

Hampton in Arden Parish Council
Communications Committee Meeting
2 March at 1:30pm

In attendance

Chair Cllr C Sellars
 Cllr Tim Beresford
 Cllr Roger Waring
 Cllr Peter Green

Clerk: Julie Barnes

No.	Notes	ACTION
1.	<p>Review of Committee minutes taken in September 2025 together with any actions arising: -</p> <p>The Committee considered the previous minutes which were proposed by the Chair and seconded by Cllr Beresford.</p> <p>The chair confirmed that she is continuing to investigate delivery costs for the Newsletter and will provide an update in due course.</p>	<p>CS</p>
2.	<p>Newsletter</p> <p>The chair enquired whether the clerk had made any progress with checking the distribution list against the Electoral Roll. The clerk confirmed she had only recently received the up-to-date list so would progress that request shortly.</p>	<p>Clerk</p>
3.	<p>Website</p> <p>The Committee discussed the <i>Village Organisations</i> tab on the website, and it was suggested by Cllr Green that this page be updated routinely at the time of each Newsletter. It was agreed that Cllr Green would provide a copy of the list to the clerk quarterly. The clerk would also update the website with the Newsletter quarterly at the same time.</p> <p>The clerk confirmed that the yearly audit of the website had now taken place and that all was in order.</p>	<p>Clerk</p>

4.	Any Other Business The Committee discussed whether it was still deemed beneficial that a hard copy of the Newsletter is produced, and it was agreed to continue to do so. The Committee discussed the current Social Media Policy and agreed that information being put on Facebook was of continued benefit to residents. Date of Next Meeting: Friday 4 September at 1pm.	
----	---	--



Mrs Julie Barnes
Clerk & Financial Officer
Hampton in Arden Parish Council