OTHER BUSINESS
None.

26/14 DATE OF NEXT MEETING
15 October 2025

The meeting closed at 8:09pm.



Mrs Julie Barnes
Clerk & Financial Officer
Hampton in Arden Parish Council

Chairman's Reports for the Parish Council Meeting to be held at The George Fentham Meeting Rooms on Wednesday 16 July 2025 at 7:30pm

Agenda Item 6

Standing Orders & Financial Regulations

Members have all been provided with a copy of the proposed Standing Orders & Financial Regulations. The clerk has requested and received a few amendments which have been incorporated and then re circulated to members in advance. A copy of both documents appears in the report pack.

Members are asked to adopt both documents in the interests of ensuring the Parish Council acts in accordance with a clear set of rules and boundaries, both of which will be reviewed yearly at our Annual General Meeting. A proposal to accept is required with a seconder and a vote by members.

Agenda Item 7

Terms of Reference Approval

All Committees have now been provided with up-to-date Terms of Reference which have been agreed within each Committee.

Members are asked to propose that the Terms be agreed formally with a review scheduled at each Annual General Meeting going forward. A proposer and seconder is required with a vote by all members.

A copy of all Terms of Reference has been provided within the Report Pack circulated by email to Members (not printed).

Agenda Item 16

Data Protection Officer

The Parish Council has previously appointed the clerk, Julie Barnes, as Data Protection Officer for the Council. This item is to formally ratify that position in writing.

A copy of the Council's Privacy Policy is included within the Report Pack.

Members are asked to propose, second and vote upon this decision.

Agenda Item 17

Regulatory Policy Documents

In addition to the Standing Orders & Financial Regulations, it is good practice for the Parish Council to annually review all their other policy documents. The clerk will be working her way through the lengthy list of policies it is recommended we hold and will over the course of the current financial year seek approval for those so that we are up to date.

Hampton-in-Arden Parish Council

The other document that the Parish Council must abide by is the Code of Practice. The Code was previously adopted by the Council in 2021 and therefore members are asked to confirm that they will still abide by the rules contained within the Code of Practice with a copy provided within the attached Report Pack.

Members are asked to propose, second and vote upon continuing to abide by the terms contained within the Code of Conduct.

Agenda Item 18

For Information. Remote Attendance Govt. Paper

On 5 June 2025 the Government published the Consultation outcome regarding remote attendance and providing voting in Local Authorities. Details can be found in the report pack noting that the Government do intend to legislate, when parliamentary time allows, to allow local authorities to develop their own remote and hybrid attendance policies.

Agenda Item 19

Hampton in Arden Society – Showcase Event – 24 September 2025

The Hampton Society will be holding a Showcase Event for residents in Fentham Hall on 24 September 2025. Members are asked to discuss whether they feel it would be appropriate for the Parish Council to have a stand at this event.

Information regarding the event can be found in the attached report pack.

A proposal, second and vote is required for this item.

Agenda Item 20

Request from the Local History Group

Members will be aware of an email circulated on 24 June and contained within the attached report pack regarding the preservation of the pargetting along the High Street in Hampton in Arden.

Cllr Green has helpfully provided a report, again, in the attached report pack.

Members are asked to consider their response to this request.

A proposal, second and vote is required for this item.

Agenda Item 21

Scout and Guide Lease

The Scout and Guide Supporters Association wish to amend the terms of the current lease to reflect the fact that they will not take over control of the "camping area". It has been agreed by both parties that the lease will not be formally amended but that the Parish Council will continue to maintain the area in question.

A proposal, second and vote is required for this item.

Hampton-in-Arden Parish Council

Clerk : Mrs. Julie Barnes, Parish Office, Marsh Lane, Hampton-in-Arden, Solihull, West Midlands B92 0AH

Tel: 01675 442017

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clerk@hamptoninarden.org.uk

Agenda Item 22
Cycle Hire Scheme

Following the recent Newsletter item in which residents' views were sought as to whether not they would like to see a cycle scheme implemented in both Hampton in Arden and Catherine de Barnes. The Parish Council received 3 emails objecting to such a scheme in Hampton in Arden and 1 in support of such a scheme. No emails were received regarding Catherine de Barnes other than a request that an alternative location be provided should such a scheme go ahead by Cllr Cuthbert.

Members are asked to consider whether they want to pursue this matter further.

A proposal, second and vote is required for this item.

Agenda Item 23
Fentham Road Community Allotments – Installation of Water Supply

Plot holders at Fentham Community Allotments currently rely on a water supply provided the George Fentham School to a water bowser. The water cannot be topped up during school hours and is often depleted leaving the site without water for significant periods of time.

The Parish Council have been investigating for some time getting a fixed water supply to the site and recently met with Engineers to look at progressing such a scheme.

Severn Trent have now provided their quote, and a copy is provided in the attached report pack. The cost being £6,886.59.

The Parish Council will be obtaining a separate quote from a ground's contractor.

In addition to the above figure, the Parish Council will need to incur the additional costs of having pipework laid to the back of the kerb. We will be seeking a price for that work and will update members further at our next Parish Council meeting.

At this stage, this item is for information only, but members are asked to consider whether they feel the cost of installing such a supply is necessary and whether they would agree in principle to pursue this. Alternative funding options can be investigated.

MAJOR INFRASTRUCTURE COMMITTEE REPORT JULY 2025

PEDESTRIAN AND ROAD SAFETY

The recently installed average speed cameras in Hampton in Arden are now fully operational. These cameras are managed by Solihull MBC's Highways Department, along with other sites in Meriden and Balsall Common. Early data shows that a few motorists have been found to still exceed the speed limit in the village whereas higher numbers exceed the limits in Meriden and Balsall Common probably due to their 20 mph zones.

PARKING ISSUES

The public consultation on the proposed parking measures is complete and the results have been analysed by SMBC Highways. A lot of residents objected to the comprehensive measures proposed arguing that they would only move the parking problems elsewhere in the village. The Parish Council are unable to release further information due to a delay by Solihull Council in legal sign off. The Parish Council have pushed for this to be undertaken as matter of urgency.

M42 JUNCTION 6

The new link road from Junction 5A to the Clock Roundabout is now open to traffic, albeit with a single lane operation until the works are fully completed later this year.

The traffic lights on Solihull Road Bridge and Catherine de Barnes Lane Bridge will remain in place until the autumn by which time remedial work to the bridge beams will be complete. This work will consist of welding additional steel plates to the bridge beams to address the strength issues.

HIGH SPEED RAIL HS2

Work on HS2 continues, with completion still some time away. The main impact on the Parish remains the ongoing construction of the Blythe Valley Viaduct and service diversion work along the A452. Construction of the Blythe Valley Viaduct is in full swing with abutment and pier foundation work largely complete. Pier construction has commenced working from north to south and is expected to be completed this summer. Deck construction has also commenced again from the northern end with beams now in place for the first two spans.

The single lane working on Meriden Road is necessary to provide safe working space for the construction of the new piers either side of the road and will continue throughout the rest of this year. Overnight closures will be necessary later in the year when the pre-cast deck beams are craned into position but advance warnings will be provided.

Councillor Ken Blanch

Climate Change Committee Report for July 2025

Our two volunteers have acted with considerable enthusiasm and energy over the last few weeks, including attendance at the Hampton Festival, preparation of presentations, and recruitment of other interested individuals. Jane Humphreys reports that Interest in PV panels was shown at the festival event. Juliette Mian has produced a Hampton-in-Arden Carbon Footprint report. Jane is also keen to engage members of the community with the Material Recycling Facility at Coventry. Cllr Cook reports that Solihull Council are considering food waste collection. Juliette has also been interested in proposals for the rewilding of the Packington Estate and improvements in the Tame Valley. I applaud their commitment and efforts. Although I am unable to spend a significant amount of time on projects, I will continue to offer support and encouragement whenever possible.

The group wish to change their name from Climate Change Committee to “**Greener Hampton and Catney Working Group**”. Terms of Reference have been agreed upon to reflect that change and have been circulated to members by email only.

A copy of the working group’s report is attached with several recommendations for members to consider:

- We recommend the Council to endorse the proposed ToR for the WG so that there is a common understanding of our role and remit.
- We recommend that the Council produces a simple Local Climate and Nature Action Plan, that can be adopted, and used as a common framework for actions, and support all the Council’s decisions and activities. This could be done by say **March 2026** and then launched formally at community events such as the Hampton festival through the summer to get support and volunteers.

The above items require Members to consider/approve and vote upon.

Public Rights of Way report for July 2025

I am disappointed to report that amongst others, the paths (M122/M123) that cross the A4545 are still incomplete. The council-maintained Parish map of footpaths is still not up-to-date in respect of the A4545. I plan to raise the issue of M122 and M123 on Thursday at the PRow review with Solihull Highways. M117 still requires work. Invasive Blackthorn and Holly are a hazard. The best hope is the funding proposal sent to the developers of Ashtree Grove. I await a response to my request for a number of general improvements sent to SMBC after the last Parish Council meeting.

R N Waring, Councillor

Greener Hampton and Catney Working Group

Report to Parish Council – July 2025

Context

There is an ambition from the Parish Council to do more in the context of climate action, building on the 'Interim statement of intent' published on the website some time ago.

Broadly speaking a 'climate action' can focus on any or all of the following:

- **Reducing** (or mitigating) our contribution to climate change, by limiting greenhouse gas emissions, for example from transport, from gas used to heat buildings, or from goods and manufacturing. *Reducing GHG emissions in Hampton is not going to change global trends. However, there are other benefits from these actions such as lower long-term costs, better local air quality, saving money through reducing waste.*
- **Adapting** to the impacts of climate change. In the West Midlands, we are likely to experience hotter drier summers, and warmer wetter winters, and are already seeing increased frequency and severity of flooding – climate change is one contributing factor to this as well as land quality and development. *Drier summers may lead to local water scarcity, there are things that can be done to help our green spaces. Wetter winters are already showing impact in more frequent flooding around the village.*
- **Improving** nature and biodiversity, which play an important role in both mitigation and adaptation. *Any steps to improve nature and biodiversity deliver real benefits to the community in terms of health and well-being, there is a lot of supporting evidence on this topic.*

The final point around nature and biodiversity is also important in terms of the Parish Council's 'Biodiversity Duties' under the 2021 Environment Act.

Purpose of the Working Group

Any actions need to be realistic, practical, achievable, and align with the values and priorities of residents. *Our hypothesis is that whilst some residents are passionate about climate as a global issue, we will get a much bigger cohort engaged if we can demonstrate local and community-led value.*

Our focus should be on local activities, not on national policies. The group is not about activism. It's about nurturing our thriving community, doing stuff that makes lives better, has a positive impact on the local environment and has a low to zero carbon footprint.

Proposed principles for action:

1. Collaborate with other village groups. We will do more together.
2. Involve as many residents as we can – any actions should consider 'who?' and actively seek to involve young people and younger families.
3. Pragmatism. Only propose activities if we know how they will be funded, and who will move them forward.

4. Be clear on impact. How will a proposed activity make life better in our villages?
5. Be agile – if an opportunity comes our way,
6. Communicate. Use our channels (newsletter and FB page) to get more people involved.

Summary of progress to date

1. **Initial meetings and email exchanges** (Juliet Mian and Jane Humphreys (volunteers), Roger Wareing, Tim Beresford, Peter Green, Julie Foley). Exchange of ideas, setting out ToR for the group.

2. **Fact finding visits and discussions**

JH met with Solihull Council, Hampton School, joined online session.

JM met with Jo Oswald (Fentham Trust), WALC and Warwickshire Wildlife Trust, Friends of Catney Common, Sarah Rickard (Bee keeping group), and has set up meetings with the Trust and the Hampton Society. Purpose was to gather ideas and information as to what has already been done. Everyone (so far) is very supportive of our initiative!

JM also met a Councillor from Balsall Common who had visited the HS2 site around Patrick's Bridge and seen the wildlife cameras

JH agreed to host a stand at the upcoming Hampton Festival to gather ideas and input from residents (5th July).

3. **Other research**

The Parish Online mapping tool is an excellent resource for mapping and identifying relevant activities and initiatives.

The WkWT has produced a guidance document for Local Nature Action Plans, and shared examples of Local Climate and Nature Plan for Frampton Cotterill in Gloucestershire.

Repair café websites have provided helpful guidance to setting up repair cafés and lending libraries.

Other resources such as Canal and River Trust.

Recommendations to the Council for next steps

- We recommend the Council to endorse the proposed ToR for the WG so that there is a common understanding of our role and remit.
- We recommend that the Council produces a simple Local Climate and Nature Action Plan, that can be adopted, and used as a common framework for actions, and support all of the Council's decisions and activities. This could be done by say **March 2026** and then launched formally at community events such as the Hampton festival through the summer to get support and volunteers.
- The Working Group has identified a number of short and medium-term activities to support this.

Following that, our recommendations for the next 4 months (so we can report in at every other meeting) are as follows:

1. Understand our baseline. Gather a register of activities that have already been done, in one place, from the engagement with other village groups.
2. HS2 engagement on the topic of climate and nature – opportunity to see the wildlife cameras at Patrick's Farm, and perhaps promote a school visit from the engineers on site. *Could we do a site visit as Balsall and Berkswell PCs have?*
3. Ongoing stakeholder engagement including community groups, school, businesses such as the Hampton Manor, HS2, and other Parish Councils particularly in terms of nature corridors.
4. Create a Facebook account for the working group and a simple comms plan for the next 12 months using FB and newsletter – e.g. 'did you know', myth busting, or wildlife sighting. or calls for volunteers. Possibly in partnership with Fentham Trust.
5. Continue to build on Parish maps related to the three areas of mitigation (e.g. solar panels, ground source heat pump), adaptation (e.g. replacing hard surface with permeable) and nature recovery (e.g. wildflower meadows, nest boxes, invasive species). Include areas of opportunity – such as hedgerow recovery, new ponds.
6. Call for residents to start contributing to online resources such as Swift Maps - [Swift Mapper](#) Hedgehogs - [BIG Hedgehog Map](#).
7. Run a campaign to get our presence noted on the WkWT [#TeamWilder](#) page – this could be a quick win!
8. Look into hedgerow surveys (ptes.org/hedgerow) and river health surveys (<https://theriverstrust.org/take-action/the-big-river-watch> September 2025)
9. Continue to gather ideas in a spreadsheet including notes on:
 - a. Cost and possible funding
 - b. Ease of implementation
 - c. Partners
 - d. Benefits to village life
 - e. Timing.

Share this with the PC at the next meeting for discussion and agreement.

10. Continue to draft outline Climate and Nature Plan to share at next meeting.

Hampton-in-Arden Parish Council - CIL Committee Report - May 2025

Summary to date

Received since inception of scheme in 2017 - **£326k**

Spent £76k, Earmarked £100k, = **£176k**

Available **£150k**.

Commentary

- Since the last meeting we have approved up to **£30k** of funding for **GFES IT equipment** and are awaiting detailed confirmation of costs. We have received an enquiry as to whether CIL could be used to fund the installation of Solar Panels.
- We have released **£5k** of the **£75k** earmarked for **Hampton Surgery** and expect to release the rest shortly.
- We have so far received half the CIL due on Ashtree Grove.
- We can expect the Oak Farm development to raise in due course around **£350k**.

Progress with potential projects in the pipeline.

Project	Status	Comment
Acquisition of Catney Village Hall	In progress.	We have authorised CIL funding for a condition survey and hope to see the report shortly.
Provision of a new Community Church Hall in Hampton	In progress.	Preliminary concept plan prepared, still needs developing into a proposal.
Security Cameras High Street	In progress.	Quotes received pending decision.
Footpath Lighting Peel Close	In progress.	Quotes received pending decision.
Railway platform access	On hold	Not considered feasible.
PROW enhancements	On hold	Proposals being previewed at May PC meeting.

The challenge remains the unpredictable nature and timing of future CIL funding.

Funding Committee

From April 2025 the CIL Committee has been merged with the Funding Committee. There has been no activity on this committee since the last PC meeting.

Peter Green
Chair, CIL Subcommittee

Hampton in Arden Parish Council

Planning Committee Meeting

14 July 2025 at 9:30am

In attendance

Chairman Cllr Cuthbert

Cllr Green

Cllr Eccleston; and

Cllr Cook

Clerk: Julie Barnes

No.	Notes	Action
1	<p>Review and approval of Planning Report</p> <p>The Planning Report was considered and approved by Committee Members; the following comments were raised: -</p> <p>The Parish Council's consideration of the Mell Square Development should be added onto the report.</p> <p>Reference to the response submitted on Oak Farm should appear on the Planning Report.</p>	<p>Clerk</p> <p>Clerk</p>
2.	<p>Review of all applications received, and responses submitted since the last Parish Council Meeting.</p> <p><i>Applications received:</i></p> <p>00907 25 Solihull Road 02987 Oak Farm 01059 177 Old Station Road 00340 14 Lapwing Drive 01122 The Dell, Bickenhill Lane 01265 HS2 Schedule 17 Request</p>	

	<p><i>Responses submitted:</i></p> <p>01059 177 Old Station Road 00547 Mell Square Development 00816 Hampton Manor</p> <p>02987 Oak Farm: It was noted that since the Parish Council's response further conversations have taken place between the Committee and interested parties. A more detailed response regarding those conversations will be submitted in the Chair's planning report for full council on 16/07/2025.</p>	Chair
3	<p>Any other business</p> <p>Members agreed that, when approached in advance by developers, they will meet with them to gain a clear understanding of any potential proposals.</p>	



Mrs Julie Barnes
Clerk & Financial Officer
Hampton in Arden Parish Council

PLANNING REPORT

Date	App. No.	Details	Outcome	Decision Level	Deadline Response	Case Officer
31/10/22	02283	104 Lugtrout Lane, erection of 5 dwellings and associated landscaping. ** FURTHER EMAIL SENT TO PLANNING BY PC **	Pending	PPFL	21/11/2022	Becky Matravers
12/06/24	00975	Land off Lapwing Drive, residential dwellings and infrastructure. ** EMAIL SENT TO PLANNING BY PC **	Pending	PPFL	03/07/2024	Matt Preece
01/08/24	00754	Land off Patrick Farm – Application for Alternative Development.	Pending	HS2LCA	22/08/2024	Benn Watkinson
18/10/24	02066	Littlebeck, 41 The Crescent, extension and new garden office.	Approved 27/06/2025	MinFHO	08/11/2024	Nikki Moore
12/02/25	00169	Orchard Barn – Marsh Lane – change of use to business.	Approved 07/05/2025	COU	05/03/2025	Rebecca Hadley
16/02/25	02286	HS2 Request for approval in relation to conditions. ** EMAIL SENT TO PLANNING BY PC **	Pending	HS2DIS	-	Claire Bishop
16/02/25	02285	HS2 Request for approval in relation to conditions. ** EMAIL SENT TO PLANNING BY PC **	Pending	HS2DIS	-	Victoria Lane
28/02/25	00396	HS2 Request for approval in relation to conditions	Pending	HS2 DIS	-	Claire Bishop
10/03/25	00377	Diddington Hall – external works.	Pending	PPFL	31/03/2025	Rebecca Hadley
10/03/25	00378	Diddington Hall – Listed building Consent	Pending	LBC	31/03/2025	Rebecca Hadley
12/03/25	00367	Hampton in Arden Tennis – installation of two padel courts.	Pending	PPFL	02/04/2025	Rebecca Hadley
27/03/25	00153	Land off the Grove demolition of redundant kennels	Pending	PPFL	17/04/2025	Benn Watkinson
27/03/25	00164	Heath Farm 26 Henwood Lane replacement existing bungalow.	Pending	PPFL	17/04/2025	Benn Watkinson
03/04/25	00632	Fairways 10 Bellemere Road Extension & Conversion Works	Approved 18/06/2025	MinFHO	24/04/2025	Lou Randall
09/04/25	00606	Proposed Motorway Service Area – Variation of Conditions	Pending	VAR	30/04/2025	Lawrence Osborne.
15/04/25	00788	25 Oakfields Way, extension works.	Approved 22/05/2025	MinFHO	06/05/2025	Nikki Moore
25/04/25	00817	Hampton Manor. Listed Building Consent - Extension	Pending	LBC	16/05/2025	Matthew Heynes
25/04/25	00816	Hampton Manor – Proposed Extension	Pending	PPFL	16/05/2025	Matthew Heynes
25/04/25	00537	16 Lapwing Drive, fence work ** EMAIL SENT TO PLANNING BY PC **	Pending	MinFHO	16/05/2025	Jess Coghlan
07/05/25	00839	The Paradise, Bickenhill Lane, Change of Use to Nursery	Approved 07/07/2025	PPFL	28/05/2025	Benn Watkinson
13/05/25	00742	Zinc House, Bickenhill House, tree works	Approved	TPO	03/06/2025	Percival Worsley

19/05/25	00907	25 Solihull Road, Tree Works	13/06/2025 Approved 13/06/2025	TCA	09/06/2025	Percival Worsley
21/05/25	02987	Oak Farm, Hampton Lane, Reserved Matters Application ** EMAIL SENT TO PLANNING BY PC **	Pending	PPRM	11/06/2025	Becky Matravers
04/06/25	01059	177 Old Station Road, single storey rear extension ** EMAIL SENT TO PLANNING BY PC ** 09/06/2025	Pending	MinFHO	25/06/2025	Nikki Moore
04/06/25	00340	14 Lapwing Drive, Tree Works	Pending	TPO	25/06/2025	Percival Worsley
06/06/25	01122	The Dell Bickenhill Lane replacement windows and doors	Pending	MinFHO	27/06/2025	Lou Randall
24/06/25	01265	HS2 Schedule 17 Request	Pending	HS2 DIS	-	Claire Bishop
Appeals & other planning matters affecting the Parish:						
2024/01917 M106 Variation and approval of new night flying policy			Birmingham Airport ** Approved **			
2015/51409 (PPOL) Motorway Service Area off Solihull Road						
PL/2024/00221/PHNAA – Prior Notification for enlargement of the existing dwelling by one additional story to the main property.			26 Henwood Lane, Catherine de Barnes			
PL/2023/01954 – Construction of a Battery Storage Facility adjacent to Henwood Lane			Catherine de Barnes ** Appeal ** Reference: AP/2024/00053		Awaiting Decision	
Land to the south of Destiny Cottage, Friday Lane, 2 new dwellings with access.			Catherine de Barnes ** Appeal **		Appeal Dismissed on 09/06/2025	
National Planning Policy Framework Dec 24 – Solihull Local Plan.						
Enforcement Case – 20 Meriden Road			EN/2025/00020/TREE Wellingtonia Tree.			
PL/2025/00547 – Mell Square Hybrid Planning Application			Redevelopment of Mell Square and full application for the redevelopment of Phase 1 (adjacent to Morrisons Carpark).		Response submitted by the Parish Council on 27/05/2025	


Clerk and Financial Officer
Julie Barnes

updated on 14/07/2025

Update report to Planning Running Report in Reports Pack

PL/2025/00788/MINFHO|Extension to current open porch brickwork to enable an external porch door to be installed, providing an enclosed area before inner front door and making improvements to heat loss and a reduction in energy consumption.Approved 22/5/25

Fellow councillors are in possession of the updated planning report showing applications in the Parish and their current state. There are a number of items worthy of mention and these are detailed below.

We submitted a response to the planning application for the redevelopment of Mell Square .A number of departments within SMBC including Heritage have raised objections to the application . Awaiting a decision .

A number of us have been actively working with the Solihull Canoe Club and SMBC and Cala Homes regarding the Reserved Matters application 2024/02987.The updated RM application indicated that if approved it could lead to the demise of the Canoe Club.A verbal update will be given at the meeting .

Local residents together with members of the PC were invited to a pre application event regarding a solar farm and battery storage facility entitled Castle Hills Solar Farm. The event was a typical roadshow event seeking comments from the local community which would aim to get answered in the application . I am aware that 3 of us along with certainly one Bickenhill Cllr.attended the event.The site is spread over 3 separate plots with the battery storage facility included in plot 1 adjacent to residents in Bickenhill.Bickenhill PC is meeting tonight to decide what stance they will take but they have a concern over noise from the battery equipment.I am in contact with their Chair Mike Kay who will give me an update following their meeting. We understand their application has to be lodged with SMBC by 31st July for National Grid reason.

A resident recently queried the extraction equipment fitted to Soho Tavern believing it contravened planning application 2022/02174 and we have taken this up with enforcement .Talking of enforcement we have also sought the current situation in relation to the developments on Heath Farm and am awaiting a response.

Finally, we have been approached by Cityheart for a meeting to discuss the proposals for a 130 home development on Old Station Road and at the time of writing were waiting a meeting date. A public consultation will be launching on Thursday 11th July 2025 and running until Sunday 27th. Nearly 1,000 residents have received a newsletter with nearest neighbours being offered a private meeting. More information is available online at oldstationroad.consultationonline.co.uk where residents can also leave feedback via the online feedback form.

Cllr Dave Cuthbert Chair Planning Committee. 11th July 2025

Hampton PC Meeting July 2025

Neighbourhood Plan update.

Our Draft Neighbourhood Plan has now cleared the screening stage to show it is not likely to trigger significant environmental effects and thus will not require a Strategic Environment Assessment. SMBC have supplied informal drafting suggestions on the most recent text. The Working Group is meeting on 16 July 2025 to try and finalise the draft. Once that is done, the intention is to formally submit the Plan, Consultation Statement and Basic Conditions Document to SMBC for **Regulation 16 Consultation**.

The main purpose of Regulation 16 Consultation is to provide a further platform for residents, businesses, and other interested parties to make their views known about the plan. Something similar happened as part of Regulation 14 Consultation which we managed but SMBC manage the Regulation 16 process. They must make the proposed plan publicly available, including on their website and through other channels likely to attract attention in the neighbourhood area. A deadline of at least six weeks will be set for representations.

Once this process is complete SMBC will advise us on next steps.

****Hampton in Arden Showcase Event - 24th September 2025****

From Lesley Cable <lesley.cable@hamptoninardensociety.org>
Date Tue 17/06/2025 12:32
To lesleycable@btinternet.com <lesleycable@btinternet.com>

Dear All

On Wednesday **24th September from 7.00pm to 9.00pm** the Hampton in Arden Society is running another "Showcase" event in the Fenthams Hall to publicise activities, opportunities and services that are available in the village. When we have previously run this type of event it has attracted a lot of villagers, long standing residents as well as newcomers who have just moved in. There is a lot more going on in Hampton than many people realise.

We are putting out a call to all Hampton organisations, clubs, societies, groups and businesses, to come along to this event and showcase who you are and what you do with minimal or no cost. This is a proven way to attract new members or customers. Just reserve your space in Fenthams Hall and be there for a couple of hours, with any promotional material you have, and meet people. Refreshments will be available. It is free to exhibit for clubs, societies and charities and we are asking for a small donation of only £20 from businesses.

Contact us now at info@hamptoninardensociety.org to reserve your space or get more information. Space in Fenthams Hall is not infinite so do it as soon as possible before Tuesday 8th July.

Thank you, we are sure it will be a useful evening.

This email is coming to you in the first instance as you may have been involved in previous similar events. Please let us know if you prefer us to remove your contact details from any future communications. Our list of potential exhibitors is growing and we are happy to include more so please feel free to pass this on to friends and colleagues as you think appropriate. We will be writing out again as we add to our list and you will certainly see this event advertised in various places around the village using online media, publications and posters so please reserve your space as soon as possible.

Looking forward to hearing from you.

Kind regards

Lesley Cable
Chair, Hampton-in-Arden Society
chair@hamptoninardensociety.org
www.hamptoninardensociety.org
info@hamptoninardensociety.org

Pargetting

I am aware of the History Group's concern over the deterioration of the pargetting in the High Street.

Their aim at this stage is to

- Establish whether there is sufficient concern within the community to warrant intervention.
- Establish who the owners are, and what their responsibilities are.
- Understand what pressures could be brought to bear on the occupiers to remedy.
- See if there might be funding available to support part or all of any remedial works

They have not yet contacted the owners or done any investigation of feasibility or costs.

They have written to the PC, the GF Trust and the Hampton Society. They believe the Hampton Society was involved in a similar restoration job around 50 years ago. The GF Trust is only relevant in this context as a possible funder.

My thoughts are;

- The pargetting is a valuable heritage asset and at risk
- The Hampton Society should be taking the lead on a matter of community & heritage interest, but the PC should help with the investigation and be prepared to consider contributory funding.
- This would be an allowable use of CIL.

My suggested response:

- We note the concern and would like to hear the Hampton Society's views on the strength of public interest.
- We should refer the matter to SMBC Heritage Officer for advice. Plus any thoughts on how/if restoration could be done.
- We should offer to establish ownership, prior to establishing a plan for making contact.
- We should indicate that we would be open to examining funding assistance once feasibility, liability and costs are understood. (This is essentially what the GF Trust have said)

Pargetting in the High Street

From clive_hinsull@compuserve.com <clive_hinsull@compuserve.com>

Date Tue 24/06/2025 12:48

To lesley.cable@hamptoninardensociety.org <lesley.cable@hamptoninardensociety.org>; Clerk
<clerk@hamptoninardenparish.gov.uk>; clerk@georgefenthamtrust.org.uk
<clerk@georgefenthamtrust.org.uk>

Cc Roger Waring <rogernwaring@aol.com>; Peter Green <peter.j.green@live.co.uk>; Trevor Howitt
<trevorhowitt@hotmail.com>

 1 attachment (2 MB)

Listed Buildings High Street Pargetting.docx;

Dear all,

The Local History Group is concerned about the poor condition of the pargetting on the cottages in the High Street. We would like to make a proposal about the preservation of the pargetting to the Hampton Society, Parish Council and George Fentham Trust.

We would be grateful if you would please consider the proposals in the attached document.

Kind regards,

Clive Hinsull

Secretary, Hampton-in-Arden Local History Group

Proposal to Hampton Society, Parish Council and George Fentham Trust

Preservation of Grade II Listed Building Pargetting - Hampton High Street

I am writing on behalf of the Hampton-in-Arden Local History Group to seek support and possible funding for some action to save a valued aspect of a Hampton Listed Building, namely the pargetting of no.s 32-42 High Street.

The block contains the Village Stores and Off-Licence, some flats above and a series of cottages. The frontage to the upper floors contains a rare surviving example of **pargetting** which is now showing serious signs of deterioration.

The details of the English Heritage Listing are shown below:

LISTED BUILDING – Hampton High Street 32-42

Listed Building Grade: II

List Entry Number: **1076763**

Date first listed: **18-Jul-1972**

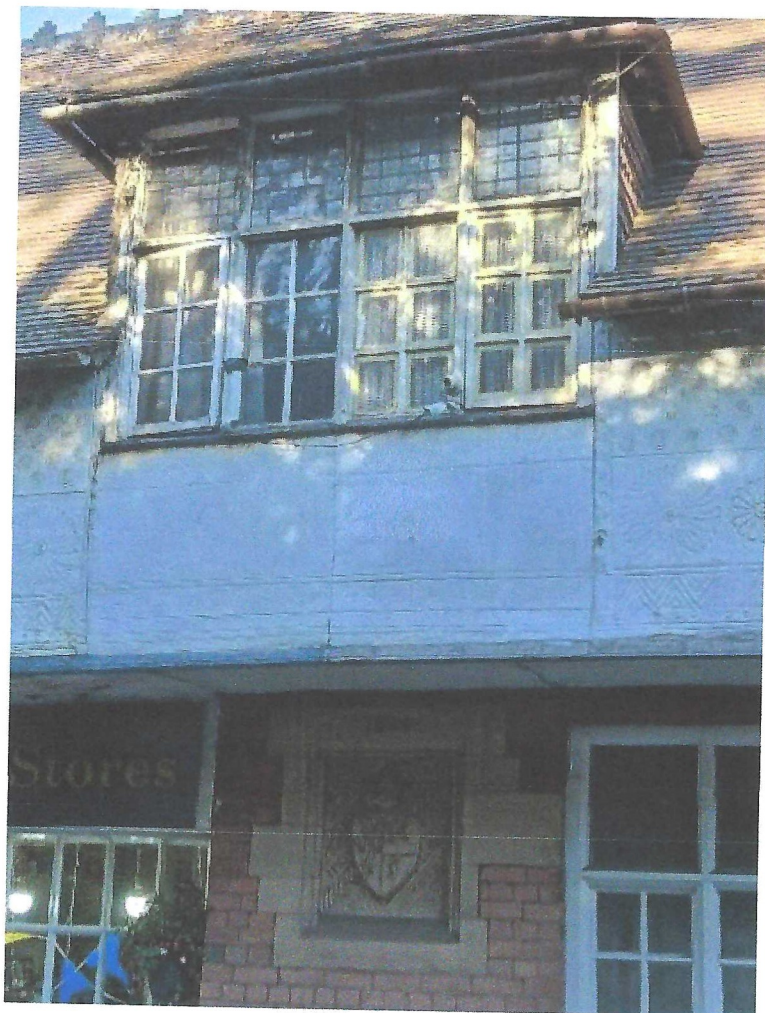
Parish: **Hampton in Arden**

National Grid Reference: **SP 20336 80895**

HAMPTON-IN-ARDEN HIGH STREET 1. 5108 (East Side) Nos 32 to 42 (even) SP 2080 18/298 18.7.72. II GV

1868 by W E Nesfield in vernacular manner. Fed brick ground floor, pargetted oversail 1st floor, tiled roof with 2 hipped half dormers, gable on left. Tall panelled and moulded red brick chimneystacks, 2 storeys, flush lattice casement 4 light wood mullion windows. Date carved on stone panel. Nos 22 to 42 (even) form a group.

Some recent photographs are provided below:



More information is provided in the extract below from 'Old English Revival in Hampton-in-Arden - The Architecture of W. Eden Nesfield' by Clive Hinsull.

The characteristic features of the Old English Revival style were red brick, hanging tiles, hipped roofs, tall chimneys and decorated exterior plasterwork. Nesfield had a great love of small detail and decoration and much of this is to be seen in the pargetting, the incised plasterwork, that is such a feature of his cottages.¹

Another of his loves was Japanese art and design, as mentioned previously, and he appropriated some of its motifs for his work.

The encircled flower motif, in particular, became something of a trademark for Nesfield. These "pies" can be found in countless examples of his work. There are some fine examples in the pargetting above the ground floor windows of the cottages numbered 32 to 42 in Hampton-in-Arden High Street.

There is an interesting coat of arms on the front of one of the cottages. It is a combination of those of two families - the Peels on the left side of the shield and the Shelleys on the right. The Peel motifs include the bee, representing industry, above three sheaves of three arrows. The Shelley family is represented by three periwinkle shells. Atop the shield is the figure of a lion holding a shuttle alluding to the textile industry, the source of the Peel's wealth. The ground that the shield rests on features the Peel family motto, "Industria" and some of Nesfield's trademark pies. The architect really did like his small details.

¹ Before Nesfield, pargetting was mostly confined to East Anglia where it originated. He introduced it to a number of other counties in England.



Peel and Shelley combined family arms

Pargetting is a decorative plastering technique, particularly common in East Anglia, where relief designs are applied to the exterior of buildings, often timber-framed houses. It involves applying lime plaster and then creating designs by stamping, combing, or modelling directly onto the wet plaster. It has a rich history in England and is considered an endangered craft. Designs are often created using tools like stamps, combs, or by freehand modelling.

Issue

The pargetting has become increasingly grubby, and parts are starting to flake away. Once significant deterioration has occurred it is unlikely the pargetting will ever be replaced. This is therefore a heritage item that could be lost forever unless action is taken to preserve it.

The LHG does not know who owns the properties in this block, but we are aware there is multiple ownership. One of the cottages recently appeared on the market for sale with Freehold tenure. This suggest that there is no single property owner with responsibility for this frontage and therefore a risk that no-one individual would tackle this issue.

We suggest that what is required in an exercise to establish ownership, investigate whether any remedial action is contemplated, establish costs & options, and then consider offering to fund a restoration either partially or wholly. This would require a whole community commitment.

We understand that a restoration was funded once before, possibly by the Hampton Society, possibly in the nineteen seventies, but we haven't managed so far to unearth any evidence of this.

We would welcome your thoughts and suggestions on this.

Re: Scout and Guide Hut Lease

From fiona@bubb.net <fiona@bubb.net>

Date Mon 23/06/2025 12:26

To Clerk <clerk@hamptoninardenparish.gov.uk>

Cc Julie Williamson <juliewilliamson45@hotmail.com>; Emma Busby Tomkins <emma@busbytomkins.co.uk>

Hi Julie

Thanks for your email.

We can confirm that it is our wish for the Parish Council to continue to be responsible for the "camping area" to the rear of the Scout and Guide HQ.

We are happy that the lease is not amended formally and that the Parish Council continue to maintain the grassed area behind the building.

Regarding the solar panels, the plans are going ahead, and we will forward the detailed schedule of the work shortly. The majority of the work is planned to start on July 21st with the erection of scaffolding at the front of the building.

Thanks
Fiona

On 20/06/2025 10:57 BST Clerk <clerk@hamptoninardenparish.gov.uk> wrote:

Dear Fiona

Following recent discussions, we believe it is now your wish that we proceed with taking back the rear area of the site located behind the Scout and Guide Hut.

We do not propose to amend the lease unless this is something you specifically wish to pursue. Should you request a lease amendment, we would expect the associated legal and administrative costs to be met by your organisation, we understand this would be in region of £1,500.

In the meantime, we will arrange for Dawsons to take over responsibility for maintaining the area and will meet the cost of that.

Please note that as a result of this change, we would not be in a position to prevent members of the public from accessing it at any time.

Do let us know if you have any questions or if you would prefer to explore a formal amendment to the lease.

Whilst writing, on a separate matter, it would be useful to know the up to date position regarding the solar panels that you were intending to install on the Scout & Guide Headquarters?

We look forward to hearing from you.

Kind regards.

Julie Barnes

Parish Clerk and Responsible Financial Officer to Hampton-in-Arden Parish Council

Telephone: 01675 442017

Website: hamptoninardenparish.gov.uk

Clerk: Julie Barnes, clerk@hamptoninardenparish.gov.uk

Address: The Parish Office, Fentham Hall, Marsh Lane, Hampton-in-Arden, Solihull, B92 0AH

Find us on Facebook: www.facebook.com/HamptonInArdenParishCouncil

Application for a new water connection at Allotments Fentham Road, Hampton In Arden, Solihull, B92 0BB. REF - 1152443

From New Connections Quoting Team <NewConnectionsQuotingTeam@severntrent.co.uk>

Date Thu 10/07/2025 09:45

To Clerk <clerk@hamptoninardenparish.gov.uk>

Cc Brad Jones <Brad.Jones@severntrent.co.uk>

 7 attachments (2 MB)

Quote letter & acceptance form 1152443.pdf; Sketch 1152443.pdf; Billing for no Occupancy Guidance.pdf; How To Pay 24.25 v0.1.pdf; ST Installing MDPE or barrier pipes.pdf; ST Private service pipe non household.pdf; STW TsCs Standard Water Connection V1.3.pdf;

ST Classification: OFFICIAL PERSONAL

*****DO NOT REPLY TO THIS EMAIL*****

Dear Julie Barnes,

I can confirm following the site visit I have attached the quote letter showing the costs and the sketch confirming the location of the new connection.

The quote will be valid for 6 months from the date of issue. Please ensure the pipe work is ready for inspection when making payment and returning your completed acceptance form as this will be system generated and should be within 5 days of us receiving the payment & acceptance. **Your acceptance form is attached to the bottom of your quote letter and should be returned to ds payments@severntrent.co.uk.**

Our inspector will want to see the following when he visits the site

- 1 x 32mm MDPE service pipes laid to the boundary of the highway in which our main is laid or to the agreed connection point with the site engineer where the water main is not within close proximity (this is confirmed on your customer sketch).
- The point of entry into the buildings showing the pipes enter the properties at a minimum 750mm depth.
- The pipes should be insulated and in a 4" duct as they enter the properties to finish floor level (with minimum 19mm wall thickness of insulation).
- The trench open to show the water pipes are laid at 750mm depth (if this is unsafe to leave open please leave trial holes every 20m along the trench and take photos to show the depth).
- A stop tap on each of the services on the inside of the buildings.
- A mechanical cap end fitted on each of the pipes at the highway boundary.
- That the service pipes are only laid on the land of the property they feed or shared land such as a footpath.
- If not a domestic residential property a double check valve assembly is required to be installed after the internal stop tap.

- Please provide us with a full postal address once known for us to ensure the accounts are updated.

Here is a link to Severn Trent Water's approved plumbers: <https://www.stwater.co.uk/in-my-area/find-a-plumber/>

Please see attached document on how to lay your service pipe.

To undertake these works safely a road closure will be required, this is due to the road widths where we are unable to achieve a minimum clear road space of 3m to allow the safe pass of vehicles. This can take 3 month from when the pipework passes its regulation inspection to progress with the local highways.

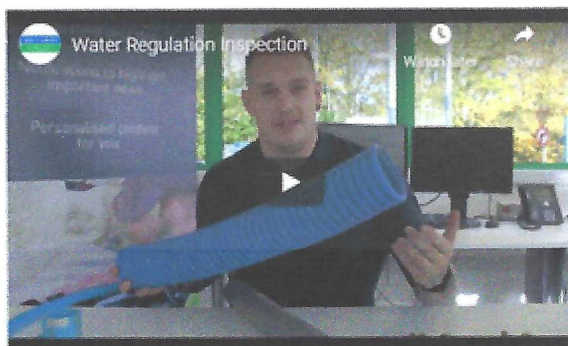
Please note that all quotes could be liable to change if the local street authority specify that we must use additional traffic management.

Should any part of the traffic management not be used to complete your connection and quoted costs will be refunded back to you.

Please note that once the connection(s) is completed an account is required to be set up to collect water and waste charges. If you are unable to supply the occupier details before the connection to our network takes place, the account will be set up in the name of the person or company named as the applicant. They will then become responsible for the water, waste and standing charges until such a time that occupier details are provided, in accordance with Section 144 of the Water Industry Act.

If you have any queries regarding your quotation, please contact Brad Jones on 07583 125958 or email brad.jones@severntrent.co.uk

Please click the below picture to view the fittings video



Severn Trent Plc (registered number 2366619) and Severn Trent Water Limited (registered number 2366686) (together the "Companies") are both limited companies registered in England & Wales with their registered office at Severn Trent Centre, 2 St John's Street, Coventry, CV1 2LZ. This email (which includes any files attached to it) is not contractually binding on its own, is intended solely for the named recipient and may contain confidential, commercially sensitive or may be covered by legal professional privilege. If you are not the intended recipient, you must not disclose or use the information contained in it. If you have received this message in error, please notify the sender immediately or call us on 03457 500 500. If you are not the intended recipient you must not use, disclose, distribute, reproduce, retransmit, retain or rely on any information contained in this email. Please note the Companies reserve the right to monitor email communications in accordance with

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Hampton In Arden PL
Marsh Lane
Solihull
B92 0AH

Severn Trent
PO Box 5311
Coventry
CV3 9FL
stwater.co.uk

Brad Jones
07583 125958
Reference number: 1152443

10 July 2025

We're here if you need us:
Email: new.connections@severntrent.co.uk

Offer letter and charges for your water connection(s) for: Allotments Fentham Road, Hampton In Arden, Solihull, B92 0BB

Dear Hampton In Arden PL

Thank you for asking us to provide you with the charges for your water connection(s).

The following documents are enclosed with this letter:

- Standard Terms & Conditions for making a water connection;
- Your Charges Explained (Appendix 1);
- Acceptance Form;
- Sketch reference number: 1152443
- What happens next document.

We're happy to provide you with a breakdown of the relevant charges for your water connection(s), in line with our Charging Arrangements as published on our website. If you'd like to find out more, please do take a look at our website, which can be accessed here:

<https://www.stwater.co.uk/building-and-developing/overview/>

Breakdown of Charges

Type of charge	Description of charge	Quantity	Unit rate	Total charge (net of VAT)	VAT rate
Construction Charges					
<small>These charges cover our costs to connect your site to our water mains.</small>					
Connection	Water connection laid - between 5m and 12m (up to 32mm pipe diameter) - excavate, lay & reinstate	1.00	£3,348.85	£3,348.85	20%
Traffic Management Charges					
<small>These charges cover the costs associated with managing and controlling traffic flow to ensure safety and efficiency on the roads.</small>					
Traffic management	Standard full road closure where the speed limit is up to and including 40mph and not exceeding 1 mile diversion route	1.00	£522.85	£522.85	20%
Traffic management	CAD Drawings	1.00	£110.99	£110.99	20%
Third Party Charges					
<small>We will need third party approval and/or permits to carry out your new installation. These charges are set by the third party.</small>					
Local Authority Costs	Local Authority Costs	1.00	£1,435.00	£1,435.00	20%
Infrastructure Charges					
<small>These charges fund the investment needed in our network to meet increased demand from new properties.</small>					
Infrastructure charges	Water infrastructure charge	1.00	£385.36	£385.36	0%

Note: any figures shown in the total charges column are included in your calculation		Sub total	£5,803.05
		Environmental Component	
		Infrastructure Credits	
		VAT	£1,083.54
The total payable is payable when you send us the signed Acceptance Form		Total payable	£6,886.59

The above charges are those that you'll need to pay if Severn Trent completes your water connection(s). Please note the above charges may change in certain circumstances as set out in clause 18 of the Standard Terms and Conditions.

Where development work is undertaken, you often have a choice of who carries out the work. This type of work is known as contestable work. You can therefore decide who connects your water service and choose, for example, a Self-Lay Provider (SLP). If you decide to choose an alternative provider to do the water connection work, you simply need to let us know.

Please note any information provided regarding the location of any Severn Trent assets must be taken as a guide only. In particular this information must not be relied upon during works (including but not limited to excavations) in the vicinity of Severn Trent water or waste assets. Adequate protection must be provided to these assets, for further information on this please see below link to the Asset Protections page of our website:

<https://www.stwater.co.uk/building-and-developing/asset-protection/>

If a Severn Trent asset is damaged or at risk of being damaged Severn Trent operations must be informed immediately on Number: 0800 783 4444

Should you be unfamiliar with some aspects of the charges, we have provided an explanation of the charges at Appendix 1 (Your Charges Explained) to this letter, which we hope is useful to you.

The charges set out in this Offer Letter are valid for 6 months, which means that you'll have until the: **10 January 2026** (6 months from the date of the letter) to lay your private pipework, return your signed acceptance to: ds.payments@severntrent.co.uk, make payment and complete your connection. After this date the offer will be deemed revoked and, should you still wish to make the connection in future, you will need to reapply to us for new terms and a new quotation that will be based on the published charges applicable at that point in time.

Standard Terms & Conditions for making a water connection

Registered in England and Wales: Registration No. 2366466
Registered office: Severn Trent Centre, 2 St John's Street, Coventry CV1 2LZ

We draw your attention to the below clauses, which are contained in the enclosed Standard Terms and Conditions, it is extremely important that you read and understand the Standard Terms and Conditions in full prior to accepting this offer, as the clauses set out below are not an exhaustive list of your responsibilities under the Standard Terms and Conditions.

The work you'll need to do and supportive guidance before a connection is made:

Clause 6 – this clause details how you should lay your service pipe prior to work being undertaken and the requirements. To assist you, we have enclosed a sketch which indicates the point where you need to lay your service pipe.

Clause 6 (d) – it is your responsibility to ensure that any relevant third party consents have been obtained. If the service pipe crosses land not owned by you, you must obtain sufficient legal consent from the relevant land owner prior to us completing any work. We may ask you for evidence of this at the inspection stage as we cannot proceed until the relevant consent is obtained by you.

Clause 7 - this clause contains a number of conditions which must be satisfied in full, by you, prior to us commencing any work. This includes applicable provisions of the Water Regulations with which you need to comply in relation to your private service pipe.

Clause 7 (b) (ii) – your service pipework must be laid in line with its intended future use. This clause details the conditions with which you must comply if you change a connection use or the purpose of a connection use. Such a change cannot proceed without our prior written consent and in compliance with Regulation 5 of the Water Regulations. For further information on Regulation 5 compliance, please refer to our website here: <https://www.stwater.co.uk/building-and-developing/regulations-and-forms/water-fittings-regulations/regulation-5/>

Clause 10 - it is your responsibility to ensure your service pipe is laid in sufficient insulating material, for example barrier pipe should be used in any contaminated land. If your site has been used for anything other than greenfield and you did not send us a ground investigation report with your application, your service pipe must be laid in barrier pipe.

Clause 18 - this clause details a number of occasions where our charges may change. One of these occasions is the where we apply for a permit from a highway authority in relation to work on a Highway. We may increase charges where the work is delayed, or has to be re-planned if the site is not ready for a connection.

Other Important Terms

Clauses 14 and 15 – these clauses set out our liability to you, and it's important you understand and accept these terms prior to accepting this offer. We do not limit in any way our liability to you where it would be unlawful for us to do so, this includes liability for death or personal injury caused by our negligence or fraud.

If any of the circumstances listed in clause 15 (b) occur, we may abort the works and reschedule. In such event, additional charges (such as an aborted visit charge) may be incurred. While we work to provide a constant supply of water, some events will inevitably interrupt the flow. For example, bursts in the water mains and the failures of pumps or their electricity supply. We are not liable for any losses arising from the circumstances set out in clause 15 (b) as these are outside of our reasonable control.

Clause 7 (i) – this clause covers a situation where a fire sprinkler system is used with the connection. It is your responsibility to assess and confirm the adequacy of the connection in line with this clause as we cannot guarantee constant availability, flow or pressure required for such systems. While we must meet levels of service to protect drinking water supplies, these do not apply to the supply of water specifically for fire sprinklers. It is therefore important that the design and installation is carried out by a qualified designer and installer who must ensure that there is adequate pressure, flow and volume for the installation of the fire sprinkler system.

Clause 8 – this clause makes clear that we do not guarantee pressures and flows above the Ofwat minimum guaranteed standards.

Clause 9 - this clause provides that you must ensure your private pipework is designed to factor any frictional and pressure loss which may affect the flow and pressure of the water.

Clause 11 – we may hold back a connection where contraventions of the Water Regulations have been identified.

We do hope that the information contained above is useful and we look forward to supporting you with your new connection(s). As above, it is important you read our Standard Terms & Conditions for making a water connection in full prior to accepting this offer.

How to contact us

To discuss your quote, inspection, connection or meter installation please call your Connection Customer Manager:

Brad Jones **07583 125958**

For general enquiries about water or waste connections please call **0800 707 6600**.

For all emergencies, such as a leak or sewer flooding, please call our 24/7 Operations department on **0800 783 4444**.

Acceptance of offer

By accepting the offer and paying the relevant charges you are agreeing that your intention is to complete your connection within 6 months from the date your quote was issued. Failure to connect within this 6 month period will result in the offer being revoked and any payments made to us will be returned to you. In this event, you will need to reapply when you are ready. Please let us know if we can provide any support in relation to this.

Guidance on how to pay can be found in the 'what happens next' document that accompanied your quotation.

If you're not ready for an inspection and connection please do not send us the Acceptance Form and payment. Only do so when you are ready.

Yours faithfully,

Brad Jones
Connections Customer Manager
Developer Services
Telephone: 07583 125958

Appendix 1

Your Charges Explained

Please find below a brief description of some aspects of our charges that you may be less familiar with. If you'd like to find out more, please do take a look at our website, which can be accessed here <https://www.stwater.co.uk/building-and-developing/overview/>.

Connection costs

The connection costs listed are the costs that we expect to incur for making the water connection, pursuant to our Charging Arrangements made in accordance with Ofwat's Charging Rules

Infrastructure charge

This is a charge paid by the customer to a water company when a property is connected to the company's water supply or sewer network for the first time. The charges fund wider network reinforcement to meet the increased demand arising from the new connections. This charge is as described in section 146(2) of the Water Industry Act 1991. Infrastructure charges fund the maintenance of our local water and sewerage networks needed to service additional demand.

Liability for infrastructure charges arises when newly constructed premises are connected to the our public water or sewerage network for the first time and are capable of using its facilities.

There is an infrastructure charge for water services and an infrastructure charge for sewerage services. Infrastructure charges are based on a standard sized service pipe of 25mm external diameter. To calculate infrastructure charges for non-household properties with domestic use that have a larger service pipe, we require information on the water fittings that are being installed within the premises. We use this detail and a multiplier to calculate the infrastructure charges.

Infrastructure Credit

This is a credit which may be applied when there has previously been a billable account on the same site/address. The eligibility criteria and method of calculating Infrastructure Credits is defined in our Charging Arrangements.

If a site is being redeveloped where properties have previously been connected to the water main or sewerage network within the last 5 years (based on the date of the new connection application being received by us) then a credit will be available in recognition of previous usage and the minimal new demand the development places on our network. To qualify there has to be evidence of a prior measurable demand on our network, either through us having billed the property for domestic usage or through a wholesaler where the premise is non-household.

Payment for the infrastructure charge can be deferred by the Customer until the water connection takes place. In these circumstances, we will invoice the Customer accordingly when the water connection has taken place for this element of the Charges.

Environmental Incentives and Components

From April 2025 water companies in England have adopted a new common framework for environmental incentives. The aim is that this results in greater water efficiency and/or more sustainable drainage across for new homes.

All our Environmental Incentives and Environmental Components only apply to household premises.

The great news is that every developer customer can qualify for a financial incentive when building sustainably to our qualifying criteria.

We are offering financial incentives the following:

Water efficiency: maximum 100 litres per person per day

Water efficiency: maximum 90 litres per person per day

Water efficiency: maximum 85 litres per person per day

Rain garden installation

Permeable surfaces for driveways/parking spaces

To apply for any of our incentives you must send us a completed application form along with the appropriate evidence within 12 weeks of your water service connection date. This is a separate process to applying for your water service connection.

More information about our incentives, qualifying criteria and application process can be found on our website here and in our Charging Arrangement Document here.

Environmental Incentives will be solely funded by a new Environmental Component, all developers will pay an environmental component each time a property is connected to the network - one for water and one for wastewater.

Further information about our charges can be found in our Charging Arrangements that are published on our website.

We do hope that this information is useful and look forward to supporting you with your new connection(s). For more information please read of our standard terms & conditions for making a water connection.

Please note that once the connection(s) is completed an account is required to be set up to collect water and waste charges. If you are unable to supply the occupier details before the connection to our network takes place, the account will be set up in the name of the person or company named as the applicant. They will then become responsible

Offer Acceptance

Your agreement to the Standard Terms & Conditions for making a water connection

Severn Trent Reference	1152443
Charges for:	Allotments, Fentham Road, Hampton In Arden, Solihull, B92 0BB
Quote expiry date:	10 January 2026

Subtotal	£5,803.05
Discounts	£0.00
VAT	£1,083.54
Total payable now	£6,886.59

If you're not ready for your connection and inspection **please don't** send us this Offer Acceptance form and your payment. When you are ready to proceed you'll need to complete the below details and agree to our Standard Terms & Conditions for making a water connection and return this completed form to us along with the associated charge for your new connection(s).

Connection

Please confirm by signing the following page:

If the name and address of the owner or occupier of each premises has not yet been provided, the applicant shall be liable to provide such information and the date that the person became (or will become) the owner and/or occupier in writing to Severn Trent Water [as soon as reasonably practicable] and, in any event, prior to the service pipe connection(s) of the commencement of their ownership and occupation. Pending receipt of such information, the applicant shall remain liable to Severn Trent Water Limited for payment of water and sewerage charges due in respect of the Premises. The applicant shall reimburse Severn Trent Water's reasonable costs incurred (including reasonable professional fees and disbursements) if the applicant fails to provide owner/occupier details in accordance with this clause.

I understand that if the site isn't prepared as agreed, or obstructions prevent the connection, I may be charged an aborted visit charge.

Where a discount has been applied against the water and/or sewerage infrastructure charge, I understand that Severn Trent reserves the right to recover an infrastructure charge if the property(ies) isn't built to the qualifying conditions.

I've read and agree with the terms of my charges and Severn Trent's Terms and Conditions for making a water connection.

Inspection

Please tick the inspection option that you've chosen

- ☐ I'm making payment because I'm ready for my water service pipe(s) to be inspected and confirm that they've been laid in accordance with all applicable regulatory requirements, including in particular but without limitation the Water Supply (Water Fittings) Regulations 1999 (the "Water Regulations")
- ☐ I understand that if the water service pipe(s) do not comply with the Regulations, the inspection will fail and I'll be charged for another inspection.
- ☐ I understand if the site isn't prepared as agreed, or obstructions prevent the inspection, I'll be charged for another inspection.
- ☐ I'm making payment because I've used a water industry approved plumber under Severn Trent's WaterMark, or equivalent scheme, and I'm ready for my water connection.
- ☐ I've sent you my plumber's self certification form for the work done.

I'm choosing to make payment by the following method (please tick one)

<input type="checkbox"/> Cheque	Please write this number: 1152443, on the back of your cheque
<input type="checkbox"/> Credit/debit card	Please tell us who you would like us to call to make the payment
Name:	
Telephone number:	
<input type="checkbox"/> BACS	Please reference your BACS payment with this number: 1152443 and tell us the date of the transfer
Date:	

Signed: _____

Print name: _____

Date: _____

Company: _____

Telephone number: _____

Billing email address: _____

Details of premises

Please note that once the connection(s) is completed an account is required to be set up to collect water and waste charges. If you are unable to supply the occupier details before the connection to our network takes place, the account will be set up in the name of the person or company named as the applicant. They will then become responsible for the water, waste and standing charges until such a time that occupier details are provided, in accordance with Section 144 of the Water Industry Act.

We will require the following information for each metered supply from this connection. If the final occupier cannot be confirmed ahead of the connection and/or you are the agent working on behalf of a Developer, Housing Association or individual please complete this table with their details.

STW Reference number	
Current plot address	
Occupiers full name	
Date of occupancy	
Full postal address	
Unique property reference number (UPRN)	

STW Reference number	
Current plot address	
Occupiers full name	
Date of occupancy	
Full postal address	
Unique property reference number (UPRN)	

STW Reference number	
Current plot address	
Occupiers full name	
Date of occupancy	
Full postal address	
Unique property reference number (UPRN)	

Agenda Item 25

Finance

Quarterly Accounts & Payments

Quarterly accounts ending 30 June 2025 are attached along with a copy of the up-to-date CIL running report. A list of all payments made and received is included within the financial report and should be considered by all members.

A proposal and seconder are required with a vote by all members.

Direct Debit Mandate Approval

Following Cllr Blomer's resignation, banking mandates have been updated. As a result, the Debit Card in Cllr Blomer's name has now been stopped.

The clerk requires access to a debit card from time to time and a request is therefore made for Members to approve this so that a request can be submitted to Lloyds Banking Group.

A proposal and seconder are required with a vote by all members.

A signature is required on the form (by either Cat Sellars or Dave Cuthbert).

Update on Savings

The Parish Council has now reinvested sums with Lloyds Banking Group.

They have recovered sums from Nationwide that will be reinvested with Virgin Money hopefully within the next month.

A CIL Notice Account will be opened.

The above actions will display at the next Parish Council meeting when Accounts are updated.

ANALYSIS OF RECEIPTS AND PAYMENTS

FOR 3 MONTHS ENDING 30 JUNE 2025

Opening bank and cash balances at 1 April 2025

	Account number	£
Nationwide & Lloyds Bank Fixed Saver Accounts		42,793.16
Investment Account, Lloyds Bank	7420002	304,803.21
Community Account, Lloyds Bank	932717	1727.69
Total		349,324.06

RECEIPTS for 3 months ending 30 June 2025

	<u>Budget</u> 2025/26	<u>Actual</u> 2025/26
Precept	52011.5	26,005.75
SMBC Support Grant	0	0.00
Rental income:	0	0
Sports Club	3380	1,690.00
Scouts and Guides Supporters Association	100	0.00
Allotments (inc. Orchard Water Supply Reimbursement)	990	0.00
Recreation Trust	735	0.00
Bank interest	500	702.60
Nationwide Fixed Term Deposit	0	22,174.15
Other Income: Football Training	0	150.00
Additional Cricket Cuts	0	0.00
Height Restricting Barrier Recharge	0	120.00
VAT refund from Customs and Excise	0.00	0.00
PC INCOME LESS CIL	57,716.50	50,842.50
CIL INCOME	0.00	0.00
	0	0.00
TOTAL INCOME	57,716.50	50,842.50

PAYMENTS for 3 months ending 30 June 2025

	<u>Budget</u> 2025/26	<u>Actual</u> 2025/26
Section 137	0.00	0.00
Cricket Pitch **recharge**	0	495.00
Scout and Guide Barrier Open **recharge**	0	120.00
Grass Cutting Hampton in Arden Parish	4888.50	1,225.00
Grass Cutting & Maintenance Catherine de Barnes Common	1700.00	300.00
Grass Cutting Hampton Church	1400.00	398.00
Remembrance Sunday & Christmas Light Switch	1278	0.00
Tree Works	2000	1,800.00
Parish Maintenance Works	8500.00	1,650.36
Clerk's Salary/Tax/Ni and Pension	28000.00	6,482.28
WALC and NALC Subs	790.00	805.00
Office Expenses (inc. Email/Phone and Broadband)	1400.00	630.83
Website	150.00	60.00
Insurance	1600.00	0.00
Sundries and Parish Online	400.00	264.01
Audit and Legal Fees & Account Service Charges	400.00	4.25
Office Rental from the George Fentham Trust	1700.00	0.00
Additional Printing Costs	0.00	0.00
Parish Newsletter	2300.00	591.56
Training Expenses	200.00	35.00
GDPR fee	45.00	0.00
Neighbourhood Plan Amendments	300.00	0.00

Allotments (Maintenance Costs and Lease fee)	600.00	177.55
Election year expenses	0.00	0.00
VAT	0.00	1480.26
Funds Sent to Lloyds Fixed Term Account (taken in error by Lloyds Banking Group to be returned in July)		904.94
Expenditure Less CIL	57,651.50	17,424.04
CIL EXPENDITURE	0.00	75447.5
Transfer to allocated reserves	0.00	0.00
TOTAL EXPENDITURE	57,651.50	92,871.54
	<u>0.00</u>	<u>0.00</u>

TOTAL	57,651.50	92,871.54
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Cash Book Reconciliation

Opening Balance		349,324.06
Add receipts for 3 months to 30 June 2025 (including any CIL Payments)		50,842.50
Less payments for 3 months to 30 June 2025		92,871.54
Total		307,295.02

Bank Account Reconciliation

Balance due from fixed term high interest a/c at 30 June 2025	42,793.16
Balance due from deposit a/c per bank statement at 30 June 2025	240,511.56
Balance due from current a/c per bank statement at 30 June 2025	23990.30
	307,295.02

REMAINING CIL MONIES HELD:	179,973.49
Reserves	127,321.53

<u>Payee</u>	<u>Less VAT</u>	<u>VAT</u>	<u>Details</u>	<u>Date</u>
Payment Entries out through Bank Account since 1 May 2025				
Family Care Trust	300	60	Catney Common Gardening Services	02/05/2025
Hampton Surgey	30000	0	CIL PAYMENT - (Partial Payment)	02/05/2025
J Barnes	23.7	0	Annual Meeting Sundries	02/05/2025
Hampton Wines	95.88	0	Annual Meeting Wine	02/05/2025
Dawsons Groundcare	2659	531.8	Grass Cutting, tree works to Catney Common	06/05/2025
M Abbott	31.34	0	Rubble Sacks for Conservation Group Works	06/05/2025
Tracey Draper/Lavender	20	0	May Planter Maintenance	23/05/2025
Dawsons Groundcare	198	39.6	Extra Cuts to the Cricket Field	23/05/2025
Water Plus	9.79	23.35	Water Plus Allotments	23/05/2025
J Barnes	1444.53	0	Clerk's May Salary	23/05/2025
West Midlands Pension	357.17	0	Employer and Employee Pension Contributions	23/05/2025
HMRC	359.06	0	Tax and NI Contributions	25/05/2025
K J Blanch	38.42	0	Gardening Club Invoice	28/05/2025
P H Design	170	0	Newsletter Design	28/05/2025
J Barnes	5.5	0	Stamp for Audit Paperwork	28/05/2025
Dawsons Groundcare	844	168.8	Grass Cut all Areas/Church and Allotments	04/06/2025
Inktree	421.56	0	Newsletter Printer Run	04/06/2025
M Power & Sons	999	200	War Memorial Clean and Re Point	04/06/2025
Realpoint	250.8	50.16	Gold IT Support for 12 months	04/06/2025
Realpoint	60	12	Website Updates	11/06/2025
West Midlands Pension	357.17	0	Employer and Employee Pension Contributions	11/06/2025
Hampton Surgey	45000	0	CIL PAYMENT - (Final Installment)	13/06/2025

JRB Enterprise	239.6	47.92	Dog Fouling Bags	13/06/2025
J Barnes	1444.73	0	Clerk's June Salary	20/06/2025
HMRC	358.86	0	Tax and NI Contributions	20/06/2025
Viking Stationery Orde	£78.93	£15.79	Stationery Order (Papers)	18/06/2025
Tracey Draper/Lavend	50	0	June Pruning and Plants	23/06/2025
Water Plus	49.2	9.84	Water Plus Allotments	23/06/2025
Trevor Honeysett	£120.00	0	Height Barrier Requests (to be recharged)	25/06/2025
Trevor Honeysett	190	0	Dog Bins & resetting light on pathway	25/06/2025

Payment Entries in through Bank Account since 1 May 2025

Lloyds	232.58	Interest	06/05/2025
A Lee Football	40	Rent	28/05/2025
Lloyds	217.25	Interest	09/06/2025
Hampton Sports Club	1690	50% Rent	10/06/2025
Nationwide	22,174.15	Fixed Term to be Reinvested	20/06/2025
Scout & Guide	120	Height Barrier Recharge	23/06/2025
Lloyds	20953.41	Fixed Term (reinvestment)	25/06/2025
A Lee Football	40	Rent	30/06/2025

**HAMPTON IN ARDEN PARISH COUNCIL- NEIGHBOURHOOD COMMUNITY
INFRASTRUCTURE LEVY - INCOME TO DATE**

DATE	PAYMENT	TOTAL	Fund Expiry
April 2017	£2,308.00	£2,308.00	April 2022
October 2017	£5,356.50	£5,356.50	October 2022
April 2018	£5,692.50	£5,692.50	April 2023
April 2020	£61,471.17	£61,471.17	April 2025
October 2020	£30,735.59	£30,735.59	October 2025
April 2021	£30,725.59	£30,725.59	April 2026
December 2022	£2,925.34	£139,214.69	December 2027
April 2024	8,556.08	£147,770.77	April 2029
November 2024	178,294.20	326064.97	November 2029
TOTAL		£326,064.97	

PAYMENTS MADE FROM CIL FUNDS

DATE	PAYMENT	TOTAL
02/10/2019	Church Clock Repair Contribution	£163.99
14/01/2021	Catney Residents Associations – Defibrillator	£1,532.00
20/02/2021	George Fentham Endowed School – Dining Tables	£7,650.00
31/03/2021	Catherine de Barnes Village Hall – Double Glazing	£7,278.00
28/06/2022	Festival Committee – New Marquee	£2,200.00
09/09/2022	Catherine de Barnes Village Hall Trust – Play Area	£36,000
16/01/2023	George Fentham Endowed School – Play Equipment	3,000.00
12/09/2023	Hampton in Arden Parish Council (Play Area Updates – Bonded Rubber Mulch)	7,800.00
20/12/2023	George Fentham Endowed School – Sensory	£2,500.00

	Equipment.	
27/03/2025	Catherine de Barnes Village Hall Survey	£2,500
27/03/2025	Village Tidy Equipment	467.49
25/04/2025	Hampton in Arden Village Surgery	£75,000
TOTAL		£146,091.48

Remaining CIL total:

£179,973.49

Updated on 03/07/2025