

**HAMPTON IN ARDEN PARISH COUNCIL
MAINTENANCE COMMITTEE MEETING MINUTES**

7:30pm on 15 October 2025

PRESENT

**Cllr T Beresford (Committee Chair)
Cllr J Eccleston
Cllr D Sandells
Cllr P Reid
Mr G Holway "GH"
(Sports Club Representative)**

Clerk: Julie Barnes

The Chairman welcomed everyone to the meeting.

ACTIONS

26/15 TO CONSIDER AND RECEIVE APOLOGIES

Mr D Adams & Rvd. Dimes.

26/16 TO CONSIDER MINUTES TAKEN FROM 11 JUNE 2025

The Minutes were **approved** by **Cllr Beresford** as **proposed Cllr Eccleston**, **seconded** with **all in favour**.

26/17 MATTERS ARISING FROM THE ABOVE MEETING

26/05 Goal Posts New goal posts have now been purchased; Trevor Honeysett has been asked to build and secure them as well as remove the old one that remains.

25/30 Village Signage Board (Train Station) The clerk now has a proposed draft for approval. It will be circulated to members for any comments. The clerk is investigating the best way of proceeding with installation via London Northwestern.

Clerk

25/31 Paving Slabs outside Sports Club An updated quote is yet to be obtained from Dawsons Groundcare.

TB

25/34 Marsh Lane The chair noted that the culvert will need jetting. The clerk to request this from Solihull Council's drainage team.

Clerk

26/09 Boules Pitch Lighting GH confirmed he would pick this and investigate what the up-to-date position was.

GH

26/10 Community Allotments. The chair explained that the cost of installing a Water Supply at the Fentham Road Community Allotment Site was more than £7,000. That price did not include any of the grounds works that would also be required and would bring the total costs in at more than £13,000. An alternative quote is being investigated.

TB

26/18 THE COMMON AND THE DELL, CATHERINE DE BARNES

Cllr Eccleston confirmed that the end of season cut was due to be undertaken shortly but there were no concerns to report.

26/19 HAMPTON IN ARDEN CHURCHYARD

No report from Rvd. Dimes.

The clerk noted overhanging vegetation from the churchyard impacting the footpath and would notify the church so that they could arrange for this to be cutback.

Clerk

26/20 STATION IMPROVEMENTS, VILLAGE SIGNAGE AND PLANTER MAINTENANCE

The Committee noted the comments made regarding village signage in 25/30 above. No further reports regarding planter maintenance.

26/21 RECREATIONAL GROUND, SPINNEY, AND VILLAGE GREENSports Club/Recreational Ground

GH confirmed that the hedge had recently been cut, and all was in order.

Discussions are ongoing regarding the installation of a storage container next to the existing green shed to house the Conservation Group's equipment. A quote is awaited from Dawsons Groundcare to prepare the base and install the container. GH explained that he is speaking with a contact who may be able to provide a container and will update the Committee in due course.

GH

Costs for purchase and installation were looking to be in the region of £2,500.

The Spinney

The Conservation Group continue to do an excellent job of maintaining The Spinney. A working group led by Michael Abbott is also doing an excellent job of creating and maintaining footpaths within it.

Village Green

The War Memorial has had a full clean and been repointed in readiness for Remembrance Sunday. The area will have a full footpath and road sweep, and Cllr Sandells has asked Dawsons to trim the Green the weekend before also. *Tommy* has now been put in place.

Christmas Light Switch on Event

The switch on event will take place on Friday 5 December. The clerk has asked Ebner Consultants to provide a quote for additional lights to be attached to our current offering.

26/22 SCOUT & GUIDE HUT

The chair confirmed that Solar Panels are now in place.

Trevor Honeysett has put a temporary fence in place where an existing gate had been but the posts had rotted and is no longer needed with a more permanent solution due to be done shortly.

26/23 FENTHAM ROAD AND EASTCOTE LANE COMMUNITY ALLOTMENTS

The Committee noted the comments regarding the water supply at the Fentham Road Community Allotments in 26/10 above.

The clerk raised a concern regarding a plot holder at Eastcote Lane Community Allotments who had failed to properly cultivate their plot in accordance with the Contract. It was agreed that the Committee would write to the plot holder highlighting the concerns and asking that, should they wish to continue, they provide a breakdown of their plans for the next growing season.

Clerk

26/24 SCHOOL FIELD AND PLAY AREAS

Cllr Sandells provided an overview of the recent Play Area Inspection that had been undertaken by RoSPA. Several advisories were noted for action, the majority of which could be referred to Trevor Honeysett. The clerk will check that Trevor has capacity and action.

Clerk

Cllr Sandells explained that the cargo net on the school play area swing required replacement and that he would arrange for a quote to be obtained.

DS

26/25 ROADS AND FOOTPATHS

It was noted that Solihull Council no longer sweep footpaths on a schedule. It is now on a request only basis. This has been highlighted to residents in our Newsletter.

Cllr Sandells noted overhanging hedges on Old Station Road that require cutting back. The chairman requested he send a photograph to the clerk so she could action.

DS

26/26 ANY OTHER BUSINESS

Referral from Full Council: Request to consider installing Solar Powered CCTV in the Recreational Ground:

The Committee considered the request in more detail. Concerns were raised regarding the various entry and exit points and therefore the number of locations that CCTV would need to be installed to be effective. It was agreed to maintain a watching brief on anti-social behaviour at this stage before considering further whether it would warrant the significant cost of installing CCTV in this area.

Cllr Sandells requested that a call out for more marshals for the Remembrance Sunday service be put on Facebook.

Clerk

26/27 DATE OF NEXT MEETING

11 February 2026 at 7:30pm.

Meeting closed at 8:20pm.



Mrs Julie Barnes
Clerk & Financial Officer
Hampton in Arden Parish Council